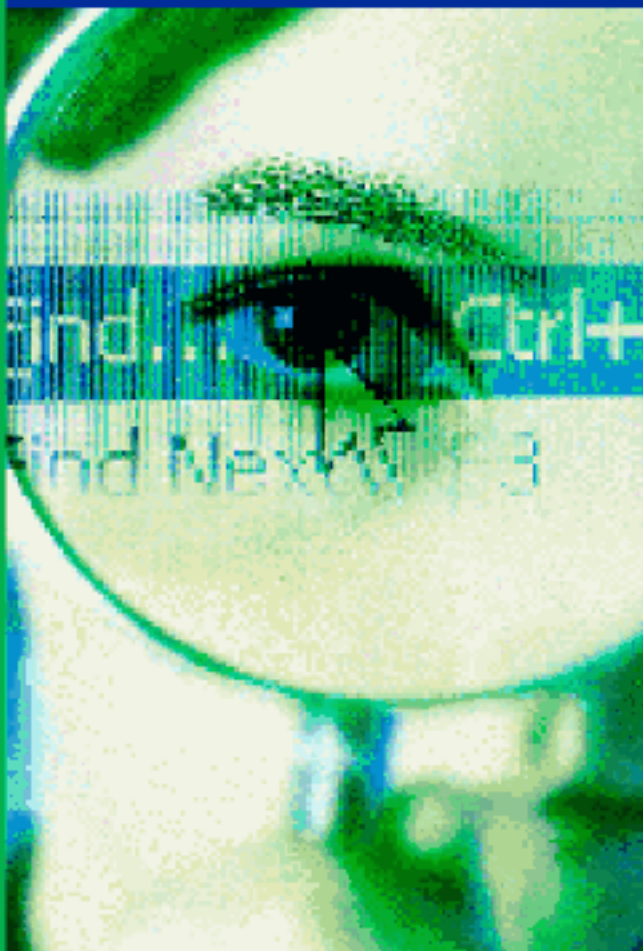


# ***Where are you going?***



A guide to careers and education in Washington State

**2004**



# *Where do you fit?*

Finding out just got easier! Whether you're a student making your first career choice or an adult making a job change, your education and training exploration just got easier! Check out the 16 Career Clusters listed below.

agriculture, food, & natural resources  
architecture & construction  
arts, audio/video technology & communications  
business, management & administration  
education & training  
finance  
government & public administration  
health science

hospitality & tourism  
human services  
information technology  
law, public safety & security  
manufacturing  
marketing, sales & service  
science, technology, engineering & mathematics  
transportation, distribution & logistics



**Welcome to**

## ***Where are you going?***

**the 2004-05 guide to careers and  
education in Washington State**

Whether you are a student making your first career choice or an adult making a career transition, finding where you fit is important! When your interests and abilities align with your career selection, you are more likely to find job satisfaction.

*Where are you going?* helps with that alignment by providing you with a step-by-step process. This booklet will help you assess your interests and abilities. It will introduce you to Career Clusters, broad occupation categories designed to link careers to your self-assessment results. You will explore employment data, including occupational outlook, salaries, and education and training requirements.

Once you have matched who you are with what you want to do, *Where are you going?* outlines where you can get the needed training to prepare you for that work. It includes information about how to expand your career search on the Internet, how to apply for and keep a job, and where to go if you need special services.

We hope this booklet helps you discover the perfect fit for where you are going!

Ellen O'Brien Saunders  
Executive Director  
Workforce Training and Education Coordinating Board



# Welcome to **A Guide to Careers and Education in Washington State**

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## **THE CAREER GUIDE IS PRESENTED IN THREE SECTIONS**

### **Section I—Career Search**

The career search section contains a self-assessment tool. Pages 1-16 are designed to help you determine your interests and abilities, which will help you focus on occupations that are right for you. This section also includes information about the Washington Occupational Information System (WOIS), Workforce Explorer, and Job Training Results, which all provide more detailed information about occupations and the world of work. On pages 22-92 are descriptions of more than 485 occupations (arranged in 16 career areas) along with wage data and employment outlook.

### **Section II—Education and Training Opportunities**

This section provides descriptions of Washington's education and training programs and many related services (pages 93-108). The location of education and training sites in Washington is also included (pages 109-134).

### **Section III—Preparing for Employment**

This section offers information about getting and keeping a job (pages 135-141). It also describes and provides contact information for licensing and other state and local agencies that provide employment assistance (pages 142-149).

## **GETTING STARTED**

Deciding what you want to do with your life is not easy. Whether you are looking forward to your first job, going back to work after an absence, or are simply interested in finding a different kind of work, you will need a general plan and a sense of direction. If you set a general goal and consider a variety of options, your chances of finding job satisfaction are much better than if you drift from one goal to another.

Many people get discouraged, not because they have set unrealistic goals for themselves, but because they haven't explored all the possibilities to help them reach these goals.

While there are many sources to help you select a career, you must take the responsibility for making your own decisions.

## **PLEASE NOTE**

Every effort has been made to ensure the accuracy of the information in this publication. However, the information is subject to change without notice, and final career decisions are the responsibility of the reader.

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# Section I – Career Search

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## Assessing Interests & Abilities

### WHAT DO I WANT TO DO WITH THE REST OF MY LIFE?

If you are choosing a career or beginning a job search, you've most likely asked yourself, "What do I want to do with the rest of my life?" You have probably found that there are no easy answers to that question. First, there are so many types of jobs; how do you know which careers and jobs are out there for you? Second, you must pick a career that is "right" for you. You don't want to find yourself doing a job you don't like.

Some answers to the questions you are asking yourself can be found on the following pages.

### KNOW YOURSELF

Self-assessment is a process of gathering information about yourself. Recognizing your goals, abilities, interests, skills, experience, and education will help you find the right direction. Satisfaction and success on the job will greatly depend on how well your skills and abilities match the job. Some self-assessment is important to anyone looking for a job, but for a student, a homemaker or retiree returning to the workforce, or someone considering a career change, self-assessment is vital.

Everyone possesses hundreds of skills, whether or not they use them everyday. Almost everything you do requires some abilities, whether at home, on the job, or even during leisure time. Although we rarely think about the skills we have, how we use them, or which ones we enjoy the most, all are important to how we plan our careers.

Write a list of your skills and abilities so you know what you have to offer an employer. You may want to begin thinking about yourself by asking a few simple questions.

- **Interests**

Do you like to work with people, numbers, or objects? Do you like directing or organizing? Are you scientific or technical? Do you like detail work?

- **Aptitudes** (*physical and mental skills*)

Do you have good verbal skills, spatial perception, or manual dexterity? Do you have any special talents or aptitudes?

- **Temperament**

Do you like to work under stress? Do you like to do a variety of things or specialize in one process?

- **Education**

What school subjects do you enjoy? Have you had responsibilities in any clubs organizations? What jobs have you held in the past? What did you like or dislike about each? What equipment can you operate? Have you ever done any volunteer work?

- **Working Conditions**

Could you work in a noisy atmosphere? Could you work in a job where risk of injury is possible? Do you prefer to sit or stand? Do you prefer working indoors or outdoors? Which physical or mental skills of a job would you be able to handle?

- **Pay & Work Hours**

How much money would you like to earn? Are you willing to travel? Are you willing to work various shifts? Are you willing to work weekends, nights, or overtime?

### Remember

You have plenty of time to explore different options and to change your mind. Don't narrow your career scope too early. Instead, pick a general career field such as the arts, computers, or electronics. You can always make specific occupational choices later on.



# Section I – Career Search

## Assessing Interests & Abilities (cont.)

The following seven exercises are designed to help you compare your interests and skills with types of jobs. You should explore every fact possible to better match your interests and abilities with an occupation.

Information to help you with the exercises is provided on the following pages. Remember, an occupation usually refers to a general area of employment and may include many specific jobs or tasks. You will likely change jobs many times within an occupation, and you may change occupations during your lifetime. All jobs in an occupation are not alike, so don't eliminate an occupation because of a single job characteristic. You should check further into the occupation, either through reading, talking to a counselor, or better still, talking to someone working at that job.

### A Note of Caution

The following exercises and charts can be helpful in organizing occupational information, but are intended only as general exploratory tools.

### EXERCISE 1: LIFE CIRCUMSTANCES

A. List five activities you like to do.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

B. What are your hobbies and special interests?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

C. List jobs related to your hobbies or interests.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

D. Are you changing your choice of work? Why?

---

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E. If you are employed, what don't you like about your present job?

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F. List five jobs that you can see yourself doing now or in the future.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

G. Are you limited in any way by your current status or condition, such as a disability or lack of transportation? What are some ways to overcome these?

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# Section I – Career Search

## Assessing Interests & Abilities (cont.)

### EXERCISE 2: EDUCATION

List all of the schools you have attended, dates, courses of study, and degrees received. If you have not completed your education, write your educational plans and describe how you will finance continued education or training.

Training or Education	Dates	Degrees
-----------------------	-------	---------

- |  |  |  |
|--|--|--|
| 1. High school or GED<br>For what jobs has this training prepared you? |  |  |
|  |  |  |

- |  |  |  |
|--|--|--|
| 2. Community or technical college<br>For what jobs has this training prepared you? |  |  |
|  |  |  |

- |  |  |  |
|--|--|--|
| 3. University<br>For what jobs has this training prepared you? |  |  |
|  |  |  |

- |   |  |  |
|---|--|--|
| 4. Private career school<br>For what jobs has this training prepared you? |  |  |
|   |  |  |

#### Other Training

List special training you have received, dates, places, and skills you obtained. Include business and trade schools, correspondence courses, military training, or special courses you completed through your employer.


### EXERCISE 3: WORK EXPERIENCE

Make a work sheet like this for each of the jobs you have held, including part-time or volunteer work.

Employer's name \_\_\_\_\_

Employer's address \_\_\_\_\_

Supervisor's name \_\_\_\_\_

Dates worked from \_\_\_\_\_ to \_\_\_\_\_

Reason you left this job \_\_\_\_\_

Equipment/machines/vehicles you operated \_\_\_\_\_

Title of job held \_\_\_\_\_

Tasks you performed

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Now, prioritize each task (high, medium, low, etc.) to determine how satisfying the job was to do. Would you like another job like this one?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

# Section I – Career Search

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## Assessing Interests & Abilities (cont.)

### EXERCISE 4: CAREER INTERESTS

This activity helps you match your interests with types of careers. For each of the 86 items below, circle the letter of the activity you would rather do. It doesn't matter if you like both of them a lot or dislike both of them a lot; just pick the one you would rather do, and circle that letter.

- |  |  |   |
|--|--|---|
| 1. A. Write a novel<br>B. Study the causes of earthquakes                      | 15. A. Paint a landscape<br>K. Supervise police officers                               | 29. B. Figure out why someone is sick<br>S. Fly an airplane                   |
| 2. C. Plant and harvest crops<br>S. Drive a bus                                | 16. H. Sell clothes<br>E. Fix a car  | 30. C. Manage a bulb farm<br>H. Sell cars                                     |
| 3. E. Measure and grade logs<br>F. Run a machine                               | 17. I. Work as a restaurant host or hostess<br>M. Coach basketball                     | 31. I. Work as a flight attendant<br>D. Fight fires                           |
| 4. G. Work in an office<br>H. Sell something door-to-door                      | 18. J. Work with the blind or deaf<br>Q. Manage an information system                  | 32. G. Keep payroll records for a company<br>J. Work in a nursing home        |
| 5. I. Cut and style hair<br>J. Help someone just out of prison find a job      | 19. O. Broker insurance<br>N. File books at the library                                | 33. G. Hire new staff<br>M. Act in a television series                        |
| 6. L. Design a freeway<br>N. Conduct a field trip for students                 | 20. E. Drive a truck<br>D. Analyze handwriting   | 34. S. Drive a taxi<br>M. Be a news commentator                               |
| 7. O. Balance a checkbook<br>P. Take an x-ray                                  | 21. B. Test guns used in crimes<br>F. Run a factory sewing machine                     | 35. K. Work for the IRS<br>B. Sort and date dinosaur bones                    |
| 8. Q. Write a computer program<br>R. Train animals                             | 22. G. Use a calculator<br>R. Train racehorses   | 36. P. Give shots<br>C. Design landscaping                                    |
| 9. C. Be in charge of replanting forests<br>A. Produce a film                  | 23. D. Work as a security guard<br>H. Work in a department store                       | 37. Q. Provide technical support for computer users<br>D. Work in a courtroom |
| 10. D. Solve a burglary<br>F. Check products to make sure they were made right | 24. A. Write for a newspaper<br>M. Recruit baseball players                            | 38. R. Care for injured animals<br>I. Serve meals to customers                |
| 11. E. Build an airport<br>G. Keep business records for a company              | 25. P. Help people at a mental health clinic<br>L. Remodel old houses                  | 39. L. Build kitchen cabinets<br>O. Refinance a mortgage                      |
| 12. F. Put small tools together<br>Q. Design a website                         | 26. N. Teach aerobics<br>D. Direct the landing and taking off of planes                | 40. A. Sing in a concert<br>S. Drive a limousine                              |
| 13. N. Tutor students<br>R. Work at a zoo                                      | 27. O. Plan estate disbursement<br>Q. Enter data                                       | 41. G. Operate a cash register<br>B. Collect rocks                            |
| 14. J. Take care of children<br>P. Plan special diets                          | 28. A. Take pictures for a magazine<br>E. Assemble toys following written instructions | 42. G. Copy and FAX information<br>L. Draft a blueprint                       |

# Section I – Career Search

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## Assessing Interests & Abilities (cont.)

### EXERCISE 4: CAREER INTERESTS (cont.)

- |   |  |  |
|---|--|--|
| 43. N. Assess student progress<br>L. Design an airplane                           | 58. N. Grade papers<br>S. Be a railroad engineer                           | 73. N. Teach Special Education<br>Q. Set up a tracking system          |
| 44. P. Wrap a sprained ankle<br>I. Guide a tour of the state capitol              | 59. L. Order building supplies<br>E. Paint tractors                        | 74. G. Type letters<br>H. Sell used cars                               |
| 45. Q. Work on solving technical problems<br>J. Be a minister                     | 60. Q. Develop new computer games<br>H. Appraise houses for sale           | 75. S. Distribute supplies to dentists<br>M. Compete in a sports event |
| 46. R. Manage a veterinary clinic<br>K. Lead others                               | 61. K. Work to get someone elected<br>C. Identify plants in a forest       | 76. I. Be a concierge at a large hotel<br>N. Teach reading to adults   |
| 47. E. Operate heavy equipment<br>R. Manage a fish hatchery                       | 62. D. Guard inmates in a prison<br>L. Read blueprints                     | 77. L. Build boats<br>O. Work at a collection agency                   |
| 48. F. Assemble cars<br>K. Enforce fish and game laws                             | 63. H. Line up concerts for a band<br>K. Ask people questions for a survey | 78. P. Deliver babies<br>M. Recite poetry                              |
| 49. A. Play an instrument<br>J. Carry baggage                                     | 64. E. Manage a factory<br>P. Work as a nurse in a hospital                | 79. S. Read meters<br>F. Work in a cannery                             |
| 50. C. Plant and trim trees<br>J. Take care of children at a day care center      | 65. A. Paint a portrait<br>K. Testify before Congress                      | 80. M. Coach a school sports team<br>Q. Set up a website               |
| 51. D. Guard money in an armored car<br>B. Study why people do the things they do | 66. B. Work with a microscope<br>I. Make tee times at a golf course        | 81. R. Hunt<br>K. Check buildings for fire hazards                     |
| 52. E. Fix a television set<br>M. Run a tennis camp                               | 67. C. Classify plants<br>P. Transcribe medical records                    | 82. H. Sell sporting goods<br>I. Collect tickets at a play             |
| 53. F. Fix controls in an airplane<br>J. Help a friend with a personal problem    | 68. F. Install rivets<br>R. Raise worms                                    | 83. B. Conduct experiments to find new metals<br>O. Be a bank teller   |
| 54. C. Boss a logging crew<br>M. Do stunts for movies                             | 69. O. Balance accounts<br>N. Develop learning games                       | 84. G. Serve as president of a company<br>O. Sell computers            |
| 55. S. Pack boxes at a warehouse<br>A. Teach dancing                              | 70. J. Read to sick people<br>Q. Repair computers                          | 85. L. Drill wells<br>D. Make an arrest                                |
| 56. P. Teach exercise classes<br>B. Study soil conditions                         | 71. F. Compare sizes and shapes of objects<br>R. Fish                      | 86. H. Stock shelves<br>I. Serve drinks at a concession                |
| 57. O. Play the stock market<br>C. Harvest grapes                                 | 72. S. Collect recycled material<br>K. Deliver mail                        |  |

# Section I – Career Search

## Assessing Interests & Abilities (cont.)

### EXERCISE 5: CAREER EVALUATION

**Step 1:** Go back through Exercise 4 and look at the letters you circled. Count the number of times you circled the letter “A” for your response. Write that number next to the “A” in the table below.

Next count the number of times you circled the letter “B” for your response. Write that number next to the “B” in the table. Continue counting and recording your responses until you have completed the table.

A	
B	
C	
D	
E	
F	
G	
H	
I	
J	
K	
L	
M	
N	
O	
P	
Q	
R	
S	

**Step 2:** Now write down the two letters with the most responses. These are your top two areas of career interest. (If you have a tie, list three.)

\_\_\_\_\_

**Step 3:** Read the description of your top area of career interest on page 7. Record your interest and the Career Cluster it is listed under.

\_\_\_\_\_  
\_\_\_\_\_

### EXERCISE 6: CAREER EXPLORATION

Go to the occupation index on page 9 and find the Career Cluster you recorded in Exercise 5, Step 3. Select three of the occupations listed within that Career Cluster that you would like to explore further. List those occupations here.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If you don't see occupations that interest you in the Career Cluster listed in Exercise 5, Step 3, then select your second highest career interest and look at the occupations in that Career Cluster.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Section I – Career Search

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## Assessing Interests & Abilities (cont.)

### CAREER INTEREST AREAS

Listed below are 16 Career Clusters and the areas of career interest related to each.

#### Agriculture, Food & Natural Resources

- C. Plants:** Interest in activities involving plants and animals; usually in an outdoor setting.
- R. Animals:** Interest in activities involving the training, raising, feeding, and caring for animals.

#### Architecture & Construction

- L. Designing and Building:** Interest in designing, planning, managing, building, and maintaining physical structures.

#### Arts, Audio-Video Technology & Communications

- A. Artistic:** Interest in creative expression of feelings and ideas.
- M. Physical Performing:** Interest in activities performed before an audience.

#### Business, Management & Administration

- G. Business Detail:** Interest in organized, clearly defined activities requiring accuracy and attention to detail, primarily in an office setting.

#### Education & Training

- N. Teaching:** Interest in planning, managing, and teaching, including support services, library services, and information services.

#### Finance

- O. Banking, Investments, and Insurance:** Interest in planning, managing, and providing financial services.

#### Government & Public Administration

- K. Leading-Influencing:** Interest in leading through high-level verbal, written, or numerical activities.

#### Health Science

- P. Care and Prevention:** Interest in the diagnosis, therapy, treatment, health care services, and researching and developing new health care services.

#### Hospitality & Tourism

- I. Accommodating:** Interest in catering to others' wishes, usually one-on-one.

#### Human Services

- J. Humanitarian:** Interest in helping others with their mental, spiritual, social, physical, or vocational needs.

#### Information Technology

- Q. Networks, Hardware, and Software:** Interest in the planning and development of network systems, programming, technical support services, and interactive media services.

#### Law, Public Safety & Security

- D. Protective:** Interest in the use of authority to protect people and property.

#### Manufacturing

- E. Mechanical:** Interest in applying mechanical principles to practical situations using machines, hand tools, or techniques.
- F. Industrial:** Interest in often repetitive, organized activities in industrial settings.

#### Marketing, Sales & Service

- H. Selling:** Interest in persuading others using sales and promotion techniques.

#### Science, Technology, Engineering & Mathematics

- B. Scientific:** Interest in discovering, collecting, and analyzing information about the natural world and in applying scientific research findings to problems in medicine, life sciences, and natural sciences.

#### Transportation, Distribution & Logistics

- S. Supply and Demand:** Interest in the movement of people, products, and services.

## Assessing Interests & Abilities (cont.)

## The Job

- Excellent  
Good  
Fair

4. What are the physical requirements for this job?
5. Can I meet all the physical requirements?
6. Does this job require a license?
7. Can I qualify for a license?
8. Do I need to be bonded for this job?
9. Can I meet all the bonding requirements?

10. Where is the training offered?
11. How long does the training last?
12. When can I start?
13. Is there a waiting list?
14. Is training available elsewhere sooner?
15. What do I do while waiting for a class?
16. Can training be provided on the job?
17. Other options?

18. How much will tuition cost?  
Books, etc?  
Supplies?  
Board?  
Room?  
Transportation?
19. Are grants, scholarships, or loans available?
20. Can my spouse, parents, or others help with expenses?
21. Can I work part- or full-time?

[illegible]

**Question 21** Only you and your circumstances can tell.

# Section I – Career Search

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## WOIS Occupations Grouped by Career Clusters

### **Agriculture, Food, & Natural Resources**

---

Agricultural Inspectors  
Agricultural Products Graders & Sorters  
Agricultural Scientists  
Agricultural Worker Supervisors  
Animal Breeders  
Animal Caretakers  
Animal Scientists  
Animal Trainers  
Commercial Fishers  
Conservation Scientists  
Farm & Ranch Workers  
Farmers & Farm Managers  
Fish & Game Wardens  
Food Scientists  
Foresters  
Forestry Technicians  
Gas & Oil Drillers  
Gas & Oil Plant Operators  
Geographers  
Landscape Architects  
Landscapers & Groundskeepers  
Log Graders & Scalers  
Loggers  
Mining Machine Operators  
Nursery Workers  
Park Naturalists  
Pest Control Workers  
Pump Operators  
Winemakers  
Zoologists

### **Architecture & Construction**

---

Architects  
Bricklayers & Stonemasons  
Building Maintenance Workers  
Bulldozer & Grader Operators  
Cabinetmakers  
Carpenters  
Cement Masons  
Commercial Divers  
Construction & Building Inspectors  
Construction & Well Drillers  
Construction Helpers  
Construction Managers  
Cost Estimators  
Crane & Tower Operators

Drafters  
Drywall Finishers  
Drywall Installers  
Electrician Helpers  
Electricians  
Elevator Installers & Repairers  
Explosives Workers  
Fence Erectors  
Floor & Carpet Layers  
Floor Sanding Machine Operators  
General Construction Workers  
Glaziers  
Heating & Cooling System  
Mechanics  
Highway Maintenance Workers  
Insulation Installers  
Line Installers & Repairers  
Operating Engineers  
Painters  
Paving Equipment Operators  
Pipelayers  
Plasterers  
Plumbers & Pipefitters  
Riggers  
Roofers  
Roustabouts  
Septic Tank Servicers & Sewer Pipe  
Cleaners  
Sheet Metal Workers  
Structural Metal Workers  
Surveyors  
Tile Setters  
Wallpaper Hangers

### **Arts, Audio/Video Technology, & Communications**

---

Actors  
Announcers  
Art Directors  
Audio-Visual Specialists  
Broadcast Technicians  
Camera Operators  
Cartoonists & Animators  
Choreographers  
Composers & Music Arrangers  
Costume & Wardrobe Specialists  
Dancers

Editors  
Film & Video Editors  
Fine Artists  
Graphic Designers  
Journalists  
Models  
Movie & Stage Grips  
Movie Projectionists  
Museum Technicians & Conservators  
Musicians & Music Directors  
News Reporters  
Photographers  
Potters  
Prepress Workers  
Printing Press Operators  
Producers & Directors  
Professional Makeup Artists  
Proofreaders  
Set & Exhibit Designers  
Singers  
Sketch Artists  
Sound Engineering Technicians  
Technical Writers  
Telephone Operators  
Writers

### **Business, Management, & Administration**

---

Accountants & Auditors  
Administrative Services Managers  
Agents & Business Managers  
Billing Clerks  
Bookkeeping & Accounting Clerks  
Budget Analysts  
Business Executives  
Couriers & Messengers  
Customer Service Representatives  
Data Entry Keyers  
Employment Interviewers  
Executive Secretaries  
General Office Clerks  
Health Services Administrators  
Legal Secretaries  
Management Analysts  
Medical Secretaries  
Meeting & Convention Planners  
Office Managers  
Operations Research Analysts



# Section I – Career Search

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## WOIS Occupations Grouped by Career Clusters (cont.)

Order Clerks  
Payroll & Timekeeping Clerks  
Personnel & Training Managers  
Personnel Clerks  
Personnel Recruiters  
Property & Real Estate Managers  
Public Relations Specialists  
Purchasing Managers  
Receptionists  
Secretaries  
Shipping & Receiving Clerks  
Statistical Clerks

### **Education & Training**

---

Adult & Vocational Education Teachers  
Archivists & Curators  
Coaches & Sports Instructors  
College & University Administrators  
Education Administrators  
Elementary School Teachers  
Employee Training Specialists  
Farm & Home Management Advisors  
High School Teachers  
Instructional Coordinators  
Librarians  
Library Assistants & Bookmobile Drivers  
Library Technical Assistants  
Preschool & Kindergarten Teachers  
Public Health Educators  
Special Education Teachers  
Teacher Aides  
University & College Teachers

### **Finance**

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Actuaries  
Appraisers & Assessors  
Bank Tellers  
Bill & Account Collectors  
Brokerage Clerks  
Credit Analysts  
Credit Checkers & Authorizers  
Financial Analysts  
Financial Counselors  
Financial Managers  
Insurance Adjusters & Examiners  
Insurance Agents  
Insurance Policy & Claims Clerks  
Insurance Underwriters

Loan Clerks  
Loan Officers  
New Accounts Clerks  
Securities Salespeople  
Tax Examiners  
Tax Preparers

### **Government & Public Administration**

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Animal Control Workers  
City Planning Aides  
Compliance Officers & Inspectors  
Coroners  
Court Clerks  
Court Reporters  
Economists  
Government Benefits Interviewers  
Hazardous Material Workers  
Immigration Agents  
License Clerks  
Mail Carriers  
Meter Readers  
Occupational Health & Safety Specialists  
Postal Service Workers  
Postmasters & Mail Superintendents  
Title Examiners & Searchers  
Trash Collectors  
Urban & Regional Planners  
Water Treatment Plant Operators

### **Health Science**

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Acupuncturists  
Anesthesiologists  
Athletic Trainers  
Audiologists  
Cardiovascular Technologists  
Chiropractors  
Dental Assistants  
Dental Hygienists  
Dentists  
Dietetic Technicians  
Dietitians  
Emergency Medical Technicians  
Fitness Instructors  
Health Information Technicians  
Home Health Aides  
Licensed Practical Nurses  
Massage Therapists

Medical Assistants  
Medical Laboratory Technicians  
Nuclear Medicine Technologists  
Nurse Practitioners  
Nursing Assistants  
Occupational Therapists  
Occupational Therapy Assistants  
Opticians  
Optometrists  
Orthotic & Prosthetic Specialists  
Personal & Home Care Aides  
Pharmacists  
Pharmacy Technicians  
Phlebotomists  
Physical Therapists  
Physical Therapy Assistants  
Physician Assistants  
Physicians  
Podiatrists  
Psychiatric Aides  
Psychiatric Technicians  
Psychiatrists  
Radiation Therapists  
Radiologic Technologists  
Recreational Therapists  
Registered Nurses  
Respiratory Therapists  
Speech Pathologists & Audiologists  
Surgeons  
Surgical Technologists  
Veterinarians  
Veterinary Assistants  
Veterinary Technologists & Technicians

### **Hospitality & Tourism**

---

Baggage Porters & Bellhops  
Bakers  
Bartenders  
Buspersons  
Casino Gaming Workers  
Chefs & Dinner Cooks  
Counter Attendants  
Fast Food Cooks  
Food Preparation Workers  
Food Service Worker Supervisors  
Golf Course Managers  
Hotel & Motel Managers  
Hotel Desk Clerks

# Section I – Career Search

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## WOIS Occupations Grouped by Career Clusters (cont.)

Janitor & Housekeeping Supervisors

Janitors

Kitchen Helpers

Maids & Housekeepers

Professional Athletes

Recreation Guides

Reservation & Ticket Agents

Restaurant Hosts

Restaurant Managers

Short-Order Cooks

Tour Guides

Travel Agents

Umpires & Referees

Ushers & Ticket Takers

Waiters & Waitresses

### Human Services

---

Child Care Workers

Clergy

Counselors

Funeral Attendants

Interpreters & Translators

Psychologists

Recreation Workers

Rehabilitation Counselors

Residential Counselors

Social & Community Service Managers

Social & Human Service Assistants

Social Workers

Sociologists

### Information Technology

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Computer & Information Systems Managers

Computer Engineers

Computer Network & Data Communications  
Analysts

Computer Operators

Computer Programmers

Computer Security Specialists

Computer Support Specialists

Computer Systems Analysts

Database Administrators

Desktop Publishers

Web Specialists

### Law, Public Safety & Security

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Bailiffs

Corrections Officers

Crossing Guards

Detectives & Investigators

Emergency Management Specialists

Fire Fighters

Fire Inspectors

Fire Investigators

Judges & Hearing Officers

Law Clerks

Lawyers

Life Guards & Ski Patrolters

Paralegals

Parking Enforcement Officers

Police Patrol Officers

Private Detectives & Investigators

Probation Officers

Security Guards

Sheriffs & Deputy Sheriffs

### Manufacturing

---

Airplane Assemblers

Blue-Collar Worker Supervisors

Boilermakers

Bookbinders & Bindery Workers

Chemical Equipment Operators

Chemical Plant Operators

Dental Laboratory Technicians

Food Processing Workers

Forklift Operators

Furniture Finishers

Gem Cutters & Polishers

Glass Blowers

Hoist & Winch Operators

Industrial Designers

Industrial Electronics Repairers

Industrial Machinery Mechanics

Industrial Production Managers

Locksmiths

Machinists

Material Moving Machine Operators

Medical Appliance Technicians

Metal & Plastic Processing Workers

Millwrights

Numerical Control Machine Operators

Numerical Control Tool Programmers

Ophthalmic Laboratory Technicians

Packaging & Filling Machine Operators

Packers & Packagers

Painting & Coating Machine Operators

Photograph Processing Workers

Power Plant Operators

Precision Assemblers

Production Helpers

Quality Control Inspectors

Sawing Machine Operators

Semiconductor Processing Operators

Sewing Machine Operators

Shoe & Leather Workers

Stationary Engineers

Tailors

Textile Machine Operators

Tire Building Machine Operators

Tool & Die Makers

Upholsterers

Vehicle Painters

Welders & Solderers

Welding & Soldering Machine Operators

Woodworkers

Woodworking Machine Operators

### Marketing, Sales & Service

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Advertising Managers

Advertising Salespeople

Appliance Installers & Repairers

Automatic Teller Machine Servicers

Automobile Electronics Installers &  
Repairers

Barbers

Bicycle Repairers

Buyers & Purchasing Agents

Camera & Photographic Equipment  
Repairers

Cashiers

Clothes Pressers

Coin & Vending Machine Repairers

Communications Equipment Mechanics

Computer Equipment Repairers

# Section I – Career Search

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## WOIS Occupations Grouped by Career Clusters (cont.)

Counter & Rental Clerks  
Demonstrators & Promoters  
Electric Motor Repairers  
Embalmers  
Fashion Designers  
Floral Designers  
Funeral Directors  
Hairstylists & Cosmetologists  
Home Electronic Repairers  
Interior Designers  
Jewelers  
Laundry & Dry Cleaning Workers  
Manicurists  
Market Research Analysts  
Marketing Managers  
Meat Cutters  
Mechanic & Repairer Helpers  
Medical Equipment Repairers  
Merchandise Displayers  
Motorboat Mechanics  
Motorcycle Mechanics  
Musical Instrument Repairers & Tuners  
Office Machine Repairers  
Parking Lot Attendants  
Parts Salespeople  
Precision Instrument Repairers  
Real Estate Agents  
Recreation Attendants  
Retail Salespeople  
Route Salespeople  
Sales Managers  
Sales Representatives  
Sales Worker Supervisors  
Service Station Attendants  
Small Engine Mechanics  
Stock Clerks  
Telemarketers  
Tire Repairers & Changers  
Vehicle Cleaners  
Watch Repairers

### **Science, Technology, Engineering & Mathematics**

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Aerospace Engineers  
Agricultural Engineers  
Anthropologists

Archeologists  
Astronomers  
Biologists  
Biomedical Engineers  
Cartographers & Photogrammetrists  
Chemical Engineers  
Chemists  
Civil Engineers  
Electrical & Electronics Engineers  
Engineering Managers  
Engineering Technicians  
Environmental Engineers  
Forensic Science Technicians  
Geologists & Geophysicists  
Historians  
Industrial Engineers  
Marine Biologists  
Materials Engineers  
Mathematical Technicians  
Mathematicians  
Mechanical Engineers  
Medical Scientists  
Meteorologists  
Mining Engineers  
Natural Sciences Managers  
Nuclear Engineers  
Petroleum Engineers  
Physicists  
Safety Engineers  
Science Technicians  
Statisticians  
Surveying & Mapping Technicians

### **Transportation, Distribution, & Logistics**

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Air Traffic Controllers  
Aircraft Mechanics  
Airplane Pilots  
Ambulance Drivers  
Auto Body Repairers  
Auto Glass Installers  
Automobile Mechanics  
Bus & Truck Mechanics  
Bus Drivers  
Deck Hands  
Dispatchers

Farm Equipment Mechanics  
Flight Attendants  
Freight Handlers  
Heavy Equipment Mechanics  
Heavy Truck Drivers  
Light Truck Drivers  
Locomotive Engineers  
Production & Planning Clerks  
School Bus Drivers  
Ship Captains & Mates  
Ship Engineers  
Ship Pilots  
Storage & Transportation Managers  
Subway & Streetcar Operators  
Tank Car, Truck & Ship Loaders  
Taxi Drivers & Chauffeurs  
Traffic Technicians  
Train Conductors & Yardmasters  
Train Crew Members  
Train Yard Workers  
Transportation Agents  
Transportation Inspectors

# Section I – Career Search

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## Thinking About Job Training After High School?

Do you want to know what really happens to the careers of people who attend job training programs beyond high school? Washington's Job Training Results system has information about the employment of people receiving specific job training programs over the past several years.

This can be a valuable resource when considering job training options. You can find out about the employment and earnings of students after they participate in job training programs. You can also get an idea about the types of students who have participated in programs—their gender, age, race, and previous education. A link to school websites is provided, and many schools list specific information such as tuition rates, length of program, telephone numbers, etc. The system includes

programs at all public community and technical colleges in Washington State and a growing number of private career schools. Currently this system has information on over 2,500 programs at hundreds of schools.

Although this system is useful in learning about training options, its purpose is NOT to directly compare programs and schools. The quality of a training program and the effect it would have on your career cannot be judged using only the information provided in this system. The earlier preparation of the students attending a program, and the local job market conditions in which they seek work, affect the employment information in this system. Please keep this in mind when looking at the data.

### **Job Training Results**

Your guide to the results of job training programs.

Go to: [www.wtb.wa.gov/jtr/](http://www.wtb.wa.gov/jtr/) for information on

### **Employment and Wages after Training**

includes the percent of students employed, hours worked, hourly wages, monthly earnings, and the industry in which they work.

### **Student Characteristics**

includes information about a program's students, their gender, education before they entered the training program, race, and age.

### **Additional Program Information**

Many schools have information available about enrollment dates, costs, phone numbers, etc.

# Section I – Career Search

## Nontraditional Employment

### What is a Nontraditional Job?

“Nontraditional” occupations are occupations in which less than 25 percent of the workers in the occupation are members of one gender. Nontraditional jobs exist for both men and women.

### Nontraditional Roles Encouraged in Career and Technical Education

Overcoming gender bias and gender-role stereotyping is fundamental to expanding nontraditional training and employment options. Nontraditional students learn skills needed for good-paying jobs, and male and female students must receive the same kind of educational support.

Enrollment in nontraditional programs in Washington State is increasing. Many nontraditional students in postsecondary institutions are going to school part-time to upgrade skills, change jobs, or get training for new jobs.

Women comprised about 46 percent of the labor force in the year 2002. Currently, 22 percent of the state’s registered apprentices are females. Women apprentice as carpenters, electricians, machinists, sheet metal workers, and over 40 other programs in technical and community colleges.

The ratio of women’s 2002 median weekly earnings to men’s was 78 percent. Even in traditionally female occupations where women outnumber men, women still earn less.

Likewise, men are enrolling in traditionally female programs, such as health occupations. As offices are adding high technology equipment, more men are enrolling in business office courses. An increasing number of men are enrolling in child development education classes so they can participate effectively in the dual role of parent/wage earner.

Washington State is proud of educators’ efforts to eliminate gender stereotyping. Equal access has been provided to all vocational programs, regardless of gender. Federal law mandates continued efforts for equity in career and technical training.

For more information on nontraditional apprenticeship opportunities, contact Local Apprenticeship Coordinators listed on page 100.

Nontraditional Jobs for Females	
Agriculture, Production, Mechanical, Supply, and Service	and Technology Piloting and Navigation
Construction, Carpentry, and Inspection	Firefighting, Fishing, and Logging
Engineering	Natural Sciences
Architectural and Architectural Technicians	Law Enforcement and Security
Surveying and Mapping Technology	Metal- and Plastic-working Occupations
Geological Sciences and Physical Sciences	Machine Operations
Drafting	Production Work
Electronic Occupations and Technology	Automotive, Mechanical and Technology
Chemical Occupations	Maritime Occupations
<hr/>	
Nontraditional Jobs for Males	
Nursing and Occupational Therapy	Sales
Teaching, Pre-kindergartner, Elementary and Special Education	Administrative and Office Support
Library Occupations	Childcare and Core Service Occupations
Health and Dental Technology and Assistance	Textile Occupations
Legal Support Occupations	Hair and Personal Service Occupations
	Social Service Occupations
	Home Furnishings

# Section I – Career Search

## Displaced Homemakers & Dislocated Workers

Those who have spent a substantial number of years as unsalaried homemakers or have been employed in an occupation that no longer exists must get training to get a job.

Most community and technical colleges offer programs and services for displaced homemakers and dislocated workers. These programs offer advising, counseling, and information on educational and training opportunities, career choice, personal and academic support, and study skills.

Vocational education has a major role in helping displaced homemakers and dislocated workers learn job skills, job-search skills, and how to locate gainful employment. Transferring skills from housework to paid work or from a previously held job to a new career choice is part of the focus. Vocational training is available in hundreds of occupations from community and technical colleges, many private career schools, and some community-based training programs. Some programs take only a few weeks and others take as long as two years. All lead to jobs. The key is to match skills from previous work to new skills and new job possibilities.

Match Your Homemaking Skills to Job Possibilities					
Hands-on Activities/Skills		Management Activities/Skills		Interpersonal Activities/Skills	
HOMEMAKING Skills	JOB Possibilities	HOMEMAKING Skills	JOB Possibilities	HOMEMAKING Skills	JOB Possibilities
<i>Cooking</i>	Chef, caterer	<i>Planning menus</i>	Dietitian, caretaker	<i>Writing personal letters, preparing newsletters for organizations</i>	Writer, editor, freelance editing for industry or in-house publications
<i>Driving</i>	Route delivery, bus or taxi driver, school or handicapped transportation service	<i>Purchasing goods and services</i>	Office manager, stock supervisor, buyer	<i>Teaching children to read, make things, play games</i>	Teacher, child care worker, family day care in own home
<i>Decorating</i>	Interior designer, party decorating service	<i>Fund raising, organizing benefits and drives</i>	Development officer, professional fund raiser	<i>Handling family problems</i>	Counselor, crisis intervention, expeditor, private counselor, psychologist
<i>Sewing</i>	Retail fashion sales worker, custom dress shop	<i>Household budgeting</i>	Accountant, bookkeeping service	<i>Telephone campaigning for political/charitable causes</i>	Sales representative, consumer collection business, research surveyor
<i>Indoor and outdoor gardening</i>	Landscaper, greenhouse supplier, nursery grower	<i>Scheduling family appointments</i>	Receptionist, dispatcher, conference or travel entertainment service		
<i>Caring for sick family members</i>	Home health aide, health occupation worker, adult day care worker, geriatric service				
<i>Typing/ computers</i>	Secretary, free-lance typist				
<i>Operating household equipment or using repair tools</i>	Electrician, maintenance handy person				



# Section I – Career Search

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## Career Information on the Internet

If you have access to the Internet, you may want to explore the websites listed below for more information about careers and occupations. Many of these sites provide assistance in developing a resumé, completing a job application, and interviewing techniques. Some enable you to look for employment or to post your resumé with prospective employers.

### **WOIS—A Career Information System** (Washington Occupational Information System)

If you are undecided about your career choice because you need more information, WOIS/The Career Information System can answer your questions about qualifications, salaries, job security, labor markets, training opportunities, or transferring skills from one field to another or from military to civilian life. For a list of places where you can use the WOIS Career Information System, call 1-800-700-WOIS or go to: [www.wois.org](http://www.wois.org).

### **Access Washington**

Washington State provides both employment and education sites that can be helpful in your career and training exploration.

Go to: [www.wa.gov/esd/employment.html](http://www.wa.gov/esd/employment.html) to assist you in your search for specific job opportunities.

### **Workforce Explorer**

Explore the workforce with Workforce Explorer on the Internet. Make good career decisions with up-to-date information on the outlook for jobs by occupation. Find out what an occupation pays in your area. Discover an occupation that would support your interests and values through the career assessment tools. Look for jobs. Research the economy and learn more about your region's labor market. Find expert career advice. Save your information on a personalized web page. All this and more at [www.workforceexplorer.com](http://www.workforceexplorer.com). To learn more about the features of this website simply click "Tour" on the menu.

### **U.S Military Entrance Processing Command**

Each year the Armed Services Vocational Aptitude Battery (ASVAB) Career Exploration program is provided to hundreds of thousands of students nationally in over 14,000 high schools.

The program is designed to assist students in identifying occupations that best match a variety of interests, abilities, and personal preferences.

The program consists of four components:

1. **ASVAB**, a multiaptitude battery of academic and occupational tests. The results enable students to understand how they compare to a nationally representative group of individuals in aptitudes important to their future training and job performance.
2. **The Interest Finder**, an interest inventory designed to help students determine their dominant interest areas.
3. **Work Values** assist students in determining their personal preferences and work values.
4. **Occu-Find** helps students link their aptitudes, interests, and work values to the characteristics of over 400 occupations.

The Department of Defense provides this exceptional program at no cost or obligation. The program is also used by the military to assist them in identifying qualified applicants for the Armed Services. Qualifying individuals' scores remain valid for two years in the event they wish to take advantage of education/job training opportunities offered by the military. Go to: [www.asvabprogram.com](http://www.asvabprogram.com).

**You can also use the following words to search the Internet for related information:**

- Employment
- Occupations
- Education
- Jobs
- Training
- Careers
- Labor Market Information

**Publications that may assist in your job search:**

- Occupational Outlook Handbook
- Dictionary of Occupational Titles
- Military Career Guide
- Guide for Occupational Exploration
- Classification of Jobs According to Worker Trait Factors
- Encyclopedia of Careers and Vocational Guidance
- What Color Is Your Parachute?



# Section I – Occupations in Washington State

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Agricultural Products Graders & Sorters .....	24	Bill & Account Collectors .....	47	Civil Engineers .....	85
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Animal Breeders .....	24	Broadcast Technicians .....	33	Compliance Officers & Inspectors .....	50
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# How to Use the Table of Occupations

## Occupational Description

contains the occupational titles and a brief description of major duties for each occupation. Duties vary considerably, depending on the employer and on the employee's training and experience.

## Employment Outlook in Washington & Approximate Pay

- Faster than average
- Average
- Slower than average
- No growth
- Declining

**Percentage of growth** reflects anticipated growth for each occupation. This information is based on projections provided by the state's Employment Security Department. The projections reflect the demand by private industry and government for workers, as well as self-employed individuals and unpaid family workers. **The information does not include openings created by workers changing from one job to another.**

**Wage figures** represent the average pay range, excluding benefits for full-time wage and salary workers. Wage rates may vary substantially with the number of years of experience.

**Source:** Washington Occupational Information System (WOIS).

**Suggested Education/ Training** lists the training program that is either required or recommended for entry into the occupation or for advancement.

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington
<b>Aircraft Mechanics</b> service and repair aircraft and aircraft engines.	WOIS-100232 O*Net-493011 O*Net-492091	Average 9.3% growth 2007-12 93 openings/year \$3,030-\$4,957/month	HS, CC, TC, COL, PCS	Aviation Maintenance	CC: 2, 8, 22, 23 TC: 32 U: 36 PCS: 359, 404



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington
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### Codes

**WOIS** - Numbers enable access to additional information about these occupations in the WOIS Career Information System (see more information about WOIS on page 16).

**O\*Net** – (Occupational Information Network) Will help to get more information about an occupation when using Washington State's Workforce Explorer, available at [www.workforceexplorer.com](http://www.workforceexplorer.com), or go directly to the O\*Net on-line at [online.onetcenter.org](http://online.onetcenter.org).

### Suggested Education or Training

shows the level of training generally needed for entry into an occupation. Further training may be required for advanced positions. For more information on educational opportunities, see page 93.

**OJT** (On-the-Job Training) – Training in basic job tasks as part of employment. On-the-job training may be required in addition to formal education.

**HS** (High School) – High school diploma or equivalent.

**PCS** (Private Career School) – Training in a private career school that can lead to an occupation or trade following graduation.

**CC** (Community College) – One to two years of full-time schooling after high school in a community college leading to an associate degree or certificate, usually in a technical field.

**TC** (Technical College) – Technical training in one of the five technical colleges, may take from a few weeks to several months to complete, depending on the occupational requirements.

**COL** (College) – Training in a college or university leading to a bachelor's degree.

**GRAD** (Graduate or Professional School) – Training in a college or university leading to a master's or doctorate degree.

**AP** (Apprenticeship) – Learning a trade by paid, practical experience under supervision of an experienced worker.

**LIC** (License) – A professional license is usually required for employment in this occupation.

**Preparation & Training Sites in Washington** lists schools in Washington State that offer the suggested course of study.

### Key:

- CC** Community Colleges  
See pages 109-110.
- TC** Technical Colleges  
See page 110.
- U** Public College & Universities  
See page 111.
- PU** Independent Colleges & Universities  
See pages 112-113.
- PCS** Private Career Schools  
See pages 114-129 & 131-134.
- AP** Apprenticeship Training  
See pages 129-130.



# Agriculture, Food & Natural Resources

Instructional programs and occupations dealing with growing plants and harvesting crops for commercial and scientific purposes; raising and training animals; the health of plants and animals; the use of natural resources; the management of agricultural businesses; and production of agricultural goods.

- Agriculture Sciences, Processes & Support Services
- Agriculture Management, Production & Operations
- Conservation & Natural Resources
- Horticulture, Landscaping & Groundskeeping

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Agricultural Inspectors</b> determine if farmers and food processors are using safe methods to care for livestock and to process food.	WOIS-100008 O*Net-452011	Average 4.2% growth 2007-12 5 openings/year \$2,262-\$3,300/month	COL	Agriculture	U: 48, 50
<b>Agricultural Products Graders &amp; Sorters</b> examine products such as fruits, vegetables, and textiles. They assign items to quality levels before they are sold to the public.	WOIS-100009 O*Net-452041	Slower than average 2% growth 2007-12 31 openings/year \$1,309-\$1,553/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Agricultural Scientists</b> study plants and soils. They use science to protect, develop, and manage these resources.	WOIS-100229 O*Net-191013	Average 6% growth 2007-12 9 openings/year \$3,867-\$6,179/month	COL, GRAD	Soils Science, Botany, Crop Science	U: 36, 44, 45, 48
<b>Agricultural Worker Supervisors</b> hire and supervise workers who tend and harvest crops, animals, ornamental plants, and trees.	WOIS-100230 O*Net-451011	Slower than average 1% growth 2007-12 7 openings/year \$2,491-\$4,285/month	HS, OJT, CC	Agricultural Production and Farm Technology	CC: 6, 26, 27, 29
<b>Animal Breeders</b> select and breed livestock and pets.	WOIS-100237 O*Net-452021	No outlook information available \$2,099-\$4,571/month	COL	Animal Science	U: 48
<b>Animal Caretakers</b> give care to animals at shelters, zoos, kennels, pet shops, stables, aquariums, and research labs.	WOIS-100238 O*Net-392021	Average 6.2% growth 2007-12 33 openings/year \$1,343-\$2,005/month	HS, OJT, PCS	Animal Care and Training	PCS: 160, 275
<b>Animal Scientists</b> conduct research. They try to develop better animal products and healthier animals.	WOIS-100240 O*Net-191013	No outlook information available \$2,980-\$5,500/month	COL, GRAD	Animal Science	U: 48

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Animal Trainers</b> train animals to perform work, entertain, or serve as companions.	WOIS-100236 O*Net-392011	Average 7.6% growth 2007-12 2 openings/year \$1,669-\$4,469/month	HS, OJT, COL, PCS	Animal Care and Training, Zoology	U: 44, 45, 48 PCS: 160
<b>Commercial Fishers</b> catch ocean fish and other marine life using nets, hooks, and traps.	WOIS-100042 O*Net-453011	No outlook information available Earnings vary greatly	HS, OJT, CC, TC, COL	Fisheries Technology	CC: 9, 15 TC: 31 U: 45 PU: 72
<b>Conservation Scientists</b> manage, develop, and help protect soil and rangelands.	WOIS-100281 O*Net-191031	Average 4.4% growth 2007-12 7 openings/year \$3,794-\$5,831/month	CC, COL	Natural Resources Management	CC: 9, 10, 20, 23 U: 36, 45, 48 PU: 72
<b>Farm &amp; Ranch Workers</b> help raise crops and livestock for market.	WOIS-100313 O*Net-452092	No outlook information available \$1,251-\$2,059/month	OJT, CC	Agricultural Production and Farm Technology	CC: 6, 26, 27, 29
<b>Farmers &amp; Farm Managers</b> raise crops and livestock for market.	WOIS-100077 O*Net-119012	Average 7.4% growth 2007-12 1 opening/year \$3,051-\$7,261/month	CC	Agricultural Production and Farm Technology	CC: 6, 26, 27, 29
<b>Fish &amp; Game Wardens</b> enforce the laws that protect fish and wildlife.	WOIS-100083 O*Net-333031	Average 4.7% growth 2007-12 2 openings/year \$3,423-\$4,467/month	CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65-66, 70, 76, 78 PCS: 137
<b>Food Scientists</b> conduct research to develop food products that are healthy, safe, and appealing.	WOIS-100324 O*Net-191012	Average 6% growth 2007-12 9 openings/year \$3,867-\$6,179/month	COL	Food Science	U: 48
<b>Foresters</b> manage, use, and help protect forests and other natural resources.	WOIS-100088 O*Net-191032	Average 4.1% growth 2007-12 6 openings/year \$3,448-\$4,621/month	CC, COL	Forest Technology and Management	CC: 10, 23 U: 45, 48 PU: 72
<b>Forestry Technicians</b> help develop and protect forests.	WOIS-100327 O*Net-454011	Slower than average .8% growth 2007-12 3 openings/year \$1,945-\$3,184/month	CC, COL	Forest Technology and Management	CC: 10, 23 U: 45, 48 PU: 72
<b>Gas &amp; Oil Drillers</b> operate equipment used to drill for gas and oil.	WOIS-100330 O*Net-475013	Average 9.1% growth 2007-12 4 openings/year Earnings vary greatly	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Gas &amp; Oil Plant Operators</b> control the refining process for crude oil or natural gas.	WOIS-100331 O*Net-518093	Slower than average 3.8% growth 2007-12 6 openings/year \$3,900-\$4,983/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Geographers</b> study physical and cultural characteristics of a given area.	WOIS-100335 O*Net-193092	No outlook information available \$3,262-\$5,548/month	COL	Geography	U: 36, 43-45, 47, 52
<b>Landscape Architects</b> design and plan outdoor areas for use and beauty.	WOIS-100113 O*Net-171012	Faster than average 10.5% growth 2007-12 14 openings/year \$3,222-\$5,044/month	COL, GRAD	Landscape Architecture	U: 45, 48, 49
<b>Landscapers &amp; Groundskeepers</b> plant and take care of flowers, lawns, shrubs, and trees.	WOIS-100352 O*Net-373011	Average 5.1% growth 2007-12 326 openings/year \$1,581-\$3,628/month	HS, OJT, CC, TC, COL	Horticulture and Landscape Management	CC: 5, 7, 20-23 TC: 32, 33 U: 48
<b>Log Graders &amp; Scalers</b> estimate the market value of logs.	WOIS-100364 O*Net-454023	Slower than average 2.7% growth 2007-12 4 openings/year \$2,304-\$3,111/month	HS, OJT, CC, COL	Forest Technology and Management	CC: 23 U: 45, 48 PU: 72
<b>Loggers</b> work in teams to build and repair roads, clear brush, cut and buck trees, and move logs to mills and shipyards.	WOIS-100365 O*Net-454021	Declining 1% decrease 2007-12 0 openings/year \$2,640-\$4,959/month	HS, OJT, CC, COL	Forest Technology and Management	CC: 23 U: 45, 48 PU: 72
<b>Mining Machine Operators</b> control machines that extract coal, ore, stone, and sand from mines or quarries.	WOIS-100381 O*Net-475041	No outlook information available \$3,382-\$3,992/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Nursery Workers</b> grow, transplant, and care for plants and trees for sale.	WOIS-100390 O*Net-452092	No outlook information available \$1,251-\$2,241/month	HS, OJT, CC	Nursery Operation and Management	CC: 7, 23
<b>Park Naturalists</b> create programs to teach park visitors about natural areas.	WOIS-100402 O*Net-191031	No outlook information available \$3,794-\$5,831/month	CC, COL	Natural Resources Management	CC: 9-10, 23 U: 36, 45, 48 PU: 72
<b>Pest Control Workers</b> use chemicals and other methods to destroy or repel bugs and rodents.	WOIS-100152 O*Net-372021	Faster than average 10.2% growth 2007-12 11 openings/year \$2,078-\$3,024/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Pump Operators</b> control the transport of oil and natural gas between wells and storage tanks.	WOIS-100430 O*Net-537071	Average 6.6% growth 2007-12 2 openings/year \$1,517-\$3,663/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Winemakers</b> turn grape or other fruit juices into wine.	WOIS-120161	No outlook information available Earnings vary greatly	CC, COL	Enology	CC: 26, 29 U: 48
<b>Zoologists</b> study animals and how they live and grow in their habitat.	WOIS-100486 O*Net-191023	No outlook information available \$3,945-\$5,084/month	COL, GRAD	Zoology	U: 44, 45, 48

# Architecture & Construction

Instructional programs and occupations dealing with the design, planning, managing, building, and maintenance of physical structures such as roadways and bridges, as well as industrial, commercial, and residential facilities and buildings.

- Architecture & Construction Design
- Residential & Commercial Construction
- Residential & Commercial Installation & Services

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Architects</b> plan and design all types of buildings and structures.	WOIS-100011 O*Net-171011	No outlook information available \$3,808-\$5,834/month	COL, GRAD, LIC	Architecture	U: 45, 48, 49
<b>Bricklayers &amp; Stonemasons</b> build walls and structures using bricks, stones, and mortar.	WOIS-100487 O*Net-472021 O*Net-472022	Average 6.2% growth 2007-12 21 openings/year \$2,850-\$5,202/month	OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
	WOIS-100259 O*Net-499042	Average 6.9% growth 2007-12 335 openings/year \$2,148-\$3,574/month	OJT, TC, PCS	Building Maintenance Technology	TC: 30 PCS: 368
<b>Bulldozer &amp; Grader Operators</b> drive equipment to remove or spread earth and rock.	WOIS-100260 O*Net-472073	Average 5.4% growth 2007-12 98 openings/year \$3,326-\$4,956/month	OJT, PCS, APP	Heavy Equipment Operator, Apprenticeship Programs	PCS: 177, 178, 396, 403 AP: 431
<b>Cabinetmakers</b> build cabinets and other items that are made from wood.	WOIS-100264 O*Net-517011	Declining .8% decrease 2007-12 0 openings/year \$1,818-\$2,688/month	OJT, CC, TC, APP	Cabinetmaking and Millwork, Apprenticeship Programs	CC: 18 TC: 30 AP: 416
<b>Carpenters</b> cut, fit, and assemble wood and other materials to construct buildings.	WOIS-100265 O*Net-472031	Average 4.5% growth 2007-12 365 openings/year \$2,706-\$4,316/month	OJT, CC, TC, PCS, APP	Carpentry, Apprenticeship Programs	CC: 9, 10, 15, 18, 23, 26, 27 TC: 30 PCS: 178, 391 AP: 410, 411, 416, 424, 432
<b>Cement Masons</b> place and finish the concrete for many types of construction jobs.	WOIS-100268 O*Net-472053	Average 5.8% growth 2007-12 30 openings/year \$2,226-\$3,909/month	OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Commercial Divers</b> work underwater to build or repair structures. They also perform search and rescue duties.	WOIS-100275 O*Net-499092	No outlook information available \$4,836-\$11,425/month	HS, PCS	Diving Technology	PCS: 143, 188, 354, 372, 373, 378
<b>Construction &amp; Building Inspectors</b> inspect new or remodeled structures.	WOIS-100282 O*Net-474011	Average 6.7% growth 2007-12 29 openings/year \$3,545-\$4,871/month	HS, OJT, CC, TC, PCS, APP	Construction Technology	CC: 20 TC: 31 34 PCS: 167, 176 AP: 417, 423
<b>Construction &amp; Well Drillers</b> use equipment to drill holes in the earth to take samples or to insert pipes.	WOIS-100283 O*Net-475021	Average 4.9% growth 2007-12 5 openings/year \$2,123-\$3,389/month	HS, OJT, CC, TC, PCS, APP	Construction Technology	CC: 20 TC: 31, 34 PCS: 167, 176 AP: 417, 423
<b>Construction Helpers</b> assist experienced trades workers with less skilled tasks.	WOIS-100284 O*Net-473011	Average 6.7% growth 2007-12 56 openings/year \$1,570-\$4,096/month	HS, OJT, CC, TC, PCS, APP	Construction Technology	CC: 20 TC: 31, 34 PCS: 167, 176 AP: 417, 423
<b>Construction Managers</b> schedule and coordinate the work on construction projects.	WOIS-100049 O*Net-119021	Average 7.2% growth 2007-12 99 openings/year \$4,931-\$8,046/month	CC, TC, COL	Construction Management	CC: 7 TC: 31, 34 U: 36, 43, 45, 48, 49
<b>Cost Estimators</b> calculate how much time and money it will take to complete projects.	WOIS-100286 O*Net-131051	Average 8.1% growth 2007-12 98 openings/year \$3,455-\$5,545/month	CC, TC, COL	Construction Management	CC: 7 TC: 31, 34 U: 36, 43, 45, 48, 49
<b>Crane &amp; Tower Operators</b> use machinery to lift and move heavy loads.	WOIS-100054 O*Net-537021	Average 4.3% growth 2007-12 11 openings/year \$3,638-\$5,372/month	HS, PCS, APP	Heavy Equipment Operator, Apprenticeship Programs	PCS: 177, 178, 396, 403 AP: 431
<b>Drafters</b> make detailed drawings of objects that will be manufactured or built.	WOIS-100301 O*Net-173011	Faster than average 12.5% growth 2007-12 132 openings/year \$2,264-\$4,725/month	CC, TC, PCS	Drafting	CC: 2, 4, 6, 8, 10-14, 19, 20, 21, 23, 26, 29 TC: 31-34 PCS: 97, 142, 152, 153, 154, 239, 243, 267, 317
<b>Drywall Finishers</b> cover the joints between drywall panels using tape and cement.	WOIS-100302 O*Net-472082	Slower than average 3% growth 2007-12 26 openings/year \$3,304-\$4,644/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Drywall Installers</b> attach drywall panels to the inside walls of houses and other buildings.	WOIS-100303 O*Net-472081	Slower than average 2.9% growth 2007-12 42 openings/year \$3,448-\$5,405/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Electrician Helpers</b> assist electricians as they install and maintain electrical systems.	WOIS-100308 O*Net-473013	Average 5.7% growth 2007-12 13 openings/year \$1,959-\$2,943/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 243
<b>Electricians</b> install, test, and maintain electrical systems.	WOIS-100066 O*Net-472111	Average 4.6% growth 2007-12 153 openings/year \$3,311-\$5,703/month	HS, OJT, CC, TC, PCS, APP, LIC	Electrician, Apprenticeship Programs	CC: 12, 23, 29 TC: 30, 31 PCS: 178, 250, 323 AP: 412, 414, 421
<b>Elevator Installers &amp; Repairers</b> assemble and maintain elevators.	WOIS-100068 O*Net-474021	Average 5.7% growth 2007-12 6 openings/year \$4,221-\$5,978/month	HS, OJT, APP, LIC	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Explosives Workers</b> use explosive devices to demolish rock or structures.	WOIS-100074 O*Net-475031	No outlook information available \$2,779-\$3,645/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Fence Erectors</b> build and repair metal and wooden fences and gates.	WOIS-100314 O*Net-474031	Average 5.6% growth 2007-12 9 openings/year \$1,910-\$2,907/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Floor &amp; Carpet Layers</b> install carpet, linoleum, and other floor coverings in homes or buildings.	WOIS-100321 O*Net-472041 O*Net-472042	Faster than average 10.3% growth 2007-12 46 openings/year \$2,319-\$4,340/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Floor Sanding Machine Operators</b> sand wood floors to finish them.	WOIS-100322 O*Net-472043	Average 8.3% growth 2007-12 3 openings/year \$2,059-\$3,375/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>General Construction Workers</b> carry out semi-skilled tasks in many areas of construction.	WOIS-100333 O*Net-472061	Average 6.5% growth 2007-12 228 openings/year \$2,184-\$3,917/month	HS, OJT, CC, TC, PCS, APP	Construction Technology	CC: 20 TC: 31, 34 PCS: 167, 176 AP: 417, 423
<b>Glaziers</b> install windows and mirrors in homes and other buildings. They may install new glass or repair broken panes.	WOIS-100092 O*Net-472121	Average 6.8% growth 2007-12 27 openings/year \$2,302-\$3,966/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Heating &amp; Cooling System Mechanics</b> install and repair heating, air conditioning, and refrigeration systems.	WOIS-100340 O*Net-499021	Average 8.1% growth 2007-12 49 openings/year \$2,401-\$4,080/month	CC, TC, PCS, APP	Heating, Refrigeration & Air Conditioning Maintenance, Apprenticeship Programs	CC: 23, 26, 29 TC: 30, 31, 32, 34 PCS: 115, 135, 178, 249, 276, 319, 323 AP: 413, 422, 425
<b>Highway Maintenance Workers</b> make basic repairs to highways and rural roads.	WOIS-100097 O*Net-474051	Average 5.4% growth 2007-12 42 openings/year \$2,870-\$3,619/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Insulation Installers</b> put in the materials used to insulate buildings and equipment.	WOIS-100345 O*Net-472131	Average 5.5% growth 2007-12 15 openings/year \$3,061-\$4,404/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Line Installers &amp; Repairers</b> construct and maintain networks of wires and cables.	WOIS-100361 O*Net-499051	Average 7.2% growth 2007-12 80 openings/year \$2,673-\$4,384/month	CC, TC, PCS	Telecommunications Technology	CC: 29 TC: 30, 32 PCS: 323
<b>Operating Engineers</b> use machinery to move construction materials.	WOIS-100395 O*Net-472073	Average 5.4% growth 2007-12 98 openings/year \$3,326-\$4,956/month	HS, OJT, PCS, APP	Heavy Equipment Operator, Apprenticeship Programs	PCS: 177, 178, 396, 403 AP: 431
<b>Painters</b> apply paint, stain, varnish, and other finishes to buildings and other structures.	WOIS-100400 O*Net-472141	Average 9% growth 2007-12 323 openings/year \$2,179-\$3,659/month	HS, OJT, PCS, APP	Painting, Apprenticeship Programs	PCS: 178
<b>Paving Equipment Operators</b> use machines to apply asphalt and concrete to roads.	WOIS-100403 O*Net-472071	Average 5.3% growth 2007-12 12 openings/year \$2,392-\$4,172/month	HS, OJT, VOC, APP	Heavy Equipment Operator, Apprenticeship Programs	PCS: 177, 178, 396, 403 AP: 431
<b>Pipelayers</b> lay various kinds of pipe for sewers, drains, water mains, or oil or gas lines.	WOIS-100412 O*Net-472151	Average 5% growth 2007-12 15 openings/year \$3,169-\$4,481/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Plasterers</b> prepare and apply coats of plaster or stucco to walls and other building surfaces.	WOIS-100158 O*Net-472161	Average 5.1% growth 2007-12 12 openings/year \$3,217-\$5,340/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Plumbers &amp; Pipefitters</b> install and repair pipe systems that carry water, steam, air, or other fluids or gases.	WOIS-100413 O*Net-472152	Average 5% growth 2007-12 107 openings/year \$3,375-\$5,578/month	PCS, APP	Plumbing, Apprenticeship Programs	PCS: 178 AP: 409, 413, 418, 422, 425
<b>Riggers</b> use ropes, pulleys, and other gear to move large or heavy items.	WOIS-100436 O*Net-499096	Slower than average 2% growth 2007-12 4 openings/year \$3,153-\$4,203/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Roofers</b> apply shingles and other materials to the roofs of buildings.	WOIS-100186 O*Net-472181	Average 7.7% growth 2007-12 113 openings/year \$2,290-\$3,810/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Roustabouts</b> do general maintenance and construction work at oil fields.	WOIS-100187	O*Net-475071 Average 9.7% growth 2007-12 3 openings/year \$1,480-\$2,390/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Septic Tank Servicers &amp; Sewer Pipe Cleaners</b> clean and repair septic tanks, sewer lines, and drains.	WOIS-100191 O*Net-474071	Average 5.4% growth 2007-12 7 openings/year \$2,044-\$3,491/month	HS, OJT, CC	Water and Wastewater Technology	CC: 10
<b>Sheet Metal Workers</b> make and install metal building parts and products.	WOIS-100448 O*Net-472211	Average 5.9% growth 2007-12 58 openings/year \$2,652-\$5,049/month	HS, TC, PCS, APP	Sheet Metal, Apprenticeship Programs	TC: 30 PCS: 178 AP: 415, 433
<b>Structural Metal Workers</b> make and install steel frameworks used in buildings and other structures.	WOIS-100461 O*Net-472221	Average 6% growth 2007-12 50 openings/year \$2,170-\$4,952/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Surveyors</b> measure and map land, air space, and water boundaries.	WOIS-100204 O*Net-171022	Faster than average 13% growth 2007-12 33 openings/year \$3,456-\$5,269/month	COL	Civil Engineering	U: 45, 48 PU: 70, 76, 78, 80, 84
<b>Tile Setters</b> apply tile to floors, walls, ceilings, and countertops.	WOIS-100211 O*Net-472044	Average 8.8% growth 2007-12 23 openings/year \$3,347-\$4,774/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Wallpaper Hangers</b> apply wall coverings to decorate and protect walls.	WOIS-100481 O*Net-472142	Faster than average 10.4% growth 2007-12 12 openings/year \$2,697-\$3,874/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs

# Arts, Audio-Video Technology & Communications

Instructional programs and occupations dealing with designing, producing, exhibiting, performing, writing, and publishing multimedia content (includes visual, performing arts and design, journalism, and entertainment services).

- Audio & Video Technologies
- Commercial & Graphic Design
- Crafts & Fine Arts
- Journalism, Writing & Broadcasting
- Music & Performing Arts

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Actors</b> portray characters in front of live audiences, cameras, or both.	WOIS-100246 O*Net-272011	Slower than average 3.8% growth 2007-12 9 openings/year Earnings vary greatly	OJT, CC, COL, GRAD, PCS	Theatre Arts	CC: 4 U: 36, 43-45, 48, 52 PU: 70, 74, 77- 79, 80, 85, 86 PCS: 260
<b>Announcers</b> entertain and inform audiences on radio, TV, or in person at public events.	WOIS-100172 O*Net-273011 O*Net-273012	Slower than average 3.2% growth 2007-12 7 openings/year \$1,456-\$4,151/month	COL	Communications	U: 36, 43-45, 48, 52 PU: 74, 76, 77, 79, 80, 83, 84, 86
<b>Art Directors</b> are in charge of workers who produce artwork for magazines, ads, or products.	WOIS-100246 O*Net-271011	Average 7.1% growth 2007-12 18 openings/year \$4,971-\$8,961/month	CC, COL	Arts Administration	CC: 18, 25 U: 36 PU: 86
<b>Audio-Visual Specialists</b> plan and prepare audio-visual teaching aids.	WOIS-100247 O*Net-274011 O*Net-259011	Average 6.2% growth 2007-12 19 openings/year \$2,175-\$3,132/month	CC, TC, COL, PCS	Multimedia Technology	CC: 1, 7, 8, 11, 14-16, 19, 26 TC: 30, 32, 33, 35 U: 43 PU: 71 PCS: 245, 300, 301, 334
<b>Broadcast Technicians</b> record or broadcast radio and television programs.	WOIS-100258 O*Net-274012	Slower than average 3.7% growth 2007-12 22 openings/year \$1,740-\$4,243/month	OJT, CC, TC, COL, PCS	Radio-Television Broadcasting	CC: 4, 29 TC: 30, 32 U: 43, 48 PU: 70, 84 PCS: 100
<b>Camera Operators</b> use motion picture, TV, or video cameras to film a wide range of subjects.	WOIS-100029 O*Net-274031	Slower than average 3.1% growth 2007-12 2 openings/year \$1,846-\$4,009/month	CC, TC, COL, PCS	Multimedia Technology	CC: 1, 7, 8, 11, 14-16, 19, 26 TC: 30, 32, 33, 35 U: 43 PU: 71 PCS: 245, 300, 301, 334

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Cartoonists &amp; Animators</b> use images to express ideas.	WOIS-100266 O*Net-271013	Average 5.1% growth 2007-12 5 openings/year \$3,553-\$6,046/month	CC, TC, COL, PCS	Computer Animation	CC: 1, 3, 7, 14 TC: 34 PU: 67 PCS: 106, 142, 153, 154, 243, 279, 324, 364
<b>Choreographers</b> create dance routines and teach them to dancers.	WOIS-100271 O*Net-272032	Faster than average 10.8% growth 2007-12 4 openings/year \$2,595-\$4,261/month	COL	Dance	U: 44-45
<b>Composers &amp; Music Arrangers</b> create and arrange music for films, television shows, and concerts.	WOIS-100277 O*Net-272041	Average 8.4% growth 2007-12 4 openings/year \$2,824-\$6,113/month	COL	Music	U: 36, 43-45, 48, 52 PU: 70, 74, 77-79, 83-86
<b>Costume &amp; Wardrobe Specialists</b> design outfits for actors. These costumes express a certain time, place, or mood.	WOIS-100287 O*Net-393092	No outlook information available \$2,181-\$2,959/month	CC, TC, COL, PCS	Apparel Design	CC: 18 TC: 30 U: 45, 48 PU: 79 PCS: 106, 302
<b>Dancers</b> express ideas, stories, and rhythm by moving their bodies with music.	WOIS-100294 O*Net-272031	Average 8.4% growth 2007-12 11 openings/year \$1,241-\$2,929/month	COL	Dance	U: 44-45
<b>Editors</b> select and prepare written material for newspapers, magazines, and books.	WOIS-100304 O*Net-273041	Average 9.3% growth 2007-12 51 openings/year \$3,122-\$5,389/month	COL	Communications, Journalism	U: 36, 43-45, 48, 52 PU: 70, 74, 76, 77, 79, 80, 83, 84, 86
<b>Film &amp; Video Editors</b> use editing equipment to remove uninteresting parts of a film or video. They reassemble the best parts so that the film is entertaining and interesting.	WOIS-100081 O*Net-274032	Slower than average 1.2% growth 2007-12 3 openings/year \$2,380-\$4,423/month	CC, TC, COL, PCS	Multimedia Technology	CC: 1, 7, 8, 11, 14-16, 19, 26 TC: 30, 32, 33, 35 U: 43 PU: 71 PCS: 245, 300, 301, 334
<b>Fine Artists</b> create works of art to communicate ideas, thoughts, or feelings.	WOIS-100317 O*Net-271013	Average 5.1% growth 2007-12 5 openings/year \$2,678-\$4,396/month	COL, PCS	Art	U: 36, 38, 43, 44, 47, 48, 52 PU: 70, 77, 79, 81, 84-86 PCS: 107
<b>Graphic Designers</b> create designs using print, electronic, and film media.	WOIS-100093 O*Net-271024	Faster than average 11.9% growth 2007-12 147 openings/year \$2,735-\$4,519/month	OJT, CC, TC, COL, PCS	Graphic Design	CC: 4, 7, 8, 11, 18, 19, 24, 28 TC: 32 U: 36 PU: 84 PCS: 106, 347

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Journalists</b> gather information, prepare stories, and make broadcasts to inform people about local, state, and national events.	WOIS-100023 O*Net-273021 O*Net-273022	Average 7.7% growth 2007-12 29 openings/year \$2,196-\$4,999/month	COL	Journalism	U: 36, 43-45, 48, 52 PU: 70, 77, 80, 84, 86
<b>Models</b> pose for photos, paintings or sculptures, or live audiences.	WOIS-100134 O*Net-419012	Average 6.3% growth 2007-12 5 openings/year \$2,028-\$2,704/month	OJT, PCS	Modeling and Finishing	PCS: 116, 264, 269
<b>Movie &amp; Stage Grips</b> adjust and maintain the equipment on production sets.	WOIS-100383 O*Net-537062	No outlook information available \$1,449-\$2,349/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Movie Projectionists</b> set up and operate projectors, lights, and sound equipment to show films to audiences.	WOIS-100384 O*Net-393021	Average 4.1% growth 2007-12 2 openings/year \$1,354-\$1,992/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Museum Technicians &amp; Conservators</b> care for, preserve, and treat artifacts and works of art. They also document their findings.	WOIS-100385 O*Net-254013	Average 6.4% growth 2007-12 5 openings/year \$2,461-\$4,158/month	COL	Art History	U: 43-45, 52 PU: 80, 83, 85
<b>Musicians &amp; Music Directors</b> perform music on stage and in recording studios.	WOIS-100387 O*Net-272042 O*Net-272041	No outlook information available Earnings vary greatly	CC, COL	Music	CC: 8 U: 36, 43-45, 48, 52 PU: 70, 74, 77-79, 83-86
<b>News Reporters</b> write and report news stories for newspaper, radio, or television.	WOIS-100023 O*Net-273022 O*Net-273021	Average 7.7% growth 2007-12 29 openings/year \$2,196-\$4,999/month	COL	Journalism	U: 36, 43-45, 48, 52 PU: 70, 77, 80, 84, 86
<b>Photographers</b> produce images that paint a picture, tell a story, or record an event.	WOIS-100409 O*Net-274021	Faster than average 14.8% growth 2007-12 84 openings/year \$2,324-\$4,807/month	HS, CC, COL, PSC	Photography	CC: 8, 18, 19, 24 U: 45 PCS: 106, 324
<b>Potters</b> create artistic or functional objects from clay.	WOIS-100416 O*Net-519195	Slower than average 3.9% growth 2007-12 5 openings/year \$1,714-\$2,744/month	COL	Ceramic Art	U: 45
<b>Prepress Workers</b> create printing plates that are used on printing presses.	WOIS-100419 O*Net-515022	Average 9.2% growth 2007-12 35 openings/year \$2,161-\$3,754/month	HS, OJT, CC, TC, COL, PCS	Graphic Arts/ Printing	CC: 5, 11, 18, 19, 24, 29 TC: 32, 33 PU: 84 PCS: 106, 323



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Printing Press Operators</b> set up, operate, and maintain printing presses.	WOIS-100421 O*Net-515023	Average 7.7% growth 2007-12 54 openings/year \$2,259-\$3,656/month	HS, OJT, CC, TC, COL, PCS	Graphic Arts/ Printing	CC: 5, 11, 18, 19, 24, 29 TC: 32, 33 PU: 84 PCS: 106, 323
<b>Producers</b> select plays or scripts, arrange financing, and make other production decisions. <b>Directors</b> interpret plays or scripts by directing the work of the cast and crew.	WOIS-100423 O*Net-272012	Average 7.5% growth 2007-12 18 openings/year Earnings vary greatly	OJT, CC, COL, GRAD, PCS	Theatre Arts	CC: 4 U: 36, 43-45, 48, 52 PU: 70, 74, 77- 80, 85, 86 PCS: 260
<b>Professional Makeup Artists</b> prepare actors for performances on stage or in front of cameras.	WOIS-100426 O*Net-395091	No outlook information available \$1,627-\$3,213/month	CC, TC, PCS	Cosmetology	CC: 8, 14, 18, 19, 22, 23, 26 TC: 30, 32, 34, 35 PCS: 434-507
<b>Proofreaders</b> read printed copy or proofs to find and mark errors.	WOIS-100165 O*Net-439081	Average 8.6% growth 2007-12 15 openings/year \$1,610-\$2,620/month	HS, COL	English	U: 36, 43-45, 48, 50-52 PU: 70, 72, 74, 76-83
<b>Set Designers</b> determine what furnishings are needed to represent a time period. <b>Exhibit Designers</b> create displays to give information.	WOIS-100446 O*Net-271027	Average 7.3% growth 2007-12 3 openings/year \$2,288-\$3,595/month	COL, PCS	Art	U: 36, 38, 43, 44, 47, 48, 52 PU: 70, 77, 79, 80, 84-86 PCS: 107
<b>Singers</b> perform songs on stage and in recording studios.	WOIS-100453 O*Net-272042	No outlook information available Earnings vary greatly	CC, COL	Music	CC: 8 U: 36, 43-45, 48, 52 PU: 70, 74, 77- 79, 83-86
<b>Sketch Artists</b> draw pictures of people based on witnesses' descriptions.	WOIS-100454 O*Net-271013	Average 5.1% growth 2007-12 5 openings/year \$2,000-\$4,000/month	COL, PCS	Art	U: 36, 38, 43, 44, 47, 48, 52 PU: 70, 77, 79, 80, 84-86 PCS: 107
<b>Sound Engineering Technicians</b> use console boards to record, copy, and edit music and voice.	WOIS-100200 O*Net-274014	Average 8.2% growth 2007-12 3 openings/year \$3,035-\$6,578/month	CC, TC, COL, PCS	Multimedia Technology	CC: 1, 7, 8, 11, 14-16, 19, 26 TC: 30, 32, 33, 35 U: 43 PU: 71 PCS: 245, 300, 301, 334



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Technical Writers</b> put scientific or technical information into language that is easy for others to understand.	WOIS-100209 O*Net-273042	Faster than average 14.1% growth 2007-12 110 openings/year \$4,212-\$6,460/month	CC, TC, COL	Journalism, Technical Communication	CC: 18 TC: 33 U: 36, 43-45, 48, 51, 52 PU: 70, 77, 80, 84, 86
<b>Telephone Operators</b> help people make phone calls.	WOIS-100467 O*Net-432021 O*Net-432011	Average 8.7% growth 2007-12 76 openings/year \$1,699-\$2,321/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Writers</b> use words to express thoughts and interpret information.	WOIS-100485 O*Net-273043	Average 6.8% growth 2007-12 34 openings/year \$2,957-\$4,730/month	CC, TC, COL	Journalism, Technical Communication, English	CC: 18 TC: 33 U: 36, 43-45, 48, 50-52 PU: 70, 72, 74, 77, 779, 80, 83- 86

# Business, Management & Administration

Instructional programs and occupations dealing with planning, managing, and providing administrative support, information processing, business communications, accounting, and human resource management services and related business management support services.

- Accounting & Related Occupations
- Administrative Support Services
- Business Management

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Accountants &amp; Auditors</b> assemble, analyze, and check the accuracy of financial information.	WOIS-100001 O*Net-132011	Average 7.3% growth 2007-12 365 openings/year \$3,659-\$5,840/month	COL, PCS	Accounting (4- or 5-year program)	U: 36, 37, 43, 45, 48, 52 PU: 57, 59, 61, 70, 72, 76-80, 84, 86 PCS: 382-387
<b>Administrative Services Managers</b> coordinate support services for businesses and organizations.	WOIS-100004 O*Net-113011	Average 8.9% growth 2007-12 72 openings/year \$4,659-\$7,861/month	CC, TC, COL, PCS	Secretarial/ Office Administration	CC: 1, 7-9, 12, 14-17, 21-26, 28 TC: 31, 32, 34 U: 36 PCS: 97, 355, 397, 398
<b>Agents &amp; Business Managers</b> advise writers, performers, and athletes on business details.	WOIS-100228 O*Net-131011	Faster than average 11.2% growth 2007-12 5 openings/year \$2,749-\$4,345/month	CC, TC, COL, PCS	Business Administration, Business Management	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-46, 48, 50-52 PU: 53, 57-60, 62-66, 70-72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Billing Clerks</b> keep records, calculate charges, and maintain files of payments made for goods and services.	WOIS-100253 O*Net-433021	Average 8.6% growth 2007-12 235 openings/year \$2,025-\$2,831/month	HS, OJT, CC, TC, PCS, COL	Accounting (1- or 2-year program)	CC: 1, 2, 4, 6-9, 11-15, 17, 20-23, 25-29 TC: 30-35 U: 51 PU: 72 PCS: 97, 316, 355, 397, 398

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Bookkeeping &amp; Accounting Clerks</b> manage the financial records of companies or clients.	WOIS-100257 O*Net-433031	Average 5.9% growth 2007-12 519 openings/year \$2,011-\$2,973/month	HS, OJT, CC, TC, COL, PCS	Accounting (1- or 2-year program)	CC: 1, 2, 4, 6-9, 11-15, 17, 20-23, 25-29 TC: 30-35 U: 51 PU: 72 PCS: 97, 316, 355, 397, 398
<b>Budget Analysts</b> help prepare and manage budgets.	WOIS-100025 O*Net-132031	Average 7.4% growth 2007-12 29 openings/year \$4,004-\$5,729/month	COL	Accounting (4- or 5-year program)	U: 36, 37, 43, 45, 48, 52 PU: 57, 59, 61, 70, 72, 76-80, 84, 86 PCS: 382-387
<b>Business Executives</b> run companies or government agencies. They create plans to help their organizations grow.	WOIS-100262 O*Net-111011	Average 8.4% growth 2007-12 69 openings/year Earnings vary greatly	CC, TC, COL, PCS	Business Administration, Organizational Leadership	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-46, 48, 50-52 PU: 53, 54, 55, 57-60, 62-66, 70- 72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Couriers &amp; Messengers</b> pick up and deliver letters, documents, and packages.	WOIS-100052 O*Net-435021	Average 8.8% growth 2007-12 51 openings/year \$1,548-\$2,179/month	HS, OJT, CC, TC, PCS, APP	Commercial Driving	CC: 2, 12, 20, 22, 26 TC: 30, 31 PCS: 161, 170, 189, 208, 258, 270, 292, 296, 312, 344, 367, 370, 376, 380, 400-402 AP: 426
<b>Customer Service Representatives</b> try to solve customer complaints.	WOIS-100293 O*Net-434051	Average 8.4% growth 2007-12 679 openings/year \$1,962-\$3,101/month	HS, OJT, CC, TC	Customer Service Representative	CC: 11, 13, 14, 16, 17, 23 TC: 31-33

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Data Entry Keyers</b> use computers to enter numbers and information into a database.	WOIS-100295 O*Net-439021	Faster than average 11.2% growth 2007-12 182 openings/year \$1,669-\$2,361/month	HS, OJT, CC, TC, PCS	Computer Applications	CC: 1-3, 5, 8-10, 12, 15, 20, 23-29 TC: 31-35 PCS: 89, 94, 97, 128, 144-149, 155, 172-174, 182, 201-203, 208, 209, 245, 255, 256, 280, 300, 301, 311, 315, 328, 331, 355, 358, 364, 368, 392
<b>Employment Interviewers</b> help job seekers find jobs. They also help employers find qualified employees.	WOIS-100311 O*Net-131071	Faster than average 11.5% growth 2007-12 73 openings/year \$2,969-\$4,708/month	CC, TC, COL, PCS	Business Administration	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-46, 48, 50-52 PU: 53, 57-60, 62-66, 70-72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Executive Secretaries</b> assist managers and direct office activities.	WOIS-100073 O*Net-436011	Average 9.4% growth 2007-12 401 openings/year \$2,773-\$3,928/month	CC, TC, COL, PCS	Secretarial/ Office Administration	CC: 1, 7-9, 12, 14-17, 21-26, 28 TC: 31, 32, 34 U: 36 PCS: 97, 355, 397, 398
<b>General Office Clerks</b> perform a variety of duties that help keep offices running.	WOIS-100334 O*Net-439061	Average 8.4% growth 2007-12 983 openings/year \$1,726-\$2,539/month	HS, OJT, CC, TC, PCS	Office Assistant/ Computer Applications	CC: 1-12, 14-17, 20-29 TC: 30-35 PCS: 89, 94, 128, 144-149, 155, 172-174, 182, 201-203, 208, 209, 245, 255, 256, 280, 300, 301, 311, 315, 328, 331, 351, 355, 358, 364, 368, 392

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Health Services Administrators</b> plan and direct the delivery of health care.	WOIS-100339 O*Net-119111	Average 9% growth 2007-12 62 openings/year \$5,760-\$9,617/month	COL, PCS	Health Service Administration	U: 43, 45, 49 PU: 70, 74, 76 PCS: 382-387
<b>Legal Secretaries</b> perform clerical duties in law offices. They must be familiar with legal procedures.	WOIS-100116 O*Net-436012	Average 6.2% growth 2007-12 73 openings/year \$2,554-\$3,721/month	HS, OJT, CC, TC, PCS	Legal Secretary	CC: 4-8, 10-12, 14, 16, 17, 21, 23, 26-29 TC: 30-34 PCS: 315, 397, 398
<b>Management Analysts</b> study problems in organizations. They offer solutions and may help apply their ideas.	WOIS-100120	O*Net-131111 Faster than average 10.4% growth 2007-12 337 openings/year	\$4,439-\$6,807/month	CC, TC, COL, PCS Business Administration, Public Administration	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-48, 50-52 PU: 53, 57-66, 70-72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Medical Secretaries</b> perform office duties that use their knowledge of medical terms and procedures.	WOIS-100128 O*Net-436013	Average 9.3% growth 2007-12 176 openings/year \$2,044-\$2,881/month	HS, CC, TC, PCS	Medical Secretary	CC: 2, 4, 6-12, 14-17, 19, 20, 22, 23, 25, 26, 29 TC: 30, 31, 33-35 PCS: 89, 104, 112, 134, 136-142, 174, 175, 245, 311, 315, 316, 325, 331
<b>Meeting &amp; Convention Planners</b> organize events for groups of people.	WOIS-100378 O*Net-131121	Average 7.5% growth 2007-12 11 openings/year \$2,953-\$4,356/month	COL	Marketing, Public Relations	U: 36, 43, 48, 51 PU: 70, 77, 80, 84
<b>Office Managers</b> plan and oversee the work of office staff.	WOIS-100394 O*Net-431011	Average 7.6% growth 2007-12 421 openings/year \$2,915-\$4,628/month	HS, CC, TC, COL, PCS	Office Management	CC: 1, 7, 11, 17, 23 TC: 34 U: 36, 43 PCS: 97
<b>Operations Research Analysts</b> help organizations solve problems. They use mathematical models to help make decisions.	WOIS-100396 O*Net-152031	Faster than average 12.1% growth 2007-12 60 openings/year \$3,966-\$6,214/month	COL, GRAD	Applied Mathematics	U: 45, 52 PU: 80, 85

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Order Clerks</b> take and process orders for materials, merchandise, and services.	WOIS-100397 O*Net-434151	Average 8% growth 2007-12 113 openings/year \$1,827-\$2,836/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Payroll &amp; Timekeeping Clerks</b> check employee time records and issue paychecks.	WOIS-100150 O*Net-433051	Average 7.5% growth 2007-12 79 openings/year \$2,350-\$3,148/month	HS, CC, TC, COL, PCS	Accounting (1- or 2-year program)	CC: 1, 2, 4-15, 17, 19-29 TC: 30-35 U: 51 PU: 72 PCS: 97, 316, 355, 397, 398
<b>Personnel &amp; Training Managers</b> plan and direct policies about employees.	WOIS-100405 O*Net-113040 O*Net-113041 O*Net-113042	Average 9.3% growth 2007-12 63 openings/year \$5,328-\$8,441/month	CC, TC, COL, PCS	Human Resource Management	CC: 17 TC: 31 U: 36, 43, 51 PU: 54-57, 77, 84 PCS: 382-387
<b>Personnel Clerks</b> organize and file companies' information about their employees.	WOIS-100151 O*Net-434161	Average 8.5% growth 2007-12 84 openings/year \$2,392-\$3,292/month	HS, OJT, CC, TC, COL, PCS	Human Resource Management	CC: 17 TC: 31 U: 36, 43, 51 PU: 54-57, 77, 84 PCS: 382-387
<b>Personnel Recruiters</b> search for and screen promising job applicants.	WOIS-100406 O*Net-131071	Faster than average 11.5% growth 2007-12 73 openings/year \$2,969-\$4,708/month	CC, TC, COL, PCS	Human Resource Management	CC: 17 TC: 31 U: 36, 43, 51 PU: 54-57, 77, 84 PCS: 382-387
<b>Property &amp; Real Estate Managers</b> take care of the daily operation of properties. Some find, buy, and develop property.	WOIS-100166 O*Net-119141	Average 5.5% growth 2007-12 30 openings/year \$4,254-\$7,422/month	CC, TC, COL, PCS	Real Estate	CC: 1, 13 TC: 33 U: 49 PCS: 184, 289, 293, 341
<b>Public Relations Specialists</b> help build a positive public image for organizations.	WOIS-100170 O*Net-273031	Average 9.1% growth 2007-12 115 openings/year \$3,175-\$5,770/month	COL	Public Relations	U: 36, 43, 48, 51 PU: 70, 77, 80, 84



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Purchasing Managers</b> try to buy the best goods and services at the best possible prices. They also supervise purchasing agents.	WOIS-100171 O*Net-113061	Average 8% growth 2007-12 35 openings/year \$5,041-\$8,060/month	CC, TC, COL, PCS	Purchasing Management/ Business Administration	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-46, 48, 50-52 PU: 53, 57-60, 62-66, 70-72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Receptionists</b> greet visitors and determine whom they need to see or where they need to go.	WOIS-100175 O*Net-434171	Average 8.9% growth 2007-12 422 openings/year \$1,596-\$2,265/month	HS, OJT, CC, TC, PCS	Receptionist	CC: 5, 6, 12, 14-17, 21, 23, 25 TC: 31, 32, 34 PCS: 89
<b>Secretaries</b> perform a variety of clerical and administrative duties needed to run an office.	WOIS-100189 O*Net-436014	Average 9.1% growth 2007-12 571 openings/year \$2,151-\$2,971/month	HS, CC, TC, COL, PCS	Secretarial/ Office Administration	CC: 1, 7-9, 12, 14-17, 21-26, 28 TC: 31, 32, 34 U: 36 PCS: 97, 355, 397, 398
<b>Shipping &amp; Receiving Clerks</b> keep records, prepare shipments, and accept deliveries of goods.	WOIS-100194 O*Net-435071	Average 7% growth 2007-12 255 openings/year \$1,791-\$2,872/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Statistical Clerks</b> gather information and analyze it using statistics.	WOIS-100458 O*Net-439111	Faster than average 10.1% growth 2007-12 13 openings/year \$2,524-\$3,605/month	HS, OJT, COL	Statistics	U: 45, 48

# Education & Training

Instructional programs and occupations dealing with planning, administering, managing, and providing education and training services; related learning support services such as library, information services, child care, and counseling services; and preparatory medical training in educational settings.

- Child Care
- Administration, Evaluation & Curriculum
- Counseling
- Librarianship
- Preprofessional Medical Studies
- Teaching/Training

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Adult &amp; Vocational Education Teachers</b> teach basic education, self-improvement courses, or occupational training skills.	WOIS-100180 O*Net-251072 O*Net-251194 O*Net-253011 O*Net-253021	Average 8.5% growth 2007-12 170 openings/year \$2,040-\$3,595/month	HS, CC, COL	Vocational Technical Education	CC: 22 U: 36, 43, 52 PU: 76, 79
<b>Archivists &amp; Curators</b> protect items of historic, cultural, and artistic value. They study, catalog, preserve, and display documents and artifacts.	WOIS-100245 O*Net-274011 O*Net-259011	Average 6.4% growth 2007-12 5 openings/year \$2,461-\$4,158/month	COL, GRAD	Sociology, History	U: 36, 43-45, 48, 50, 52 PU: 70, 74, 77-80, 83-86
<b>Coaches &amp; Sports Instructors</b> teach and motivate players in individual and team sports.	WOIS-100084 O*Net-272022 O*Net-399031	Average 7.2% growth 2007-12 48 openings/year \$1,731-\$2,908/month	CC, TC, COL, PCS	Exercise Science, Physical Education	CC: 24 TC: 33 U: 36, 43, 48, 52 PU: 54, 70, 77, 79, 83, 84, 86 PCS: 110, 130, 408
<b>College &amp; University Administrators</b> manage the business affairs and student services of colleges.	WOIS-100274 O*Net-119033	Average 8.5% growth 2007-12 143 openings/year \$4,671-\$7,826/month	COL, GRAD, PCS	Educational Administration	U: 36, 43, 45, 48-52 PU: 53, 57, 58, 61, 63, 70, 72, 76, 79, 80, 83, 84, 86 PCS: 105
<b>Education Administrators</b> are in charge of schools and school districts.	WOIS-100305 O*Net-119032 O*Net-119031	No outlook information available \$5,957-\$8,377/month	COL, GRAD, PCS	Educational Administration	U: 36, 43, 45, 48-52 PU: 53, 57, 58, 61, 63, 70, 72, 76, 79, 80, 83, 84, 86 PCS: 105
<b>Elementary School Teachers</b> work in public and private schools. They instruct children in grades one through six.	WOIS-100309 O*Net-252021	Average 9.7% growth 2007-12 588 openings/year \$2,928-\$4,306/month	COL, PCS	Elementary Education	U: 36, 43-48, 50-52 PU: 53, 57, 58, 61, 63, 70, 72, 75-80, 83-85 PCS: 283, 285

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Employee Training Specialists</b> plan and organize instructional activities.	WOIS-100310 O*Net-131073	Average 9.3% growth 2007-12 81 openings/year \$3,078-\$5,148/month	CC, TC, COL, PCS	Human Resource Management	CC: 17 TC: 31 U: 36, 43, 51 PU: 54-57, 77, 84 PCS: 382-387
<b>Farm &amp; Home Management Advisors</b> teach people how to manage their farms and homes.	WOIS-100075 O*Net-259021	Average 9.2% growth 2007-12 10 openings/year \$3,276-\$4,950/month	CC, COL	Agriculture Business Management	CC: 6, 23, 26, 27, 29 U: 48
<b>High School Teachers</b> teach specific subjects to students who are between 14 and 18 years old.	WOIS-100096 O*Net-252023 O*Net-252031 O*Net-252022 O*Net-252032	Average 9.8% growth 2007-12 660 openings/year \$3,020-\$4,379/month	COL, PCS, LIC	Secondary Education, Curriculum and Instruction	U: 36, 37, 43-45, 48, 51, 52 PU: 53, 57, 58, 60, 61, 63, 70, 72, 74, 76-80, 83-86 PCS: 105
<b>Instructional Coordinators</b> help teachers and others plan and carry out educational programs.	WOIS-100344 O*Net-259031	Average 9.4% growth 2007-12 30 openings/year \$3,141-\$5,131/month	COL	Curriculum and Instruction	U: 36, 43-45, 48 PU: 57, 58, 60, 61, 63, 70, 72, 77-80, 83, 84, 86
<b>Librarians</b> organize materials in libraries and help people locate them.	WOIS-100355 O*Net-254021	Average 8.9% growth 2007-12 79 openings/year \$3,036-\$4,751/month	COL, GRAD	Library Science	U: 43, 45
<b>Library Assistants &amp; Bookmobile Drivers</b> organize and lend library materials.	WOIS-100356 O*Net-434121	Average 8.3% growth 2007-12 53 openings/year \$1,574-\$2,230/month	HS, OJT, CC	Library Technology	CC: 11, 24
<b>Library Technical Assistants</b> help librarians order, prepare, and organize materials.	WOIS-100357 O*Net-254031	Average 8.8% growth 2007-12 75 openings/year \$2,139-\$2,928/month	HS, OJT, CC	Library Technology	CC: 11, 24
<b>Preschool &amp; Kindergarten Teachers</b> help children explore their interests and develop their talents. They help children build self-esteem and learn how to behave with others.	WOIS-100420 O*Net-252011 O*Net-252012	Average 8.8% growth 2007-12 189 openings/year \$1,536-\$3,361/month	HS, CC, COL, PCS, LIC	Early Childhood Education	CC: 10-12, 14 U: 36, 43, 48, 52 PU: 70, 80 PCS: 285
<b>Public Health Educators</b> plan, direct, and carry out health education programs.	WOIS-100429 O*Net-211091	Average 8.4% growth 2007-12 22 openings/year \$3,149-\$4,238/month	CC, COL, LIC	Community Health Education	CC: 18 U: 36, 43, 45, 52 PU: 76, 84

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Special Education Teachers</b> work with children and youth who have a variety of disabilities.	WOIS-100455	Average	CC, COL, PCS, LIC	Special Education	CC: 1
	O*Net-252041	9.1% growth 2007-12			U: 36, 37, 43, 48, 52
	O*Net-252042	168 openings/year			PU: 57, 63, 70, 72, 76-80, 84, 86
	O*Net-252043	\$3,459-\$3,568/month			PCS: 286, 362, 379
<b>Teacher Aides</b> provide teaching and clerical support for classroom teachers.	WOIS-100466	Average	HS, OJT, CC, TC	Instructional Aide	CC: 2, 6, 8, 11, 16, 19, 20, 24-26, 28
	O*Net-259041	9.1% growth 2007-12 710 openings/year \$2,100-\$2,645/month			TC: 31, 32, 34
<b>University &amp; College Teachers</b> teach classes, conduct research, and write papers.	WOIS-100477	Average	COL, GRAD	Curriculum and Instruction	U: 36, 43-45, 48
	O*Net-251121	9.6% growth 2007-12			PU: 57, 58, 60, 61, 63, 70, 72, 77-80, 83, 84, 86
	O*Net-251061	625 openings/year			
	O*Net-251021	Earnings vary greatly			
	O*Net-251123				
	O*Net-251071				
	O*Net-251067				
	O*Net-251032				
	O*Net-251041				
	O*Net-251022				
	O*Net-251052				
	O*Net-251054				

# Finance

Instructional programs and occupations dealing with banking, investment, financial planning, economics, and insurance services, including managing and planning for firms and businesses involved in such services.

- Banking & Finance
- Financial Planning
- Insurance Services

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Actuaries</b> use math and statistics to calculate the odds that an event will happen. They design insurance programs and pension plans.	WOIS-100003 O*Net-152011	Faster than average 10.2% growth 2007-12 7 openings/year \$3,898-\$9,256/month	COL	General Mathematics	U: 36, 43-45, 48, 52 PU: 70, 72, 77-80, 83-86
<b>Appraisers &amp; Assessors</b> estimate the value of items such as buildings, art, or antiques.	WOIS-100243 O*Net-132021	Average 6.5% growth 2007-12 18 openings/year \$3,094-\$4,876/month	CC, TC, COL, PCS	Business Administration	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-46, 48, 50-52 PU: 53, 57-60, 62-66, 70-72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Bank Tellers</b> help customers with their banking activities.	WOIS-100017 O*Net-433071	Average 5.9% growth 2007-12 114 openings/year \$1,636-\$2,028/month	HS, OJT, CC, TC	Bank Teller Training	CC: 12, 23 TC: 34
<b>Bill &amp; Account Collectors</b> locate and seek payment from people, called debtors, who have overdue bills.	WOIS-100021 O*Net-433011	Average 9.2% growth 2007-12 172 openings/year \$2,045-\$2,962/month	HS, OJT, CC, PCS	Credit Specialist	CC: 7, 24 PCS: 289
<b>Brokerage Clerks</b> record the purchase and transfer of securities.	WOIS-100024 O*Net-434011	Average 7.8% growth 2007-12 19 openings/year \$2,326-\$3,045/month	HS, COL	Finance	U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84
<b>Credit Analysts</b> evaluate requests for credit and loans. They prepare reports about whether the company should lend money to loan applicants.	WOIS-100055 O*Net-132041	Average 7.3% growth 2007-12 18 openings/year \$3,359-\$5,720/month	COL	Finance	U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Credit Checkers &amp; Authorizers</b> review the credit history of clients. They approve or deny requests for credit.	WOIS-100291 O*Net-434041	Average 6.7% growth 2007-12 16 openings/year \$2,101-\$2,980/month	HS, CC, PCS	Credit Specialist	CC: 7, 24 PCS: 289
<b>Financial Analysts</b> collect, analyze, and interpret financial information.	WOIS-100082 O*Net-132051	Average 9.6% growth 2007-12 51 openings/year \$3,931-\$6,699/month	COL	Finance	U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84
<b>Financial Counselors</b> explain funding options to students or teach money management skills to clients.	WOIS-100315 O*Net-132052	Average 6.2% growth 2007-12 24 openings/year \$2,673-\$5,876/month	COL	Finance	U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84
<b>Financial Managers</b> take care of the budgets and investments for companies.	WOIS-100316 O*Net-113032	Average 7.3% growth 2007-12 166 openings/year \$5,093-\$8,895/month	CC, COL	Finance, Financial Management	CC: 24 U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84
<b>Insurance Adjusters &amp; Examiners</b> decide how much to pay on insurance claims.	WOIS-100346 O*Net-131031	Average 6.8% growth 2007-12 65 openings/year \$3,163-\$5,070/month	OJT, PCS	Insurance	PCS: 197, 198, 332
<b>Insurance Agents</b> sell policies that provide financial protection in case of death, accidents, or acts of nature.	WOIS-100107 O*Net-413021	Average 8.6% growth 2007-12 113 openings/year \$2,789-\$5,309/month	OJT, COL, PCS	Insurance	PCS: 197, 198, 332
<b>Insurance Policy &amp; Claim Clerks</b> process new and existing policies and record claims.	WOIS-100347 O*Net-439041	Average 8% growth 2007-12 102 openings/year \$2,104-\$2,928/month	HS, OJT, PCS	Insurance	PCS: 197, 198, 332
<b>Insurance Underwriters</b> compute the risk of loss, set premium rates, and write policies that cover that loss.	WOIS-100108 O*Net-132053	Average 6.9% growth 2007-12 23 openings/year \$3,382-\$5,091/month	OJT, PCS	Insurance	PCS: 197, 198, 332
<b>Loan Clerks</b> process the paperwork associated with loan applications.	WOIS-100056 O*Net-434131	Average 6.3% growth 2007-12 54 openings/year \$2,129-\$3,108/month	HS, OJT, CC, PCS	Credit Specialist	CC: 7, 24 PCS: 289
<b>Loan Officers</b> evaluate applicants' financial backgrounds. They decide whether applicants will receive loans.	WOIS-100362 O*Net-132071 O*Net-132072	Average 7.7% growth 2007-12 92 openings/year \$3,068-\$5,758/month	COL	Finance	U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84
<b>New Accounts Clerks</b> interview people who want to open bank accounts.	WOIS-100138 O*Net-434141	Average 5.4% growth 2007-12 17 openings/year \$1,836-2,688/month	HS, CC, TC	Bank Teller Training	CC: 12, 23 TC: 34



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Securities Salespeople</b> buy and sell securities or offer financial services.	WOIS-100444 O*Net-413031	Average 8.8% growth 2007-12 156 openings/year \$3,186-\$7,906/month	COL, LIC	Finance	U: 43, 48, 51 PU: 57, 59, 61, 76, 80, 84
<b>Tax Examiners</b> determine the amount of taxes owed.	WOIS-100206 O*Net-132081	Average 4.4% growth 2007-12 14 openings/year \$3,368-\$4,879/month	PCS	Income Tax Practitioner	PCS: 212-238, 273
<b>Tax Preparers</b> interview clients, review tax records, and fill out tax returns.	WOIS-100207 O*Net-132082	Average 4.7% growth 2007-12 14 openings/year \$1,679-\$3,006/month	OJT, PCS	Income Tax Practitioner	PCS: 212-238, 273

# Government & Public Administration

Instructional programs and occupations dealing with planning, managing, and providing government legislative, administrative, and regulatory services; includes government services at the federal, state, and local levels such as public finance and planning.

- Governmental Relations
- Public Administration
- Public Finance & Planning

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Animal Control Workers</b> enforce animal control laws.	WOIS-100239 O*Net-339011	Average 6.3% growth 2007-12 3 openings/year \$2,059-\$3,442/month	HS, OJT, PCS	Animal Care and Training	PCS: 160
<b>City Planning Aides</b> gather and analyze data for use by urban planners.	WOIS-100272 O*Net-194061	No outlook information available Earnings vary greatly	COL	Urban and Regional Planning	U: 36, 43, 45, 48
<b>Compliance Officers &amp; Inspectors</b> enforce rules that protect the public.	WOIS-100276 O*Net-131041 O*Net-132061	Average 5.7% growth 2007-12 55 openings/year \$3,330-\$6,609/month	CC, COL	Community Health Education	CC: 18 U: 36, 43, 45, 52 PU: 76, 84
<b>Coroners</b> work to find the cause of deaths that are accidental, violent, or unexplained.	WOIS-100285 O*Net-131041	No outlook information available Earnings vary greatly	COL, GRAD	Medicine (M.D.)	U: 45
<b>Court Clerks</b> process legal records and perform other duties for a court of law.	WOIS-100290 O*Net-434031	Average 6% growth 2007-12 54 openings/year \$2,451-\$3,350/month	HS, OJT, CC, TC, PCS	Court Reporting	CC: 10 TC: 30 PCS: 182
<b>Court Reporters</b> record official court proceedings using stenotype machines.	WOIS-130001 O*Net-232091	Average 6.4% growth 2007-12 4 openings/year \$3,959-\$5,330/month	HS, CC, TC, PCS	Court Reporting	CC: 10 TC: 30 PCS: 182
<b>Economists</b> study laws and market forces to understand and predict changes in business cycles.	WOIS-100064 O*Net-193011	Average 7.7% growth 2007-12 11 openings/year \$3,678-\$5,961/month	COL	Economics	U: 36, 43-45, 48, 52 PU: 70, 77, 79, 80, 83, 85, 86
<b>Government Benefits Interviewers</b> help determine if people qualify for government assistance.	WOIS-100337 O*Net-434061	Average 5.1% growth 2007-12 25 openings/year \$2,718-\$3,548/month	CC, TC, COL, PCS	Social and Human Services	CC: 6, 7, 9-11, 14, 18, 20, 24, 25 TC: 32, 33 U: 43-45, 47, 51, 52 PU: 72, 77, 78, 80, 84 PCS: 382-387

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Hazardous Material Workers</b> remove and dispose of harmful materials.	WOIS-100338 O*Net-474041	Average 7.5% growth 2007-12 34 openings/year \$3,040-\$4,481/month	HS, OJT, COL, PCS	Environmental Health and Safety	U: 36, 37 PCS: 167, 192, 193, 396, 403
<b>Immigration Agents</b> interview people who are seeking entrance to the United States. They explain laws, check documents, and process applications for residence.	WOIS-100299 O*Net-333021	No outlook information available \$3,867-\$5,807/month	CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305
<b>License Clerks</b> issue licenses to people who meet the requirements.	WOIS-100358 O*Net-434031	Average 6% growth 2007-12 54 openings/year \$2,138-\$2,702/month	HS, OJT, CC, PCS	Business Technology	CC: 7, 8, 12-13, 18, 19, 20, 27 PCS: 97, 174
<b>Mail Carriers</b> deliver mail to homes and businesses along an established route.	WOIS-100119 O*Net-435052	Slower than average 3.7% growth 2007-12 57 openings/year \$3,007-\$3,586/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Meter Readers</b> walk or drive trucks over established routes and take readings of meter dials.	WOIS-100132 O*Net-435041	Average 7.7% growth 2007-12 12 openings/year \$2,662-\$3,529/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Occupational Health &amp; Safety Specialists</b> investigate workplaces. They recommend ways to remove health hazards.	WOIS-100391 O*Net-299011	Average 7% growth 2007-12 24 openings/year \$3,741-\$5,283/month	COL, PCS	Environmental Health and Safety	U: 36, 37 PCS: 167, 192, 193, 396, 403
<b>Postal Service Workers</b> provide service to post office customers, sort mail, and/or deliver and pick up mail along a specified route.	WOIS-100119 WOIS-100161 O*Net-435051 O*Net-435052 O*Net-435053	Slower than average 3.7% growth 2007-12 12 openings/year \$3,007-\$3,586/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Postmasters &amp; Mail Superintendents</b> direct the services and workers at post offices.	WOIS-100415 O*Net-119131	Slower than average 3.7% growth 2007-12 4 openings/year \$3,559-\$4,954/month	OJT, CC, TC, COL, PCS	Organizational Leadership	CC: 10, 25 TC: 31 U: 36 PU: 53-57, 70, 74, 83, 86 PCS: 90
<b>Title Examiners &amp; Searchers</b> review records to verify the legal status of land.	WOIS-100470 O*Net-232093	Average 7.1% growth 2007-12 26 openings/year \$2,447-\$3,695/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Trash Collectors</b> collect garbage and transport it to dumps or landfills.	WOIS-100215 O*Net-537081	Average 8% growth 2007-12 40 openings/year \$2,614-\$3,952/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Urban &amp; Regional Planners</b> conduct studies and develop proposals. They plan for the overall growth and improvement of urban, suburban, and rural areas.	WOIS-100219 O*Net-193051	Average 8.1% growth 2007-12 42 openings/year \$4,203-\$6,041/month	COL, GRAD	Urban and Regional Planning	U: 36, 43, 45, 48
<b>Water Treatment Plant Operators</b> treat water so it is safe to drink. They also remove pollutants from wastewater so it is safe to return to the environment.	WOIS-100225 O*Net-439022	Average 6.7% growth 2007-12 18 openings/year \$3,224-\$4,411/month	HS, OJT, CC	Water and Wastewater Technology	CC: 10

# Health Science

Instructional programs and occupations dealing with planning, managing, and providing diagnostic, therapeutic, treatment, research, and information services related to the physical and mental health of humans.

- Diagnostic & Treatment Technologies
- Health & Medical Care Services
- Health Treatment Specialties
- Medical Science & Research
- Mental Health Services

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Acupuncturists</b> use a form of Chinese medicine, called acupuncture, to diagnose, treat, and restore the health of their patients.	WOIS-120141	No outlook information available Earnings vary greatly	COL, GRAD, PCS, LIC	Acupuncture and Oriental Medicine	PU: 54 PCS: 98, 390, 405
<b>Anesthesiologists</b> are doctors who give patients drugs to relieve pain or put them to sleep during surgery.	WOIS-100235 O*Net-291061	Slower than average 3.8% growth 2007-12 106 openings/year Earnings vary greatly	COL, GRAD	Medicine (M.D.)	U: 45
<b>Athletic Trainers</b> help athletes become fit so they can compete in sports.	WOIS-100013 O*Net-299091	Average 9.3% growth 2007-12 6 openings/year Earnings vary greatly	CC, TC, COL, PCS	Physical Education, Exercise Science	CC: 24 TC: 33 U: 36, 43, 48, 52 PU: 54, 70, 77, 79, 83, 84, 86 PCS: 110, 130, 408
<b>Audiologists</b> use special instruments to test how well people can hear. They recommend and fit devices to improve clients' hearing.	WOIS-100456 O*Net-291121	Average 8.9% growth 2007-12 3 openings/year \$3,741-\$5,153/month	GRAD, LIC	Speech and Hearing Science	U: 43, 45, 48, 49, 52
<b>Cardiovascular Technologists</b> help doctors identify and treat cardiac (heart) and vascular (blood vessel) problems.	WOIS-100030 O*Net-292031	Average 9.4% growth 2007-12 14 openings/year \$3,302-\$4,966/month	HS, OJT, CC, PCS	Cardiovascular Technology	CC: 7, 23 PCS: 112
<b>Chiropractors</b> treat patients with health problems related to back, neck, and other joint damage.	WOIS-100037 O*Net-291011	Slower than average 3.2% growth 2007-12 6 openings/year \$4,325-\$5,880/month	COL, LIC	Chiropractic	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Dental Assistants</b> help dentists with patient care, office tasks, and lab duties.	WOIS-100058 O*Net-319091	Average 9.8% growth 2007-12 192 openings/year \$2,309-\$3,304/month	HS, OJT, CC, TC, PCS	Dental Assisting	CC: 21, 23, 29 TC: 30-35 PCS: 91, 103, 136-142, 153, 154, 175, 185, 243, 325, 361
<b>Dental Hygienists</b> clean teeth and teach clients how to prevent tooth decay and gum disease.	WOIS-100059 O*Net-292021	Average 9.9% growth 2007-12 80 openings/year \$5,526-\$6,835/month	CC, TC, COL, LIC	Dental Hygiene	CC: 5, 6, 16, 19, 29 TC: 33 U: 43, 45
<b>Dentists</b> examine patients' teeth and mouth and correct dental problems.	WOIS-100298 O*Net-291021 O*Net-291022 O*Net-291023 O*Net-291024	Average 4.8% growth 2007-12 49 openings/year Earnings vary greatly	COL, GRAD, LIC	Dentistry	U: 45
<b>Dietetic Technicians</b> help dietitians provide nutrition care. They may run food service facilities.	WOIS-100061 O*Net-292051	Average 8.8% growth 2007-12 9 openings/year \$2,130-\$2,851/month	CC, LIC	Dietetic Technology	CC: 19
<b>Dietitians</b> plan diets for patients and educate people about eating healthy foods. Some dietitians supervise food preparation and service.	WOIS-100062 O*Net-291031	Average 8.4% growth 2007-12 18 openings/year \$3,415-\$4,533/month	COL	Nutrition	U: 36, 45, 48, 49 PU: 54, 79
<b>Emergency Medical Technicians</b> (EMTs) give care to ill or injured people. If patients need more care, EMTs drive them to medical facilities.	WOIS-100070 O*Net-292041	Average 8.7% growth 2007-12 44 openings/year \$1,808-\$4,287/month	CC, COL, PCS	Emergency Medical Technician	CC: 5, 6, 13, 23, 25, 27 U: 36 PCS: 168, 277, 307
<b>Fitness Instructors</b> demonstrate exercises and the use of exercise equipment to help customers control weight and become physically fit.	WOIS-120160 O*Net-399031	Average 8.3% growth 2007-12 96 openings/year \$1,687-\$3,689/month	OJT, CC, TC, COL, PCS	Exercise Science	CC: 24TC: 34 U: 36, 43, 48 PU: 54, 70, 77, 79, 83, 86 PCS: 110, 130, 408
<b>Health Information Technicians</b> collect, code, and maintain medical information about patients.	WOIS-100127 O*Net-292071	Average 8.6% growth 2007-12 78 openings/year \$1,889-\$2,806/month	HS, CC	Health Information Technology	CC: 1, 5, 7, 19, 23, 25



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Home Health Aides</b> care for elderly, recovering, or disabled persons in their own homes.	WOIS-100100 O*Net-311011	Average 8.6% growth 2007-12 251 openings/year \$1,362-\$1,742/month	HS, OJT, CC, TC, COL, PCS	Nursing Assistant	CC: 2, 7, 8, 10, 12, 14, 21, 22, 25, 27, 29 TC: 31, 33-35 PU: 72 PCS: 166, 240, 265, 277, 278, 313, 314, 326, 329, 330, 333, 365
<b>Licensed Practical Nurses (LPNs)</b> care for sick, injured, and disabled people.	WOIS-100117 O*Net-292061	Average 8.7% growth 2007-12 200 openings/year \$2,596-\$3,390/month	CC, TC, LIC	Practical Nursing	CC: 2, 4, 6, 8-10, 12-14, 20-23, 26, 27, 29 TC: 30-34
<b>Massage Therapists</b> use their hands and arms to provide treatment to the body.	WOIS-120009 O*Net-319011	Average 9.8% growth 2007-12 28 openings/year \$3,075-\$5,264/month	CC, TC, PCS	Massage Therapy	CC: 15, 28 TC: 32, 34 PCS: 95, 99, 102, 108-111, 124, 129, 130, 132, 133, 142, 152, 153, 157, 169, 186, 195, 243, 248, 253, 290, 308, 309, 327, 346, 357, 360, 377, 394
<b>Medical Assistants</b> help care for patients. They carry out routine treatments, conduct lab tests, and maintain office records.	WOIS-100125 O*Net-319092	Average 8.5% growth 2007-12 164 openings/year \$1,943-\$2,675/month	CC, TC, PCS	Medical Assistant	CC: 5, 8, 11-13, 15, 20, 21, 23, 27-29 TC: 32-35 PCS: 103, 136- 142, 153, 154, 175, 243, 325, 398
<b>Medical Laboratory Technicians</b> conduct tests to help detect, diagnose, and treat diseases.	WOIS-100376 O*Net-292011 O*Net-292012	Average 9% growth 2007-12 129 openings/year \$2,184-\$4,651/month	HS, CC, TC, COL, PCS	Medical Laboratory Technologies	CC: 5, 7, 8, 16, 19, 20, 23, 24, 26, 27, 29 TC: 32-35 U: 45 PU: 80 PCS: 112, 140, 325, 343
<b>Nuclear Medicine Technologists</b> give patients radioactive drugs or radiation treatments.	WOIS-100389 O*Net-292033	Faster than average 10.9% growth 2007-12 9 openings/year \$4,287-\$5,576/month	HS, CC	Radiation Therapy Technology	CC: 1

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Nurse Practitioners</b> are specialists who provide general medical care to patients in health care facilities.	WOIS-120042 O*Net-291111	No outlook information available \$3,516-\$6,608/month	COL, GRAD	Registered Nursing (4-year and advanced programs)	U: 43, 45-48, 50, 51 PU: 70, 73, 74, 76, 77, 80, 84, 86
<b>Nursing Assistants</b> give personal care to patients in hospitals and nursing homes. They work under the direction of nurses and doctors.	WOIS-100140 O*Net-311012	Average 8.8% growth 2007-12 488 openings/year \$1,612-\$2,195/month	HS, CC, TC, COL, PCS	Nursing Assistant	CC: 2, 7, 8, 10, 12, 14, 21, 22, 25, 27, 29 TC: 31, 33-35 PU: 72 PCS: 166, 240, 265, 277, 278, 313, 314, 326, 329, 330, 333, 365
<b>Occupational Therapists</b> help people regain or learn daily living or work skills.	WOIS-100141 O*Net-291122	Average 8.7% growth 2007-12 42 openings/year \$3,741-\$4,885/month	COL, LIC	Occupational Therapy	U: 43, 45 PU: 83
<b>Occupational Therapy Assistants</b> help people with disabilities develop skills. They work under the supervision of occupational therapists.	WOIS-100392 O*Net-312011 O*Net-312012	Average 8.7% growth 2007-12 12 openings/year \$2,581-\$3,305/month	HS, OJT, CC, LIC	Occupational Therapy Assistant	CC: 10
<b>Opticians</b> prepare, fit, and sell corrective contact lenses and eyeglasses.	WOIS-100143 O*Net-292081	Average 6% growth 2007-12 10 openings/year \$2,092-\$3,386/month	HS, OJT, CC	Ophthalmic Medical Technology	CC: 23
<b>Optometrists</b> examine patients' eyes to diagnose vision problems. They prescribe corrective lenses or other treatments.	WOIS-100144 O*Net-291041	Slower than average 1% growth 2007-12 1 opening/year \$6,604-\$9,164/month	COL, GRAD, LIC	Optometry	No approved/ accredited training programs in Washington
<b>Orthotic &amp; Prosthetic Specialists</b> design, build, and fit orthopedic braces, surgical supports, and artificial limbs. They usually work from doctors' prescriptions.	WOIS-100398 O*Net-292091	Faster than average 11% growth 2007-12 2 openings/year \$3,087-\$5,931/month	CC, COL	Prosthetics and Orthotics	CC: 24 U: 45

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Personal &amp; Home Care Aides</b> provide services to elderly, disabled, and ill clients so they can live in their own homes.	WOIS-100404 O*Net-399021	Average 9.5% growth 2007-12 285 openings/year \$1,361-\$1,654/month	OJT, CC, TC, COL, PCS	Nursing Assistant	CC: 2, 7, 8, 10, 12, 14, 21, 22, 25, 27, 29 TC: 31, 33-35 PU: 72 PCS: 166, 240, 265, 277, 278, 313, 314, 326, 329, 330, 333, 365
<b>Pharmacists</b> dispense drugs and provide information about their use.	WOIS-100153 O*Net-291051	Average 8% growth 2007-12 88 openings/year \$5,957-\$7,365/month	COL, GRAD, LIC	Pharmacy	U: 45, 48, 49
<b>Pharmacy Technicians</b> help pharmacists provide drugs and other health care products to patients.	WOIS-100154 O*Net-292052	Average 8.2% growth 2007-12 75 openings/year \$2,222-\$2,877/month	HS, OJT, CC, TC, PCS	Pharmacy Assistant and Technician	CC: 5-7, 9, 13, 23, 25, 29 TC: 32, 34 PCS: 103, 136, 137, 139-142, 153, 154, 243, 325
<b>Phlebotomists</b> draw and test blood.	WOIS-100376 O*Net-292012	No outlook information available \$2,184-\$2,997/month	HS, VOC, TC, CC	Medical Laboratory Technology	CC: 5, 6, 16, 20, 23, 24, 26, 27, 29 TC: 32, 34, 35 PCS: 112, 325
<b>Physical Therapists</b> treat patients to relieve their pain and increase their strength and mobility.	WOIS-100155 O*Net-291123	Average 8.7% growth 2007-12 78 openings/year \$4,203-\$5,451/month	GRAD, LIC	Physical Therapy	U: 43, 45 PU: 83
<b>Physical Therapy Assistants</b> help patients regain physical function after illness or injury.	WOIS-100410 O*Net-312021 O*Net-312022	Average 9.1% growth 2007-12 33 openings/year \$1,605-\$3,326/month	HS, OJT, CC, LIC	Physical Therapist Assistant	CC: 10, 24, 28
<b>Physician Assistants (PAs)</b> provide health care services under the supervision of doctors.	WOIS-100156 O*Net-291071	Average 9% growth 2007-12 33 openings/year \$5,307-\$6,854/month	COL, LIC	MEDEX (Physician Assistants)	U: 45
<b>Physicians</b> help people maintain and improve their health.	WOIS-100411 O*Net-291062 O*Net-291063 O*Net-291064 O*Net-291065	Slower than average 3.8% growth 2007-12 106 openings/year Earnings vary greatly	GRAD, LIC	Medicine (M.D.)	U: 45
<b>Podiatrists</b> diagnose and treat disorders and injuries of the foot and lower leg.	WOIS-100159 O*Net-291081	Average 6.9% growth 2007-12 1 opening/year \$8,700-\$11,445/month	GRAD, LIC	Podiatry	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Psychiatric Aides</b> care for patients with mental disorders.	WOIS-100167 O*Net-311013	Average 6.2% growth 2007-12 13 openings/year \$2,135-\$2,784/month	HS, OJT, CC, TC, COL, PCS	Nursing Assistant	CC: 2, 7, 8, 10, 12, 14, 21, 22, 25, 27, 29 TC: 31, 33-35 PU: 72 PCS: 166, 240, 265, 277, 278, 313, 314, 326, 329, 330, 333, 365
<b>Psychiatric Technicians</b> assist in the care and treatment of mentally ill and developmentally disabled patients.	WOIS-100168 O*Net-292053	Average 6.5% growth 2007-12 12 openings/year \$2,337-\$2,929/month	HS, CC	Mental Health Technology	CC: 9, 16
<b>Psychiatrists</b> diagnose and treat people who have mental illnesses.	WOIS-100427 O*Net-291066	No outlook information available Earnings vary greatly	GRAD, LIC	Medicine (M.D.)	U: 45
<b>Radiation Therapists</b> use beams of radiation to treat tumors.	WOIS-100432 O*Net-291124	Average 9.6% growth 2007-12 5 openings/year \$4,510-\$5,895/month	CC	Radiation Therapy Technology	CC: 1
<b>Radiologic Technologists</b> use special equipment to create images of internal organs, tissues, and bones.	WOIS-100129 O*Net-292034	Average 8.9% growth 2007-12 59 openings/year \$3,245-\$4,479/month	CC, TC, PCS	Radiologic Technology	CC: 1, 15, 25, 27, 29 TC: 31 PCS: 136, 142, 153, 154, 175, 243, 325, 343, 366
<b>Recreational Therapists</b> plan and carry out treatments and activities for patients.	WOIS-100178 O*Net-291125	Average 7.7% growth 2007-12 4 openings/year \$3,207-\$4,016/month	COL	Recreation Management	U: 36, 43, 52 PU: 77
<b>Registered Nurses</b> care for patients who are ill or injured.	WOIS-100179 O*Net-291111	Average 9.2% growth 2007-12 937 openings/year \$3,846-\$5,448/month	CC, TC, COL, LIC	Registered Nursing (2-year program), Registered Nursing (4-year and advanced programs)	CC: 1, 2, 4-6, 8, 9, 11, 22, 14, 15, 17, 18, 19, 21, 23, 25-29 TC: 32 U: 43, 45-48, 50, 51 PU: 70, 73, 74, 76, 77, 79, 80, 84, 86
<b>Respiratory Therapists</b> evaluate, treat, and care for patients with breathing disorders.	WOIS-100182 O*Net-291126	Average 9.6% growth 2007-12 38 openings/year \$3,363-\$4,125/month	CC	Respiratory Therapy	CC: 11, 18, 23, 25

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Speech Pathologists &amp; Audiologists</b> help people speak more clearly or hear better.	WOIS-100456 O*Net-291121 O*Net-291127	Average 8.9% growth 2007-12 30 openings/year \$3,527-\$5,153/month	CC, COL, GRAD, LIC	Speech and Hearing Science	CC: 19 U: 43, 45, 48, 49, 52
<b>Surgeons</b> perform surgery to diagnose and treat patients.	WOIS-100463 O*Net-291067	No outlook information available Earnings vary greatly	GRAD, LIC	Medicine (M.D.)	U: 45
<b>Surgical Technologists</b> prepare for and assist with surgical procedures.	WOIS-100203 O*Net-292055	Average 9.4% growth 2007-12 35 openings/year \$2,512-\$3,430/month	CC, TC, PCS	Surgical Technology	CC: 18, 23, 29 TC: 31, 32, 34 PCS: 142, 153, 154, 243, 325
<b>Veterinarians</b> treat animal health problems. They work to prevent, control, and cure animal diseases.	WOIS-100480 O*Net-291131	Faster than average 10.7% growth 2007-12 29 openings/year \$4,335-\$6,271/month	GRAD, LIC	Veterinary Medicine	U: 48
<b>Veterinary Assistants</b> care for animals and assist with lab tests, treatment, and surgery.	WOIS-100221 O*Net-319096	Faster than average 16.5% growth 2007-12 44 openings/year \$1,459-\$1,952/month	HS, OJT, CC, TC, PCS	Veterinary Technology	CC: 16, 29 TC: 31 PCS: 103, 325
<b>Veterinary Technologists &amp; Technicians</b> perform various animal healthcare duties to help veterinarians.	WOIS-130004 O*Net-292056	Faster than average 16.6% growth 2007-12 36 openings/year \$1,827-\$2,657/month	HS, OJT, CC, TC, PCS	Veterinary Technology	CC: 16, 29 TC: 31 PCS: 103, 325

# Hospitality & Tourism

Instructional programs and occupations dealing with the provision of lodging, food, recreation, conventions, tourism, travel, and related planning and support services.

- Food Preparation & Services
- Lodging, Housekeeping & Janitorial
- Recreation, Gaming & Sports
- Travel & Tourism

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Baggage Porters &amp; Bellhops</b> greet hotel guests and help with their luggage.	WOIS-100015 O*Net-396011	Average 6.2% growth 2007-12 17 openings/year \$1,366-\$3,304/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Bakers</b> mix and bake ingredients to produce breads, pastries, and other baked goods.	WOIS-100252 O*Net-513011	Average 4.9% growth 2007-12 50 openings/year \$1,546-\$2,489/month	HS, OJT, CC, TC, PCS	Baking	CC: 5, 18, 22, 23 TC: 31, 34 PCS: 106
<b>Bartenders</b> prepare and serve drinks to customers in bars and restaurants.	WOIS-100019 O*Net-353011	Average 6.2% growth 2007-12 114 openings/year \$1,309-\$1,614/month	HS, OJT, PCS	Commercial Bartending	PCS: 117-119
<b>Buspersons</b> clear dishes, refill drinks, and keep the dining area neat.	WOIS-100027 O*Net-359011	Average 6.8% growth 2007-12 154 openings/year \$1,251-\$1,517/month	OJT, CC	Dining Room Service	CC: 5, 13
<b>Casino Gaming Workers</b> exchange money, monitor activities, or conduct games such as poker or keno.	WOIS-100267 O*Net-393011 O*Net-393012	Average 7.2% growth 2007-12 91 openings/year \$1,293-\$1,997/month	HS, OJT, PCS	Casino and Gaming Operations	PCS: 88, 92, 126, 127, 158, 159, 183, 350, 353, 389
<b>Chefs &amp; Dinner Cooks</b> measure, mix, and cook food according to recipes.	WOIS-100033 O*Net-351011 O*Net-352012 O*Net-352014	Average 7.2% growth 2007-12 429 openings/year \$1,640-\$4,183/month	HS, OJT, CC, TC, COL, PCS	Culinary Arts	CC: 5, 7, 13, 14, 18, 20-23 TC: 30, 31, 33, 34 U: 36 PCS: 106, 399
<b>Counter Attendants</b> work at counters in coffee shops and small restaurants. They also work in cafeterias.	WOIS-100289 O*Net-353021 O*Net-353022	Average 6.9% growth 2007-12 1,039 openings/year \$1,291-\$1,633/month	OJT, CC	Dining Room Service	CC: 5, 13
<b>Fast Food Cooks</b> prepare food for customers at fast food restaurants.	WOIS-100079 O*Net-352011	Average 7.1% growth 2007-12 81 openings/year \$1,316-\$1,723/month	OJT, CC, TC, COL, PCS	Culinary Arts	CC: 5, 7, 13, 14, 18, 20-23 TC: 30, 31, 33, 34 U: 36 PCS: 106, 399



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Food Preparation Workers</b> get food ready for cooking or serving.	WOIS-100087 O*Net-352021	Average 7.5% growth 2007-12 245 openings/year \$1,376-\$1,914/month	OJT, CC, TC, COL, PCS	Culinary Arts	CC: 5, 7, 13, 14, 18, 20-23 TC: 30, 31, 33, 34 U: 36 PCS: 106, 399
<b>Food Service Worker Supervisors</b> direct and oversee the work of staff who prepare and serve food.	WOIS-100325 O*Net-351012	Average 7% growth 2007-12 229 openings/year \$2,264-\$3,448/month	HS, OJT, CC, TC, COL, PCS	Hotel/ Restaurant Management	CC: 5, 7, 11, 13, 20, 23 TC: 32, 33 U: 48 PCS: 399
<b>Golf Course Managers</b> direct and oversee all operations of a golf course.	WOIS-N/A O*Net-N/A	No outlook information available Earnings vary greatly	COL, GRAD, PCS	Business Management	U: 48 PU: 57, 59, 61, 62, 76 PCS: 382-387
<b>Hotel &amp; Motel Managers</b> make sure guests receive good service.	WOIS-100102 O*Net-119081	Average 6.4% growth 2007-12 8 openings/year \$4,148-\$6,907/month	CC, TC, PCS	Hotel/ Restaurant Management	CC: 5, 7, 11, 13, 20, 23 TC: 32, 33 PCS: 399
<b>Hotel Desk Clerks</b> perform a variety of services for hotel guests.	WOIS-100103 O*Net-434081	Average 5.1% growth 2007-12 27 openings/year \$1,357-\$1,810/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Janitor &amp; Housekeeper Supervisors</b> oversee the work of cleaning staff.	WOIS-100349 O*Net-371011	Average 8.7% growth 2007-12 59 openings/year \$2,174-\$3,453/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Janitors</b> keep buildings clean and in good condition.	WOIS-100111 O*Net-372011	Average 8.8% growth 2007-12 870 openings/year \$1,510-\$2,304/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Kitchen Helpers</b> assist chefs or head cooks with less-skilled tasks in kitchens.	WOIS-100112 O*Net-359021	Average 7.1% growth 2007-12 183 openings/year \$1,307-\$1,661/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Maids &amp; Housekeepers</b> clean rooms at hotels, motels, and hospitals.	WOIS-100367 O*Net-372012	Average 9% growth 2007-12 898 openings/year \$1,340-\$1,716/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Professional Athletes</b> compete in athletic events as members of a team or as individuals.	WOIS-100425 O*Net-395091	Average 4.9% growth 2007-12 2 openings/year Earnings vary greatly	HS, COL	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Recreation Guides</b> organize and conduct hunting, fishing, rafting, or similar trips in scenic and wilderness areas.	WOIS-100434 O*Net-396022	No outlook information available \$1,856-\$2,792/month	HS, OJT, CC, PCS	Travel/Tourism Consulting	CC: 7, 11 PCS: 257
<b>Reservation &amp; Ticket Agents</b> make and confirm reservations and sell travel tickets.	WOIS-100435 O*Net-396022	Average 6.4% growth 2007-12 53 openings/year \$1,829-\$3,208/month	HS, OJT, CC, PCS	Travel/Tourism Consulting	CC: 7, 11 PCS: 257
<b>Restaurant Hosts</b> greet customers and escort them to tables.	WOIS-100101 O*Net-359031	Average 7.1% growth 2007-12 127 openings/year \$1,297-\$1,713/month	OJT, CC	Dining Room Service	CC: 5, 13
<b>Restaurant Managers</b> plan and direct the activities of places that serve food and beverages.	WOIS-100183 O*Net-119051	Average 6.1% growth 2007-12 46 openings/year \$4,184-\$5,822/month	CC, TC, COL, PCS	Hotel/ Restaurant Management	CC: 5, 7, 11, 13, 20, 23 TC: 32, 33 U: 48 PCS: 399
<b>Short Order Cooks</b> prepare food in restaurants that emphasize fast service.	WOIS-100195 O*Net-352015	Average 7.1% growth 2007-12 44 openings/year \$1,385-\$1,881/month	OJT, CC, TC, COL, PCS	Culinary Arts	CC: 5, 7, 13, 14, 18, 20-23 TC: 30, 31, 33, 34 U: 36 PCS: 106, 399
<b>Tour Guides</b> develop and oversee activities for groups of tourists or visitors.	WOIS-100471 O*Net-396021	No outlook information available \$1,615-\$2,137/month	HS, OJT, CC, PCS	Travel/ Tourism Consulting	CC: 7, 11 PCS: 257
<b>Travel Agents</b> plan trips and make travel arrangements for their clients.	WOIS-100216 O*Net-413041	Average 4.2% growth 2007-12 23 openings/year \$2,061-\$2,988/month	HS, CC, PCS	Travel/Tourism Consulting	CC: 7, 11 PCS: 257
<b>Umpires &amp; Referees</b> observe players and regulate the play of sports events.	WOIS-100217 O*Net-272023	Average 4.1% growth 2007-12 6 openings/year Earnings vary greatly	HS, COL	Physical Education	U: 36, 43, 48, 52 PU: 70, 77, 79, 83, 84, 86
<b>Ushers</b> help people locate their seats. <b>Ticket Takers</b> collect tickets from those who attend entertainment events.	WOIS-100478 O*Net-393031	Average 6.1% growth 2007-12 52 openings/year \$1,343-\$1,799/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Waiters &amp; Waitresses</b> serve food in restaurants and other dining establishments.	WOIS-100223 O*Net-353031	Average 7% growth 2007-12 648 openings/year \$1,245-\$2,253/month	OJT, CC	Dining Room Service	CC: 5, 13

# Human Services

Instructional programs and occupations dealing with promoting and providing individual, family, and community relations and wellness, including family and work issues, religious services, care for the elderly, and social work.

- Family & Consumer Sciences
- Religious Services
- Social Services

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Child Care Workers</b> supervise, care for, and teach children in day-care programs.	WOIS-100270 O*Net-399011	Average 7.5% growth 2007-12 733 openings/year \$1,329-\$1,707/month	HS, OJT, CC, TC, PCS	Child Care Provider	CC: 2, 4, 5, 13-15, 18 TC: 30, 33, 34 PCS: 163
<b>Clergy</b> provide spiritual leadership.	WOIS-100039 O*Net-212011	Average 8.3% growth 2007-12 25 openings/year \$2,893-\$4,266/month	COL, GRAD	Ministry	PU: 70, 74, 79, 80, 83, 84, 86
<b>Counselors</b> help students and adults learn about career choices and find jobs. They counsel students about personal problems.	WOIS-100288 O*Net-211012	Average 8.6% growth 2007-12 94 openings/year \$3,075-\$4,446/month	CC, COL, GRAD, PCS	Guidance and Counseling	CC: 7 U: 36, 44, 48, 50, 52 PU: 57, 59, 61, 63, 70, 72, 77-80, 83, 84, 86 PCS: 388
<b>Funeral Attendants</b> assist mourners and funeral directors during wakes and funerals.	WOIS-100329 O*Net-394021	Average 5.7% growth 2007-12 2 openings/year \$1,640-\$2,331/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Interpreters &amp; Translators</b> convert spoken or written words from one language into another.	WOIS-100110 O*Net-273091	Faster than average 11.8% growth 2007-12 48 openings/year \$2,706-\$4,216/month	CC, PCS	Translation and Interpretation	CC: 1 PCS: 339
<b>Psychologists</b> counsel people who have life or emotional problems. They also study human behavior and mental processes.	WOIS-100428 O*Net-193031 O*Net-193032	No outlook information available \$3,732-\$5,510/month	GRAD, LIC	Psychology	U: 36, 43-45, 48, 50, 52 PU: 53, 54, 56, 70, 72, 77-80, 83-86
<b>Recreation Workers</b> organize and lead leisure activities.	WOIS-100177 O*Net-399032	Average 6.7% growth 2007-12 124 openings/year \$1,492-\$2,610/month	HS, OJT, CC, COL	Recreation Management, Recreation Technology	CC: 1 U: 36, 43, 52 PU: 77

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Rehabilitation Counselors</b> help people with physical, mental, social, or emotional disabilities adjust to their conditions and become self-sufficient.	WOIS-120050 O*Net-211015	Average 7.2% growth 2007-12 222 openings/year \$2,303-\$3,727/month	CC, COL, GRAD, PCS	Guidance and Counseling	CC: 7 U: 36, 44, 48, 50, 52 PU: 57, 59, 61, 63, 70, 72, 78-80, 83, 84, 86 PCS: 388
<b>Residential Counselors</b> care for the people who live in their building. They may also maintain the building.	WOIS-100181 O*Net-399041	Average 8.6% growth 2007-12 9 openings/year \$1,276-\$2,468/month	HS, OJT, CC, TC, COL, PCS	Social and Human Services	CC: 6, 7, 9-11, 14, 18, 20, 24, 25 TC: 32, 33 U: 43-45, 47, 51, 52 PU: 72, 77, 78, 80, 84 PCS: 382-387
<b>Social &amp; Community Service Managers</b> plan and direct social service programs.	WOIS-100197 O*Net-119151	Average 8% growth 2007-12 31 openings/year \$5,226-\$7,424/month	CC, TC, COL, PCS	Social and Human Services	CC: 6, 7, 9-11, 14, 18, 20, 24, 25 TC: 32, 33 U: 43-45, 47, 51, 52 PU: 72, 77, 78, 80, 84 PCS: 382-387
<b>Social &amp; Human Service Assistants</b> help clients get social services.	WOIS-100198 O*Net-211093	Average 8.2% growth 2007-12 89 openings/year \$1,591-\$2,340/month	HS, OJT, CC, TC, COL, PCS	Social and Human Services	CC: 6, 7, 9-11, 14, 18, 20, 24, 25 TC: 32, 33 U: 43-45, 47, 51, 52 PU: 72, 77, 78, 80, 84 PCS: 382-387
<b>Social Workers</b> help people solve social, financial, and health problems.	WOIS-100202 O*Net-211011 O*Net-211014 O*Net-211021 O*Net-211022 O*Net-211023	Average 7.9% growth 2007-12 312 openings/year \$2,160-\$3,195/month	CC, TC, COL, GRAD, PCS, LIC	Social and Human Services	CC: 6, 7, 9-11, 14, 18, 20, 24, 25 TC: 32, 33 U: 43-45, 47, 51, 52 PU: 72, 77, 78, 80, 84 PCS: 382-387
<b>Sociologists</b> study human society and social behavior.	WOIS-100199 O*Net-274014	No outlook information available \$5,723-\$7,242/month	COL, GRAD	Sociology	U: 36, 43-45, 48, 52 PU: 70, 77-80, 83-86

# Information Technology

Instructional programs and occupations dealing with the design, programming, development, management, maintenance, and operation of computer, information, communication, and technology networks, including related hardware and software.

- Business Information Systems
- Computer Systems Analysis & Engineering Services
- Hardware Support Services
- Programming & Software Development

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Computer &amp; Information Systems Managers</b> direct the work of computer-related workers.	WOIS-100043 O*Net-113021	Faster than average 10.3% growth 2007-12 143 openings/year \$6,592-\$10,039/month	COL, PCS	Information Systems Management	U: 36, 43, 48, 51 PU: 57, 58, 60, 76, 77, 79, 80, 84 PCS: 382-387
<b>Computer Engineers</b> design and test computer hardware and software.	WOIS-100044 O*Net-172061	Faster than average 14.5% growth 2007-12 1,044 openings/year \$4,807-\$7,862/month	COL	Computer Engineering	U: 45, 48 PU: 67, 70, 77, 79, 84
<b>Computer Network &amp; Data Communications Analysts</b> design, test, and evaluate network systems.	WOIS-100137 O*Net-151081	Faster than average 11.8% growth 2007-12 111 openings/year \$3,838-\$6,441/month	CC, TC, COL, PCS	Computer Network Technology	CC: 1, 3-18, 20-27, 29 TC: 30-35 U: 36, 48 PU: 60, 86 PCS: 93, 112, 142, 153, 154, 172, 173, 182, 196, 202, 210, 211, 243, 245, 255, 256, 298-301, 311, 321, 328, 334, 363, 364
<b>Computer Operators</b> load, run, and monitor computer systems.	WOIS-100279 O*Net-439011	Average 8.9% growth 2007-12 61 openings/year \$2,207-\$3,420/month	CC, TC, COL, PCS	Business Computer Science	CC: 5-8, 10, 14, 20, 23, 29 TC: 33 U: 52 PU: 57, 60, 72, 79, 83, 84, 86 PCS: 202, 245, 298, 363, 364

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Computer Programmers</b> write and test the instructions that computers follow to perform tasks.	WOIS-100045 O*Net-151021	Faster than average 13% growth 2007-12 368 openings/year \$4,704-\$7,443/month	CC, TC, COL, PCS	Computer Programming	CC: 1-4, 6, 7, 10-14, 16-18, 20-22, 25, 27, 29 TC: 30, 32-34 U: 43, 52 PU: 57, 60, 65, 67, 84 PCS: 112, 202, 298, 300, 301, 321, 334, 363, 364
<b>Computer Security Specialists</b> set up plans to protect companies' information and technology from outsiders.	WOIS-100280 O*Net-151071	Faster than average 11.2% growth 2007-12 193 openings/year \$3,610-\$5,790/month	CC, TC, PCS	Computer and Information Systems Security	CC: 1, 7, 24 TC: 32, 33 PCS: 112, 201, 202, 245, 298, 300, 364
<b>Computer Support Specialists</b> help people solve problems with their computer hardware and software.	WOIS-100046 O*Net-151041	Faster than average 11% growth 2007-12 351 openings/year \$2,744-\$4,618/month	CC, TC, PCS	Computer Support Specialist	CC: 1, 3, 5, 7, 10, 11, 14, 16-18, 19-22, 24-29 TC: 31-34 PCS: 93, 112, 144-149, 155, 172, 173, 181, 196, 202, 210, 211, 245, 255, 256, 298-301, 311, 321, 328, 331, 364
<b>Computer Systems Analysts</b> improve existing computer systems. They also plan and develop new systems.	WOIS-100047 O*Net-151051	Faster than average 10.9% growth 2007-12 309 openings/year \$4,600-\$6,602/month	COL	Computer Science	U: 36, 43-48, 50-52 PU: 55, 56, 67, 70-72, 76-80, 83, 84, 86
<b>Database Administrators</b> create and maintain computer database systems.	WOIS-100057 O*Net-151061	Faster than average 11.9% growth 2007-12 71 openings/year \$4,011-\$6,789/month	CC, TC, COL, PCS	Database Design and Administration	CC: 1, 3, 6, 7, 10, 11, 16, 18, 21 TC: 30, 33 U: 36 PCS: 112, 196, 202, 298, 301, 321, 363, 364, 474
<b>Desktop Publishers</b> format type and graphic elements using computer software to produce publication-ready material.	WOIS-100067 O*Net-439031	Faster than average 17% growth 2007-12 16 openings/year \$1,953-\$3,392/month	CC, TC, COL, PCS	Graphic Arts/ Printing	CC: 5, 11, 18, 19, 24, 29 TC: 32, 33 PU: 84 PCS: 106, 323



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Web Specialists</b> design, operate and maintain web sites on the Internet and private networks called intranets.	WOIS-120158 O*Net-151021	No outlook information available \$2,690-\$6,350/month	CC, TC, COL, PCS	Web Design	CC: 1, 3, 6-9, 13-15, 18, 19-26, 29 TC: 30, 32, 33 U: 43, 52 PU: 57, 60, 61, 84 PCS: 112, 174, 210, 211, 245, 255, 256, 300, 301, 347, 364

# Law, Public Safety & Security

Instructional programs and occupations dealing with police work, the law and legal services, the judicial (court) system, the study and detention of criminals, and fire protection.

- Criminal Justice & Corrections
- Fire Protection
- Law & Legal Services

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Bailiffs</b> enforce the rules of behavior in courtrooms.	WOIS-100016 O*Net-333011	Average 6% growth 2007-12 4 openings/year \$1,910-\$3,690/month	HS, OJT, CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305
<b>Corrections Officers</b> keep order and enforce rules in jails and prisons.	WOIS-100050 O*Net-333012	Average 5.4% growth 2007-12 74 openings/year \$2,688-\$3,616/month	HS, CC, COL	Corrections	CC: 4, 8-10, 15, 23 U: 36
<b>Crossing Guards</b> direct the movement of walkers and drivers at street intersections and construction sites.	WOIS-100292 O*Net-339091	Average 9.9% growth 2007-12 59 openings/year \$1,765-\$3,664/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Detectives &amp; Investigators</b> gather facts and evidence for criminal cases.	WOIS-100299 O*Net-333021	Average 5.3% growth 2007-12 17 openings/year \$3,955-\$5,805/month	HS, OJT, CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305
<b>Emergency Management Specialists</b> coordinate disaster response or crisis management activities and prepare emergency plans and procedures for disasters or hostage situations.	O*Net-131061	Average 7% growth 2007-12 6 openings/year \$2,883-\$5,242/month	TC	Emergency Management	TC: 32

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Fire Fighters</b> put out fires and rescue people who are in danger.	WOIS-100318 O*Net-332011	Average 6% growth 2007-12 81 openings/year \$3,286-\$4,666/month	HS, CC, TC	Fire Science	CC: 1, 6, 8, 12, 14, 20, 21, 23, 26, 27, 29 TC: 30
<b>Fire Inspectors</b> inspect buildings to detect fire hazards.	WOIS-100319 O*Net-332021	Average 5.9% growth 2007-12 5 openings/year \$4,342-\$5,685/month	HS, CC, TC	Fire Science	CC: 1, 6, 8, 12, 14, 20, 21, 23, 26, 27, 29 TC: 30
<b>Fire Investigators</b> determine the origin and causes of fires.	WOIS-100320 O*Net-332021	Average 5.9% growth 2007-12 5 openings/year \$4,342-\$5,685/month	HS, CC, TC	Fire Science	CC: 1, 6, 8, 12, 14, 20, 21, 23, 26, 27, 29 TC: 30
<b>Judges &amp; Hearing Officers</b> review cases and make decisions about them based on the law.	WOIS-100351 O*Net-231021 O*Net-231022 O*Net-231023	Average 5.1% growth 2007-12 28 openings/year \$5,231-\$9,154/month	GRAD	Law	U: 45 PU: 70, 80
<b>Law Clerks</b> research, write, and read legal arguments. They summarize information for lawyers or judges.	WOIS-100114 O*Net-232092	Average 4.8% growth 2007-12 5 openings/year \$2,515-\$3,713/month	GRAD	Law	U: 45 PU: 70, 80
<b>Lawyers</b> study, explain, and apply laws to specific problems.	WOIS-100115 O*Net-231011	Declining .6% decrease 2007-12 0 openings/year \$4,571-\$9,805/month	GRAD	Law	U: 45 PU: 70, 80
<b>Life Guards &amp; Ski Patrollers</b> monitor recreational areas, such as lakes and ski runs. They rescue people and provide first aid when needed.	WOIS-100359 O*Net-339092	No outlook information available Earnings vary greatly	HS, OJT, CC, COL, PCS	Emergency Medical Technician	CC: 5, 6, 13, 23, 25, 27 U: 36 PCS: 168, 277, 307
<b>Paralegals</b> research and investigate facts for lawyers.	WOIS-100146 O*Net-232011	Average 7% growth 2007-12 69 openings/year \$2,995-\$4,120/month	CC, COL, PCS	Paralegal	CC: 5-7, 10, 11, 16, 20, 21, 23, 25, 28 U: 36, 47 PU: 66, 74 PCS: 398
<b>Parking Enforcement Officers</b> check cars parked in metered and limited-time spaces. They leave tickets on cars parked over the time limits.	WOIS-100147 O*Net-333041	Average 6% growth 2007-12 3 openings/year \$2,491-\$3,429/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Police Patrol Officers</b> keep order in their communities and make sure people follow laws.	WOIS-100414 O*Net-333051	Average 6% growth 2007-12 116 openings/year \$3,909-\$5,075/month	HS, OJT, CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305
<b>Private Detectives &amp; Investigators</b> assist lawyers, businesses, and the public with a variety of cases.	WOIS-100422 O*Net-339021	Faster than average 10.9% growth 2007-12 19 openings/year \$2,546-\$4,706/month	HS, OJT, CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305
<b>Probation Officers</b> help legal offenders adjust to life in the community.	WOIS-100162 O*Net-211092	Average 5.4% growth 2007-12 28 openings/year \$3,071-\$4,235/month	CC, TC, COL, PCS	Social and Human Services	CC: 6, 7, 9-11, 14, 18, 20, 24, 25 TC: 32, 33 U: 43-45, 47, 51, 52 PU: 72, 77, 78, 80, 84 PCS: 382-387
<b>Security Guards</b> protect property from illegal entry, vandalism, theft, and fire.	WOIS-100190 O*Net-339032	Faster than average 11.8% growth 2007-12 400 openings/year \$1,581-\$2,283/month	HS, OJT, CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305
<b>Sheriffs &amp; Deputy Sheriffs</b> enforce the law at the county level.	WOIS-100449 O*Net-333051	Average 6% growth 2007-12 116 openings/year \$3,909-\$4,940/month	HS, OJT, CC, COL, PCS	Criminal Justice and Law Enforcement	CC: 1, 4, 6, 8-12, 14-16, 19, 20, 23, 25, 26, 28, 29 U: 36, 37, 43, 48, 49 PU: 55, 56, 65, 66, 70, 76, 78, 80 PCS: 138, 305

# Manufacturing

Instructional programs and occupations dealing with the process of creating intermediate and finished products beginning with raw materials; includes managing, planning, and performing the production of various items by operating machinery, as well as industrial support activities such as production planning and control and maintenance.

- Industrial Management
- Industrial Technology & Maintenance
- Precision Metal & Machining
- Production Operations

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Airplane Assemblers</b> fit and install aircraft skins, frames, controls, and other systems.	WOIS-100233 O*Net-512011	Faster than average 10.5% growth 2007-12 50 openings/year \$3,565-\$4,685/month	HS, OJT, CC, TC, COL	Aviation Maintenance	CC: 2, 8, 22, 23 TC: 32 U: 36
<b>Blue-Collar Worker Supervisors</b> direct, help, and train workers in physically active jobs.	WOIS-100255 O*Net-491011 O*Net-471011 O*Net-511011 O*Net-531031 O*Net-531021	Average 7% growth 2007-12 794 openings/year \$3,489-\$5,990/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Boilermakers</b> build, install, and repair boilers. They also work on other large containers that hold liquids and gases.	WOIS-100022 O*Net-472011	Average 6.4% growth 2007-12 8 openings/year \$3,657-\$4,997/month	HS, OJT, APP, LIC	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Bookbinders &amp; Bindery Workers</b> cut and glue parts or run machines to bind new books or magazines.	WOIS-100256 O*Net-515011 O*Net-515012	Average 10% growth 2007-12 22 openings/year \$1,617-\$2,730/month	HS, OJT, CC, TC, COL, PCS	Graphic Arts/ Printing	CC: 5, 11, 18, 19, 24, 29 TC: 32, 33 PU: 84 PCS: 107, 323
<b>Chemical Equipment Operators</b> control equipment that processes chemicals.	WOIS-100269 O*Net-519011	Average 9.8% growth 2007-12 15 openings/year \$2,172-\$4,195/month	HS, OJT, CC	Chemical Laboratory Technology	CC: 2, 7
<b>Chemical Plant Operators</b> run the machines and control the processes used when making chemicals.	WOIS-100035 O*Net-518091	Average 4.6% growth 2007-12 5 openings/year \$3,134-\$4,484/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Dental Laboratory Technicians</b> make and repair dentures, crowns, and bridges.	WOIS-100060 O*Net-519081	Faster than average 16% growth 2007-12 28 openings/year \$2,356-\$3,704/month	HS, OJT, TC, PCS	Dental Laboratory Technology	TC: 30 PCS: 304

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Food Processing Workers</b> prepare raw food items and combine ingredients to make food products.	WOIS-100323 O*Net-513091 O*Net-513092 O*Net-513093	Slower than average .6% growth 2007-12 5 openings/year \$1,241-\$1,350/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Forklift Operators</b> use tractors to lift and move heavy loads of materials.	WOIS-100089 O*Net-537051	Average 4.7% growth 2007-12 138 openings/year \$1,985-\$2,969/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Furniture Finishers</b> sand, stain, and finish new or repaired furniture.	WOIS-100091 O*Net-517021	Declining 1.4% decrease 2007-12 0 openings/year \$1,791-\$2,766/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Gem Cutters &amp; Polishers</b> shape and polish gems used in jewelry or industrial tools.	WOIS-100332 O*Net-519071	Average 4.7% growth 2007-12 7 openings/year \$1,770-\$2,962/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Glass Blowers</b> create artistic or functional objects from glass.	WOIS-100336 O*Net-519195	Slower than average 3.9% growth 2007-12 5 openings/year \$1,714-\$2,744/month	OJT, COL	Ceramic Art	U: 45
<b>Hoist &amp; Winch Operators</b> control cables, cages, and platforms used to move materials from place to place on a job site or in a factory.	WOIS-100098 O*Net-537041	Average 4.3% growth 2007-12 3 openings/year \$2,983-\$5,893/month	HS, PCS, APP	Heavy Equipment Operator	PCS: 177, 178, 396, 403 AP: 431
<b>Industrial Designers</b> develop a wide variety of manufactured products.	WOIS-100041 O*Net-271021	Faster than average 12.1% growth 2007-12 100 openings/year \$3,526-\$5,366/month	COL, PCS	Industrial Design	U: 43, 45, 52 PCS: 106
<b>Industrial Electronics Repairers</b> install, maintain, and fix complex electronic equipment.	WOIS-100065 O*Net-492094	Average 8.2% growth 2007-12 29 openings/year \$3,357-\$4,443/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 243
<b>Industrial Machinery Mechanics</b> install, maintain, and fix machinery in factories.	WOIS-100343 O*Net-499041	Slower than average 3.2% growth 2007-12 23 openings/year \$2,969-\$4,441/month	HS, OJT, CC, TC, PCS, APP	Industrial Maintenance Technology, Apprenticeship Programs	CC: 2, 5, 12-14, 23, 27 TC: 30-34 PCS: 323 AP: 411, 420, 430



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Industrial Production Managers</b> coordinate resources and activities to produce millions of products every year.	WOIS-100106 O*Net-113051	Average 9.6% growth 2007-12 84 openings/year \$4,834-\$8,188/month	COL	Engineering Management	U: 36, 43, 45, 48, 49, 52 PU: 57, 58, 60, 62, 63, 76, 78
<b>Locksmiths</b> install and repair locks and safes.	WOIS-100118 O*Net-499094	Average 7.2% growth 2007-12 7 openings/year \$1,983-\$3,221/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Machinists</b> use machine tools to produce precision metal parts.	WOIS-100366 O*Net-514041	Average 7% growth 2007-12 88 openings/year \$2,543-\$3,923/month	HS, OJT, CC, TC, PCS	Machine Technology	CC: 5, 6, 12, 22, 23, 26, 29 TC: 30-34 PCS: 323
<b>Material Moving Machine Operators</b> use machines to move earth, mining products, and other heavy loads.	WOIS-100371 O*Net-537033 O*Net-537031 O*Net-537011 O*Net-537032 O*Net-537111	Slower than average 3.4% growth 2007-12 18 openings/year \$1,832-\$4,288/month	HS, OJT, PCS, APP	Heavy Equipment Operator	PCS: 177, 178, 396, 403 AP: 431
<b>Medical Appliance Technicians</b> build, fit, and repair artificial limbs, braces, and supports.	WOIS-100124 O*Net-519082	Average 9.9% growth 2007-12 2 openings/year \$2,924-\$3,962/month	HS, OJT, CC, COL	Prosthetics and Orthotics	CC: 24 U: 45
<b>Metal &amp; Plastic Processing Workers</b> set up and operate machines that produce products.	WOIS-100379 O*Net-514072	Average 6.2% growth 2007-12 160 openings/year \$1,754-\$4,616/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Millwrights</b> install and repair machinery and heavy equipment.	WOIS-100380 O*Net-499044	Slower than average 3.4% growth 2007-12 13 openings/year \$3,160-\$4,599/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Numerical Control Machine Operators</b> set up and tend computerized machine tools. These machines are programmed to cut and shape parts made of metal or plastic.	WOIS-100048 O*Net-514011	Average 7% growth 2007-12 22 openings/year \$2,141-\$3,357/month	HS, OJT, CC, TC, PCS	Machine Technology	CC: 5, 6, 12, 22, 23, 26, 29 TC: 30-34 PCS: 323
<b>Numerical Control Tool Programmers</b> write programs that control machine tools.	WOIS-100139 O*Net-514012	Average 7% growth 2007-12 5 openings/year \$3,021-\$4,696/month	HS, OJT, CC, TC, PCS	Machine Technology	CC: 5, 6, 12, 22, 23, 26, 29 TC: 30-34 PCS: 323

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Ophthalmic Laboratory Technicians</b> make lenses for eyeglasses and equipment such as telescopes.	WOIS-100354 O*Net-519083	Faster than average 11.5% growth 2007-12 4 openings/year \$1,676-\$2,529/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Packaging &amp; Filling Machine Operators</b> run machines to produce or wrap products.	WOIS-100399 O*Net-519111	Average 5% growth 2007-12 88 openings/year \$1,427-\$2,314/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Packers &amp; Packagers</b> prepare materials for shipping.	WOIS-100145 O*Net-537064	Average 6% growth 2007-12 344 openings/year \$1,272-\$1,837/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Painting &amp; Coating Machine Operators</b> set up and run machines that coat or paint a wide variety of products.	WOIS-100401 O*Net-519121	Average 4% growth 2007-12 12 openings/year \$1,818-\$2,889/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Photograph Processing Workers</b> develop film and make prints or slides.	WOIS-100408 O*Net-519131 O*Net-519132	Faster than average 11% growth 2007-12 26 openings/year \$1,425-\$2,380/month	HS, OJT, CC, COL, PCS	Photography	CC: 18, 19, 24 U: 45 PCS: 106, 324
<b>Power Plant Operators</b> control the machinery that makes electricity. They also control the flow of power over the lines.	WOIS-100417 O*Net-518011 O*Net-518012 O*Net-518013	Average 4.2% growth 2007-12 11 openings/year \$4,075-\$5,351/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Precision Assemblers</b> build complex products from manufactured parts.	WOIS-100418 O*Net-512031 O*Net-512023 O*Net-512022 O*Net-512093	Faster than average 13.9% growth 2007-12 222 openings/year \$1,565-\$2,886/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 240
<b>Production Helpers</b> move items between work areas or feed items into machines.	WOIS-100424 O*Net-519198 O*Net-537063	Average 5.6% growth 2007-12 124 openings/year \$1,485-\$2,337/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Quality Control Inspectors</b> examine products to make sure they meet standards.	WOIS-100431 O*Net-519061	Average 7.2% growth 2007-12 133 openings/year \$1,697-\$3,357/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Sawing Machine Operators</b> run machines that turn logs into lumber.	WOIS-100441 O*Net-517041	Slower than average 3.3% growth 2007-12 12 openings/year \$1,898-\$2,894/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Semiconductor Processing Operators</b> make wafers and microcircuits. These parts do the thinking for computers and other digital devices.	WOIS-100445 O*Net-519141	Faster than average 18% growth 2007-12 44 openings/year \$1,870-\$2,840/month	HS, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 240
<b>Sewing Machine Operators</b> run or tend machines that join parts of garments and other items.	WOIS-100447 O*Net-516031	Average 4.8% growth 2007-12 28 openings/year \$1,364-\$1,888/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Shoe &amp; Leather Workers</b> create and repair products such as footwear, wallets, luggage, and saddles.	WOIS-100452 O*Net-516041	Average 5.2% growth 2007-12 3 openings/year \$1,433-\$1,925/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Stationary Engineers</b> operate and maintain large equipment such as steam engines and generators.	WOIS-100457 O*Net-518021	Average 5.5% growth 2007-12 17 openings/year \$3,279-\$4,488/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Tailors</b> construct, alter, or repair items of clothing.	WOIS-100465 O*Net-516052	Average 5.5% growth 2007-12 7 openings/year \$1,596-\$2,529/month	HS, CC, TC, COL, PCS	Apparel Design	CC: 18 TC: 30 U: 45, 48 PU: 79 PCS: 106, 302
<b>Textile Machine Operators</b> run machines that make products from fibers.	WOIS-100468 O*Net-516091 O*Net-516062 O*Net-516063 O*Net-516064	Slower than average 2.8% growth 2007-12 4 openings/year \$1,463-\$3,560/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Tire Building Machine Operators</b> run machines that make tires.	WOIS-100469 O*Net-519197	No outlook information available \$2,165-\$2,470/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Tool &amp; Die Makers</b> produce tools, dies, and special devices that enable machines to make products.	WOIS-100213 O*Net-514111	Average 8.1% growth 2007-12 14 openings/year \$3,125-\$4,697/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Upholsterers</b> install springs, padding, and fabric on new and used furniture.	WOIS-100218 O*Net-516093	Average 5.7% growth 2007-12 6 openings/year \$2,026-\$3,432/month	HS, OJT, TC	Furniture Upholstery	TC: 30
<b>Vehicle Painters</b> prepare and paint cars, trucks, airplanes, farm equipment, and other vehicles.	WOIS-100479 O*Net-519122	Average 6.2% growth 2007-12 13 openings/year \$2,728-\$3,905/month	HS, OJT, CC, TC, PCS	Autobody Refinishing	CC: 6, 10, 22, 23, 26 TC: 30-34 PCS: 381
<b>Welders &amp; Solderers</b> use heat to permanently join pieces of metal.	WOIS-100482 O*Net-514121	Average 4.8% growth 2007-12 61 openings/year \$2,404-\$3,591/month	HS, OJT, CC, TC	Welding Technology	CC: 2, 4-6, 8-10, 12, 14, 15, 20-23, 26 TC: 30-34
<b>Welding &amp; Soldering Machine Operators</b> run machines that join pieces of metal.	WOIS-100483 O*Net-514122	Average 5.2% growth 2007-12 5 openings/year \$2,321-\$3,793/month	HS, OJT, CC, TC	Welding Technology	CC: 2, 4-6, 8-10, 12, 14, 15, 20-23, 26 TC: 30-34
<b>Woodworkers</b> operate machines that cut, shape, assemble, and finish raw wood products to make wood components of homes or home furniture and accessories.	WOIS-100484 O*Net-517042	Average 5% growth 2007-12 22 openings/year \$1,834-\$2,822/month	OJT, CC, TC	Cabinetmaking and Millwork	CC: 18 TC: 30
<b>Woodworking Machine Operators</b> cut and shape raw wood to make products.	WOIS-100484 O*Net-517042	Average 5% growth 2007-12 22 openings/year \$1,834-\$2,822/month	OJT, CC, TC	Cabinetmaking and Millwork	CC: 18 TC: 30

# Marketing, Sales & Services

Instructional programs and occupations dealing with marketing, advertising, or otherwise promoting and selling merchandise; includes managing retail establishments, making merchandise-specific repair, and providing personal services (e.g., cosmetics, hairstyling, funeral services) to consumers.

- Fashion Merchandising & Design
- Marketing & Public Relations
- Personal Services
- Precision Repair

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Advertising Managers</b> plan and direct ads for businesses.	WOIS-100005 O*Net-112011	Average 8.7% growth 2007-12 18 openings/year \$4,820-\$8,686/month	COL, PCS	Advertising	U: 48 PCS: 339
<b>Advertising Salespeople</b> sell air time on radio and TV stations. They also sell page space in newspapers and magazines.	WOIS-100227 O*Net-413011	Average 8.1% growth 2007-12 49 openings/year \$2,241-\$4,489/month	OJT, COL, PCS	Advertising	U: 48 PCS: 339
<b>Appliance Installers &amp; Repairers</b> set up, service, and fix machines such as washers and refrigerators.	WOIS-100242 O*Net-499031	Slower than average 1.7% growth 2007-12 4 openings/year \$2,246-\$3,543/month	HS, OJT, TC	Appliance Repair	TC: 31, 34
<b>Automatic Teller Machine (ATM) Servicers</b> maintain and restock ATMs.	WOIS-100250 O*Net-492011	Average 8.4% growth 2007-12 67 openings/year \$2,444-\$3,812/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 240
<b>Automobile Electronics Installers &amp; Repairers</b> install, diagnose, or repair automobile entertainment, communications, security, and navigation systems.	WOIS-120159 O*Net-492096	Average 7.7% growth 2007-12 5 openings/year \$1,648-\$2,375/month	OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 240
<b>Barbers</b> wash and cut customers' hair.	WOIS-100018 O*Net-395011	Faster than average 12.5% growth 2007-12 148 openings/year \$1,971-\$3,657/month	CC, TC, PCS, LIC	Barbering	CC: 14 TC: 30, 32, 34 PCS: 435, 436, 438, 439, 444, 445, 448, 449, 451, 453, 458, 462, 472, 473, 477, 497, 498, 500-503



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Bicycle Repairers</b> fix bicycles using hand tools.	WOIS-100020 O*Net-493091	Average 5.6% growth 2007-12 1 opening/year \$1,433-\$2,129/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Buyers &amp; Purchasing Agents</b> try to buy the best products at the lowest possible prices.	WOIS-100263 O*Net-131021 O*Net-131022 O*Net-131023	Average 7.3% growth 2007-12 182 openings/year \$2,763-\$5,202/month	CC	Purchasing Management	CC: 20
<b>Camera &amp; Photographic Equipment Repairers</b> fix and adjust cameras and related equipment.	WOIS-100028 O*Net-499061	Average 4.7% growth 2007-12 1 opening/year \$2,149-\$3,437/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 240
<b>Cashiers</b> ring up sales and receive payments for merchandise.	WOIS-100032 O*Net-412011	Average 6.7% growth 2007-12 920 openings/year \$1,355-\$1,969/month	HS, OJT, CC, TC	Cashier-Checker Training	CC: 10 TC: 30
<b>Clothes Pressers</b> operate presses to remove wrinkles, flatten seams, and give shape to garments.	WOIS-100273 O*Net-516021	Slower than average 3% growth 2007-12 7 openings/year \$1,418-\$1,898/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Coin &amp; Vending Machine Repairers</b> install, maintain, and repair coin machines.	WOIS-100040 O*Net-499091	Average 5% growth 2007-12 3 openings/year \$2,182-\$3,156/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 153, 154, 240
<b>Communications Equipment Mechanics</b> set up and maintain equipment that transmits signals to carry information.	WOIS-100173 O*Net-492022	Average 9.7% growth 2007-12 125 openings/year \$3,441-\$4,983/month	HS, OJT, CC, TC, PCS, APP	Communications Electronics	CC: 18, 23 TC: 30, 31 PCS: 247 AP: 414, 421
<b>Computer Equipment Repairers</b> maintain and fix computers and related equipment.	WOIS-100278 O*Net-492011	Average 8.4% growth 2007-12 67 openings/year \$2,444-\$3,812/month	HS, OJT, CC, TC, PCS	Computer Service Technology	CC: 7, 9, 12, 20, 23, 26 TC: 31, 32 PCS: 93
<b>Counter &amp; Rental Clerks</b> rent items such as tools or vehicles to customers.	WOIS-100051 O*Net-412021	Average 7.8% growth 2007-12 260 openings/year \$1,315-\$2,012/month	HS, OJT, CC, TC	Customer Service Representative	CC: 5, 11, 13, 14, 16, 17, 23 TC: 31-33
<b>Demonstrators &amp; Promoters</b> show how products work and answer questions about them.	WOIS-100297 O*Net-419011	Faster than average 11.2% growth 2007-12 77 openings/year \$1,336-\$1,797/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Electric Motor Repairers</b> maintain and repair electric motors.	WOIS-100306 O*Net-492092	Average 4.5% growth 2007-12 7 openings/year \$2,453-\$3,751/month	HS, OJT, TC	Appliance Repair	TC: 31, 34
<b>Embalmers</b> provide an important service in times of sadness and loss. They make sure that a deceased body is cleaned, preserved, and made presentable for funeral rites.	WOIS-100069 O*Net-394011	Average 5.9% growth 2007-12 3 openings/year \$2,815-\$4,131/month	HS, LIC	Funeral Service Education	No approved/ accredited training programs in Washington
<b>Fashion Designers</b> design clothes and accessories for manufacture and sale to the public.	WOIS-100078 O*Net-271022	Average 7.4% growth 2007-12 2 openings/year \$3,151-\$4,849/month	CC, TC, COL, PCS	Apparel Design	CC: 18 TC: 30 U: 45, 48 PU: 79 PCS: 106, 302
<b>Floral Designers</b> cut and arrange live, dried, and artificial flowers and plants.	WOIS-100086 O*Net-271023	Slower than average 3.1% growth 2007-12 11 openings/year \$1,498-\$2,304/month	HS, OJT, CC, TC, PCS	Floral Design	CC: 23 TC: 32, 33 PCS: 199, 200, 274
<b>Funeral Directors</b> provide an important service in times of sadness and loss. They organize and direct funeral services.	WOIS-100090 O*Net-119061	Slower than average 2.7% growth 2007-12 2 openings/year \$3,316-\$3,966/month	COL	Funeral Service Education	No approved/ accredited training programs in Washington
<b>Hairstylists &amp; Cosmetologists</b> wash, cut, color, perm, and style customers' hair, and apply makeup.	WOIS-100094 O*Net-395012	Faster than average 13% growth 2007-12 464 openings/year \$1,520-\$2,545/month	CC, TC, PCS, LIC	Cosmetology	CC: 14 TC: 34 PCS: 434-507
<b>Home Electronic Repairers</b> fix a variety of electronic equipment.	WOIS-100099 O*Net-492097	Average 8.1% growth 2007-12 14 openings/year \$2,134-\$3,564/month	HS, OJT, CC, TC, PCS	Electronics Technology	CC: 4, 5, 7, 10, 12-14, 20, 21, 23 TC: 30-34 PCS: 142, 152, 153, 240
<b>Interior Designers</b> plan and design spaces and furnish interiors.	WOIS-100109 O*Net-271025	Average 9.8% growth 2007-12 39 openings/year \$2,735-\$4,224/month	CC, TC, COL, PCS	Interior Design (1- or 2-year program), Interior Design (3- or 4-year program)	CC: 1, 11, 24 TC: 32 U: 36, 48, 49 PU: 79 PCS: 106
<b>Jewelers</b> design, make, and repair rings, necklaces, earrings, and other jewelry.	WOIS-100350 O*Net-519071	Average 4.7% growth 2007-12 7 openings/year \$1,770-\$2,962/month	OJT, CC	Watch Technology	CC: 13

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Laundry &amp; Dry Cleaning Workers</b> receive, clean, and press clothing and other articles.	WOIS-100353 O*Net-516011	Slower than average 3.8% growth 2007-12 37 openings/year \$1,378-\$1,858/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Manicurists</b> clean, shape, and polish clients' nails.	WOIS-100121 O*Net-395092	Average 9% growth 2007-12 13 openings/year \$1,290-\$1,447/month	CC, TC, PCS, LIC	Cosmetology	CC: 14 TC: 34 PCS: 434-507
<b>Market Research Analysts</b> gather data to help organizations make decisions about products and services.	WOIS-100369 O*Net-193021	Faster than average 12.8% growth 2007-12 144 openings/year \$4,273-\$7,597/month	COL, GRAD, PCS	Advertising	U: 48 PCS: 339
<b>Marketing Managers</b> develop marketing plans to sell products or services.	WOIS-100370 O*Net-112021	Faster than average 10.8% growth 2007-12 69 openings/year \$5,772-\$10,109/month	COL, PCS	Marketing Management	U: 36, 48 PU: 57, 77 PCS: 382-387
<b>Meat Cutters</b> convert animal carcasses into pieces of meat for sale to consumers.	WOIS-100374 O*Net-513021 O*Net-513022 O*Net-513023	Average 4% growth 2007-12 53 openings/year \$2,172-\$3,484/month	HS, OJT, APP	Apprenticeship Programs	Training is available through apprenticeship programs
<b>Mechanic &amp; Repairer Helpers</b> help experienced mechanics with less skilled tasks.	WOIS-100375 O*Net-499098	Average 6.8% growth 2007-12 41 openings/year \$1,492-\$2,531/month	HS, OJT, CC, TC, PCS, APP	Industrial Maintenance Technology	CC: 2, 5, 12-14, 23, 27 TC: 30-34 PCS: 323 AP: 411, 420, 430
<b>Medical Equipment Repairers</b> install, test, adjust, and repair medical equipment.	WOIS-100126 O*Net-499062	Slower than average 1.6% growth 2007-12 2 openings/year \$2,626-\$4,531/month	HS, OJT, CC, COL	Biomedical Equipment Technology	CC: 13, 23 PU: 84
<b>Merchandise Displayers</b> plan and build displays in windows, retail stores, and at trade shows.	WOIS-100131 O*Net-271026	Average 4.3% growth 2007-12 26 openings/year \$1,699-\$2,569/month	HS, CC, COL, PCS	Fashion Merchandising	CC: 7, 16, 19, 24 U: 36, 48 PU: 79 PCS: 106
<b>Motorboat Mechanics</b> maintain and repair boat motors.	WOIS-100382 O*Net-493051	Average 7.5% growth 2007-12 12 openings/year \$2,415-\$3,399/month	HS, OJT, CC, PCS	Marine Maintenance	CC: 14, 20 PCS: 165
<b>Motorcycle Mechanics</b> maintain and repair motorcycles. They also work on all-terrain vehicles, motor scooters, and mopeds.	WOIS-100135 O*Net-493052	Average 7.5% growth 2007-12 11 openings/year \$1,895-\$2,893/month	HS, OJT, CC, TC, PCS	Power Equipment Technology	CC: 23 TC: 30, 33 PCS: 164, 165

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Musical Instrument Repairers &amp; Tuners</b> adjust, repair, and tune instruments to improve their sound.	WOIS-100386 O*Net-499063	Slower than average 1.3% growth 2007-12 1 opening/year \$1,747-\$3,004/month	HS, OJT, TC, PCS	Musical Instrument Service and Repair	TC: 34 PCS: 191
<b>Office Machine Repairers</b> install, maintain, and fix copiers, cash registers, and similar equipment.	WOIS-100393 O*Net-492011	Average 8.4% growth 2007-12 67 openings/year \$2,444-\$3,812/month	HS, OJT, TC	Office Equipment Repair	TC: 32
<b>Parking Lot Attendants</b> park cars in lots and garages, or assist customers in parking cars.	WOIS-100148 O*Net-536021	Average 5.5% growth 2007-12 26 openings/year \$1,394-\$1,877/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Parts Salespeople</b> sell parts and equipment in repair shops or parts stores.	WOIS-100149 O*Net-412022	Average 6.5% growth 2007-12 81 openings/year \$1,881-\$3,127/month	HS, OJT, TC	Parts Merchandising	TC: 30, 34
<b>Precision Instrument Repairers</b> repair watches, cameras, musical instruments, medical equipment, and other precision instruments.	WOIS-100028 WOIS-100126 WOIS-100386 O*Net-499061 O*Net-499062 O*Net-499063 O*Net-499064 O*Net-499069	Slower than average 2% growth 2007-12 10 openings/year \$1,747-\$4,531/month	CC, TC, PCS	Biomedical Equipment Technology, Musical Instrument Repair, Watch Technology	CC: 13, 23, 26 TC: 34 PCS: 191
<b>Real Estate Agents</b> help clients buy, sell, or lease land or property.	WOIS-100433 O*Net-419022	Slower than average 3.6% growth 2007-12 76 openings/year \$2,548-\$4,833/month	HS, CC, TC, COL, LIC	Real Estate	CC: 1, 13 TC: 33 U: 49
<b>Recreation Attendants</b> keep things running smoothly at places where people go to have fun.	WOIS-100176 O*Net-393091	Average 8% growth 2007-12 83 openings/year \$1,288-\$1,669/month	HS, OJT, CC	Recreation Technology	CC: 1
<b>Retail Salespeople</b> help customers find items in stores. They try to convince customers to buy those items.	WOIS-100184 O*Net-412031	Average 6.3% growth 2007-12 1,055 openings/year \$1,470-\$2,479/month	HS, OJT, CC, COL, PCS	Marketing	CC: 1, 4, 5, 7, 10, 11, 16, 17, 19, 22-24, 29 U: 43, 51 PU: 76, 80, 84 PCS: 182, 203

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Route Salespeople</b> drive trucks to sell and deliver products or services to customers.	WOIS-100063 O*Net-533031	Average 5.8% growth 2007-12 92 openings/year \$1,345-\$2,250/month	HS, OJT, CC, TC, PCS, APP, LIC	Commercial Driving	CC: 2, 12, 20, 22, 26 TC: 30, 31 PCS: 161, 170, 189, 208, 258, 270, 271, 292, 295, 312, 344, 367, 370, 376, 380, 400-402 AP: 426
<b>Sales Managers</b> direct and coordinate the sales of goods and services for businesses.	WOIS-100439 O*Net-112022	Average 8.3% growth 2007-12 88 openings/year \$5,106-\$10,327/month	CC, TC, COL	Retail Management	CC: 1, 4, 11, 16, 19, 24, 26 TC: 30, 32 U: 36
<b>Sales Representatives</b> sell products to manufacturers, businesses, and many other types of clients.	WOIS-100188 O*Net-419031 O*Net-414011 O*Net-414012	Average 6.6% growth 2007-12 528 openings/year \$2,805-\$4,872/month	HS, COL, PCS	Marketing Management	U: 36, 48 PU: 57, 77 PCS: 382-387
<b>Sales Worker Supervisors</b> direct and manage salespeople. They also keep track of merchandise and help customers.	WOIS-100440 O*Net-411011 O*Net-411012	Average 4.4% growth 2007-12 443 openings/year \$2,428-\$3,919/month	CC, TC, COL	Retail Management	CC: 1, 4, 11, 16, 19, 24, 26 TC: 30, 32 U: 36
<b>Service Station Attendants</b> sell fuel and clean windshields. They also provide basic automotive services.	WOIS-100192 O*Net-536031	Average 8.1% growth 2007-12 37 openings/year \$1,333-\$1,922/month	OJT, CC, TC, COL, PCS	Automotive Technology	CC: 2, 5, 6, 9, 10, 12, 14, 15, 19-23, 26, 27, 29 TC: 30-34 PU: 84 PCS: 294, 323, 381, 406, 407
<b>Small Engine Mechanics</b> service and repair outdoor power equipment.	WOIS-100196 O*Net-493053	Average 6.5% growth 2007-12 14 openings/year \$1,829-\$2,711/month	HS, OJT, CC, TC, PCS	Power Equipment Technology	CC: 23 TC: 30, 33 PCS: 164, 165
<b>Stock Clerks</b> receive, unpack, check, store, and track merchandise or materials.	WOIS-100459 O*Net-435081	Average 6.8% growth 2007-12 419 openings/year \$1,501-\$2,416/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Telemarketers</b> sell products, services, and memberships over the phone.	WOIS-130003 O*Net-419041	Average 7% growth 2007-12 170 openings/year \$1,369-\$2,225/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Tire Repairers &amp; Changers</b> fix and replace tires on motor vehicles.	WOIS-100212 O*Net-493093	Average 6.1% growth 2007-12 30 openings/year \$1,661-\$2,515/month	HS, OJT, CC, TC, COL, PCS	Automotive Technology	CC: 2, 5, 6, 9, 10, 12, 14, 15, 19-23, 26, 27, 29 TC: 30-34 PU: 84 PCS: 294, 323, 381, 406, 407
<b>Vehicle Cleaners</b> clean vehicles, machinery, and other types of equipment.	WOIS-100220 O*Net-537061	Average 7.3% growth 2007-12 139 openings/year \$1,364-\$2,028/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Watch Repairers</b> test, adjust, repair, and clean watches, clocks, and other timepieces.	WOIS-100224 O*Net-499064	No growth 0% growth 2007-12 0 openings/year \$2,135-\$3,333/month	OJT, HS, CC	Watch Technology	CC: 13

# Science, Technology, Engineering & Mathematics

Instructional programs and occupations dealing with engineering, related technologies, scientific research, and application of scientific principles in all the natural sciences (e.g., biology, chemistry, earth science, physics) and social sciences (e.g., economics, sociology, geography, archeology, anthropology). This **does not** include specific medical, agricultural, or food sciences.

- Engineering
- Engineering Technologies
- Natural Sciences
- Social Sciences

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Aerospace Engineers</b> design, construct, and test aircraft and spacecraft. This includes missiles and rockets.	WOIS-100006 O*Net-172011	Faster than average 11.5% growth 2007-12 232 openings/year \$5,460-\$7,618/month	COL	Aerospace/ Aeronautical Engineering	U: 45
<b>Agricultural Engineers</b> design or improve farm equipment and products.	WOIS-100007 O*Net-172021	Average 6.3% growth 2007-12 1 opening/year \$4,342-\$7,455/month	COL	Biological Systems Engineering	U: 48
<b>Anthropologists</b> use scientific research methods to study elements of human cultures and societies.	WOIS-100241 O*Net-193091	No outlook information available \$2,669-\$4,711/month	COL, GRAD	Anthropology	U: 36, 43-45, 48, 51, 52 PU: 77, 78, 83, 85
<b>Archeologists</b> study relics from the past to recreate cultures and history.	WOIS-100244 O*Net-193091	No outlook information available \$2,669-\$4,711/month	COL, GRAD	Social Science	U: 36, 44, 48, 51 PU: 55, 56, 78
<b>Astronomers</b> study the sun, moon, planets, stars, and galaxies to learn about the nature of the universe.	WOIS-100012 O*Net-192011	No outlook information available \$4,450-\$8,850/month	COL, GRAD	Astronomy	U: 44, 45 PU: 85
<b>Biologists</b> study plants, animals, and the environments they live in.	WOIS-100254 O*Net-191020 O*Net-191021 O*Net-191022	Average 8.3% growth 2007-12 40 openings/year \$3,231-\$7,349/month	COL, GRAD	Biology	U: 36, 43-45, 48, 50-52 PU: 70, 72, 77-80, 83-86
<b>Biomedical Engineers</b> develop devices and procedures that solve medical and health-related problems.	WOIS-N/A O*Net-172031	Slower than average 2% growth 2007-12 2 openings/year \$4,860-\$7,402/month	COL, GRAD	Bioengineering	U: 45 PU: 79, 84
<b>Cartographers &amp; Photogrammetrists</b> make maps of different areas.	WOIS-100031 O*Net-171021	Average 8.3% growth 2007-12 8 openings/year \$3,299-\$4,758/month	COL	Geography	U: 36, 43-45, 47, 52



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Chemical Engineers</b> solve problems that involve using or making chemicals.	WOIS-100034 O*Net-172041	Faster than average 10.1% growth 2007-12 16 openings/year \$5,223-\$7,337/month	COL	Chemical Engineering	U: 45, 48
<b>Chemists</b> search for new knowledge and use existing knowledge about chemicals.	WOIS-100036 O*Net-192031	Faster than average 10.2% growth 2007-12 29 openings/year \$3,493-\$5,879/month	COL, GRAD	Chemistry	U: 36, 43-45, 48, 50, 52 PU: 70, 72, 77-80, 83-86
<b>Civil Engineers</b> plan and design roads, buildings, airports, tunnels, dams, bridges, and water systems. They may also supervise the construction.	WOIS-100038 O*Net-172051	Average 9.5% growth 2007-12 216 openings/year \$4,505-\$7,063/month	COL	Civil Engineering	U: 45, 48 PU: 70, 76, 78, 80, 84
<b>Electrical &amp; Electronics Engineers</b> design, develop, test, and maintain electrical and electronic equipment.	WOIS-100307 O*Net-172071 O*Net-172072	Faster than average 13.1% growth 2007-12 222 openings/year \$4,862-\$7,251/month	COL	Electrical Engineering	U: 45, 48-50 PU: 70, 71, 76, 77, 79, 80, 84
<b>Engineering Managers</b> plan and design new products and systems.	WOIS-100071 O*Net-119041	Faster than average 12.3% growth 2007-12 189 openings/year \$7,039-\$10,149/month	COL	Engineering Management	U: 36, 43, 45, 49, 52 PU: 57, 58, 60, 62, 63, 76, 78
<b>Engineering Technicians</b> design, test, and assess products to improve them.	WOIS-100312 O*Net-173021 O*Net-173022 O*Net-173023 O*Net-173024 O*Net-173026 O*Net-173027	Faster than average 10.1% growth 2007-12 276 openings/year \$3,117-\$6,039/month	CC, TC, COL, PCS	Engineering Technology	CC: 2, 4, 6-8, 10-13, 15, 17, 19-21, 23, 26, 29 TC: 30-32, 34 U: 36, 43, 52 PU: 70, 84 PCS: 150, 338, 403
<b>Environmental Engineers</b> use a combination of engineering and science skills to protect public health and prevent, identify, or solve problems in different areas of environmental concern including air, soil, and water.	WOIS-120022 O*Net-172081 O*Net-192041 O*Net-172111	Faster than average 10.9% growth 2007-12 44 openings/year \$4,852-\$6,989/month	COL, GRAD	Environmental Engineering	U: 48, 50 PU: 79, 80
<b>Forensic Science Technicians</b> study physical evidence in order to solve crimes.	WOIS-100326 O*Net-194092	Average 5.6% growth 2007-12 3 openings/year \$3,432-\$4,885/month	COL	Chemistry	U: 36, 43-45, 48, 50, 52 PU: 70, 72, 77-80, 83-86
<b>Geologists &amp; Geophysicists</b> study the earth's interior and exterior.	WOIS-100104 O*Net-192042 O*Net-192043	Faster than average 11.5% growth 2007-12 29 openings/year \$4,150-\$6,627/month	COL, GRAD	Geology, Geophysics	U: 36, 43-45, 48, 52 PU: 77, 83, 85

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Historians</b> research, analyze, and explain past events and people.	WOIS-100342 O*Net-193093	No outlook information available \$2,517-\$3,980/month	COL, GRAD	History	U: 36, 43-45, 48, 50, 52 PU: 70, 74, 77-80, 83-86
<b>Industrial Engineers</b> develop a wide variety of manufactured products.	WOIS-100105 O*Net-172112	Faster than average 12.6% growth 2007-12 88 openings/year \$4,755-\$6,748/month	CC, COL	Engineering Management	CC: 7 U: 36, 38, 44, 47-48, 51 PU: 53, 60
<b>Marine Biologists</b> study micro-organisms, plants, and animals living in water.	WOIS-100254 O*Net-191023	No outlook information available \$3,078-\$5,238/month	COL, GRAD	Biology	U: 36, 43-45, 48, 50-52 PU: 70, 72, 77-80, 83-86
<b>Materials Engineers</b> find ways to make materials that are useful.	WOIS-100372 O*Net-172131	Faster than average 12.6% growth 2007-12 11 openings/year \$3,482-\$6,023/month	COL	Materials Science and Engineering	U: 45, 48
<b>Mathematical Technicians</b> apply math formulas and methods to research problems.	WOIS-100373 O*Net-152091	No outlook information available \$2,936-\$4,358/month	COL	General Mathematics	U: 36, 43-45, 48, 52 PU: 70, 72, 77-80, 83-86
<b>Mathematicians</b> study and research numbers. They create new theories and try to solve problems with those theories.	WOIS-100122 O*Net-152021	Faster than average 12.2% growth 2007-12 4 openings/year \$6,032-\$8,322/month	COL, GRAD	General Mathematics	U: 36, 43-45, 48, 52 PU: 70, 72, 77-80, 83-86
<b>Mechanical Engineers</b> oversee the design, construction, and testing of mechanical products and systems.	WOIS-100123 O*Net-172141	Average 8.8% growth 2007-12 93 openings/year \$4,503-\$6,675/month	COL	Mechanical Engineering	U: 45, 48, 50 PU: 70, 71, 76, 78, 80, 84
<b>Medical Scientists</b> conduct research to find causes of and treatments for disease.	WOIS-100377 O*Net-191041 O*Net-191042	Faster than average 13.6% growth 2007-12 37 openings/year \$3,666-\$7,883/month	COL, GRAD	Medical Scientist	U: 45
<b>Meteorologists</b> study the earth's atmosphere and the ways it affects our environment. Many of them forecast the weather.	WOIS-100014 O*Net-192021	Average 7.1% growth 2007-12 1 opening/year \$4,831-\$7,055/month	COL, GRAD	Atmospheric Science	U: 45
<b>Mining Engineers</b> locate coal, metals, and minerals. They design methods for removing these substances.	WOIS-100133 O*Net-172151	Average 9.5% growth 2007-12 2 openings/year \$5,084-\$7,041/month	COL	Metallurgical Engineering	U: 45
<b>Natural Sciences Managers</b> plan and direct the work of natural scientists.	WOIS-100136 O*Net-119121	Average 9.5% growth 2007-12 25 openings/year \$4,748-\$8,346/month	COL, GRAD	General Science	U: 44, 48, 50 PU: 72, 80

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Nuclear Engineers</b> design and operate nuclear power plants. They also conduct research on nuclear energy.	WOIS-100388 O*Net-172161	Average 8.6% growth 2007-12 20 openings/year \$4,833-\$6,985/month	CC, COL, GRAD	Engineering Management	CC: 7 U: 36, 38, 44, 47, 48, 51 PU: 53, 60
<b>Petroleum Engineers</b> plan and supervise the drilling of new oil wells. They also supervise well operation and maintenance.	WOIS-100407 O*Net-172171	No outlook information available \$5,999-\$8,138/month	COL, GRAD	Chemical Engineering	U: 45, 48
<b>Physicists</b> use scientific methods to study the properties of matter and energy.	WOIS-100157 O*Net-192012	No outlook information available \$5,150-\$7,126/month	COL, GRAD	Physics	U: 36, 43-45, 48, 52 PU: 70, 77, 79, 80, 83-86
<b>Safety Engineers</b> look for ways to prevent accidents in the workplace.	WOIS-100438 O*Net-172111	Average 9.8% growth 2007-12 20 openings/year \$4,472-\$6,235/month	CC, COL	Engineering Management	CC: 7 U: 36, 38, 44, 47, 48, 51 PU: 53, 60
<b>Science Technicians</b> conduct tests and experiments to assist scientists.	WOIS-100443 O*Net-194011 O*Net-194041 O*Net-194051 O*Net-194091 O*Net-194031 O*Net-194021	Average 10% growth 2007-12 80 openings/year \$2,309-\$4,474/month	HS, CC, TC	Biotechnology	CC: 18, 19, 23 TC: 30
<b>Statisticians</b> apply their knowledge of math to the collection, analysis, and interpretation of data.	WOIS-100201 O*Net-152041	Faster than average 10.3% growth 2007-12 19 openings/year \$3,619-\$5,580/month	COL	Statistics	U: 45, 48
<b>Surveying &amp; Mapping Technicians</b> help surveyors measure and map land.	WOIS-100464 O*Net-173031	Faster than average 10.3% growth 2007-12 28 openings/year \$2,352-\$3,734/month	CC, TC, COL, PCS	Engineering Technology	CC: 2, 4, 6-8, 10-13, 15, 17, 19-21, 23, 26, 29 TC: 30-32, 34 U: 36, 43, 52 PU: 70, 84 PCS: 150, 338, 403

# Transportation, Distribution & Logistics

Instructional programs and occupations dealing with planning and managing the movement of people, materials, and goods by road, pipeline, air, rail, and water; includes related professional and technical support services such as transportation planning and management, logistics services, and mobile equipment and facility maintenance.

- General Distribution
- Transportation
- Vehicle & Mobile Equipment Installation & Repairs

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Air Traffic Controllers</b> coordinate air flights to make sure that pilots and passengers travel safely.	WOIS-100231 O*Net-532021	Slower than average 3.6% growth 2007-12 5 openings/year \$6,918-\$10,554/month	HS, OJT, CC	Air Craft Dispatcher	CC: 10
<b>Aircraft Mechanics</b> service and repair aircraft and aircraft engines.	WOIS-100232 O*Net-493011 O*Net-492091	Average 9.3% growth 2007-12 93 openings/year \$3,030-\$4,957/month	HS, CC, TC, COL, PCS	Aviation Maintenance	CC: 2, 8, 22, 23 TC: 32 U: 36 PCS: 359, 404
<b>Airplane Pilots</b> fly aircraft used to transport people and cargo.	WOIS-100234 O*Net-532011 O*Net-532012	Average 6.8% growth 2007-12 25 openings/year \$4,866-\$11,183/month	HS, CC, TC, COL, PCS	Aircraft Pilot	CC: 2, 10 TC: 32 U: 36 PU: 84 PCS: 96, 151, 206, 207, 268, 337, 340, 359
<b>Ambulance Drivers</b> drive ambulances to move patients who are sick, injured, or recovering.	WOIS-100010 O*Net-533011	No outlook information available \$1,290-\$1,970/month	HS, OJT, CC, COL, PCS	Emergency Medical Technicians	CC: 5, 6, 13, 23, 25, 27 U: 36 PCS: 168, 277, 307
<b>Auto Body Repairers</b> fix or replace the damaged parts of vehicle bodies and frames.	WOIS-100248 O*Net-493021	Slower than average 3.8% growth 2007-12 25 openings/year \$2,089-\$3,787/month	HS, OJT, CC, TC, PCS	Auto Body Refinishing	CC: 6, 10, 22, 23, 26 TC: 30-34 PCS: 381, 406, 407
<b>Auto Glass Installers</b> repair or replace damaged windshields and windows.	WOIS-100249 O*Net-493022	Average 6% growth 2007-12 11 openings/year \$2,278-\$3,382/month	HS, OJT, TC	Automotive Upholstery and Glass	TC: 32
<b>Automobile Mechanics</b> inspect, maintain, and repair cars and light trucks.	WOIS-100251 O*Net-493023	Average 5.5% growth 2007-12 156 openings/year \$2,226-\$3,725/month	HS, OJT, CC, TC, COL, PCS	Automotive Technology	CC: 2, 6, 9, 10, 12, 14, 15, 19-23, 26, 27, 29 TC: 30-34 PU: 84 PCS: 294, 323, 381, 406, 407

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Bus &amp; Truck Mechanics</b> maintain and repair diesel engines.	WOIS-100026 O*Net-493031	Average 6.1% growth 2007-12 93 openings/year \$2,825-\$4,195/month	HS, OJT, CC, TC, PCS, LIC	Diesel and Heavy Equipment Technology	CC: 4, 5, 9, 12, 20, 22, 23 TC: 30, 31, 33 PCS: 381, 403, 431, 406, 407
<b>Bus Drivers</b> operate motor vehicles that move people from one place to another.	WOIS-100261 O*Net-533021	Average 5.9% growth 2007-12 138 openings/year \$2,571-\$3,539/month	HS, OJT, CC, TC, PCS, APP, LIC	Commercial Driving	CC: 2, 12, 20, 22, 26 TC: 30, 31 PCS: 161, 170, 189, 208, 258, 270, 271, 292, 295, 312, 344, 367, 370, 376, 380, 400-402 AP: 426
<b>Deckhands</b> help operate and maintain ships and their equipment.	WOIS-100296 O*Net-535011	Average 5.4% growth 2007-12 21 openings/year \$3,009-\$3,645/month	OJT, CC, PCS	Marine Maintenance	CC: 14, 20 PCS: 165
<b>Dispatchers</b> coordinate the movement of workers and motor vehicles.	WOIS-100300 O*Net-435031 O*Net-435032	Average 6.7% growth 2007-12 95 openings/year \$2,368-\$3,805/month	HS, OJT, CC, TC	Emergency Dispatcher	CC: 14, 16 TC: 34
<b>Farm Equipment Mechanics</b> make sure farm machinery operates correctly.	WOIS-100076 O*Net-493041	Slower than average 1.3% growth 2007-12 6 openings/year \$2,196-\$3,006/month	HS, OJT, CC	Agricultural Mechanics	CC: 26
<b>Flight Attendants</b> keep airline passengers safe and comfortable.	WOIS-100085 O*Net-396031	Average 6.6% growth 2007-12 43 openings/year Earnings vary greatly	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Freight Handlers</b> move materials from one spot to another, such as into and out of trucks.	WOIS-100328 O*Net-537062	Average 6.5% growth 2007-12 569 openings/year \$1,449-\$2,349/month	OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Heavy Equipment Mechanics</b> repair and maintain equipment such as graders, backhoes, and loading shovels.	WOIS-100095 O*Net-493042	Slower than average 3.8% growth 2007-12 28 openings/year \$3,066-\$4,361/month	OJT, HS, CC, TC, PCS, APP	Diesel and Heavy Equipment Technology	CC: 4, 5, 9, 12, 21, 22, 23 TC: 30, 31, 33 PCS: 381, 403, 406, 407, 431 AP: 431

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Heavy Truck Drivers</b> drive large trucks or tractor-trailers to transport goods and materials.	WOIS-100341 O*Net-533032	Average 5% growth 2007-12 396 openings/year \$2,463-\$3,520/month	HS, CC, TC, PCS, APP, LIC	Commercial Driving	CC: 2, 12, 20, 22, 26 TC: 30, 31 PCS: 161, 170, 189, 208, 258, 270, 271, 292, 295, 312, 344, 367, 370, 376, 380, 400-402 AP: 426
<b>Light Truck Drivers</b> drive small trucks to transport people, goods, or materials.	WOIS-100360 O*Net-533033	Average 4.9% growth 2007-12 224 openings/year \$1,704-\$2,856/month	HS, CC, TC, PCS, APP, LIC	Commercial Driving	CC: 2, 12, 20, 22, 26 TC: 30, 31 PCS: 161, 170, 189, 208, 258, 270, 271, 292, 295, 312, 344, 367, 370, 376, 380, 400-402 AP: 426
<b>Locomotive Engineers</b> run trains that carry cargo and passengers.	WOIS-100363 O*Net-534011	No growth 0% growth 2007-12 0 openings/year \$2,879-\$4,819/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Production &amp; Planning Clerks</b> keep the flow of work and materials running smoothly.	WOIS-100164 O*Net-435061	Average 8.4% growth 2007-12 115 openings/year \$2,493-\$3,853/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>School Bus Drivers</b> transport elementary, middle, and high school students to and from school.	WOIS-100261 O*Net-533022	Average 9.2% growth 2007-12 210 openings/year \$2,170-\$2,844/month	HS, OJT, CC, TC, PCS, APP, LIC	Commercial Driving	CC: 2, 12, 20, 22, 26 TC: 30, 31 PCS: 161, 170, 189, 208, 258, 270, 271, 292, 295, 312, 344, 367, 370, 376, 380, 400-402 AP: 426
<b>Ship Captains &amp; Mates</b> direct and navigate all kinds of ships.	WOIS-100450 O*Net-535021	Average 5% growth 2007-12 11 openings/year \$3,609-\$6,023/month	CC, PCS, LIC	Ship Officers	CC: 18 PCS: 180, 291, 306, 318
<b>Ship Engineers</b> operate engines and other equipment on many types of ships.	WOIS-100193 O*Net-535031	Average 4.6% growth 2007-12 6 openings/year \$4,009-\$6,278/month	CC, PCS, LIC	Ship Officers	CC: 18 PCS: 180, 291, 306, 318



Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Ship Pilots</b> navigate ships through channels, harbors, or other difficult waterways.	WOIS-100451 O*Net-535021	No outlook information available \$3,609-\$6,023/month	CC, PCS, LIC	Ship Officers	CC: 18 PCS: 180, 291, 306, 318
<b>Storage &amp; Transportation Managers</b> direct the pickup, transport, and storage of goods.	WOIS-100460 O*Net-113071	Average 4.6% growth 2007-12 29 openings/year \$4,976-\$7,959/month	CC, TC, COL, PCS	Business Administration, Business Management	CC: 6-8, 10, 11, 13, 15-17, 19, 21, 23-25, 27-29 TC: 31 U: 36, 37, 43-45, 48, 50-52 PU: 53, 57-60, 62-66, 70-72, 74, 77-80, 83, 84, 86 PCS: 105
<b>Subway Operators</b> drive commuter trains that run below city streets. <b>Streetcar Operators</b> drive electric-powered trains that move on tracks set into streets.	WOIS-100462 O*Net-534041	No outlook information available \$3,550-\$4,470/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Tank Car, Truck &amp; Ship Loaders</b> pump liquids from storage tanks to vehicles.	WOIS-100205 O*Net-132081	Slower than average 3.7% growth 2007-12 7 openings/year \$2,314-\$5,276/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Taxi Drivers &amp; Chauffeurs</b> transport passengers to and from their homes, work-places, and other locations.	WOIS-100208 O*Net-533041	Average 4.7% growth 2007-12 33 openings/year \$1,430-\$2,224/month	OJT, LIC	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Traffic Technicians</b> gather and analyze information about traffic conditions.	WOIS-100472 O*Net-536041	Average 4.8% growth 2007-12 2 openings/year \$3,252-\$4,604/month	OJT, CC, TC, COL, PCS	Engineering Technology	CC: 2, 4, 6-8, 10-13, 15, 17, 19-21, 23, 26, 29 TC: 30-32, 34 U: 36, 43, 52 PU: 70, 84 PCS: 150, 338, 403
<b>Train Conductors</b> coordinate and supervise rail travel of passengers and freight. <b>Yardmasters</b> move trains in yards and see they come and go safely with the right cars attached.	WOIS-100174 O*Net-534031	Slower than average .4% growth 2007-12 2 openings/year \$3,059-\$4,734/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington

Occupational Description	Codes	Employment Outlook in Washington & Approximate Pay	Suggested Education/ Training	Suggested Program of Study	Preparation & Training Sites in Washington (see pages 109-134)
<b>Train Crew Members</b> attach and remove rail cars from trains. They also assist passengers on trains.	WOIS-100473 O*Net-534021	Slower than average .9% growth 2007-12 1 opening/year \$2,919-\$5,472/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Train Yard Workers</b> take care of railroad tracks and equipment. They put rail cars together for the transport of passengers and freight.	WOIS-100474 O*Net-534013 O*Net-534021	Slower than average .9 % growth 2007-12 1 opening/year \$2,919-\$5,472/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Transportation Agents</b> coordinate the movement of freight, mail, baggage, and passengers at airports.	WOIS-100475 O*Net-435011	Average 7% growth 2007-12 23 openings/year \$2,144-\$3,868/month	HS, OJT	No training programs available in Washington	No approved/ accredited training programs in Washington
<b>Transportation Inspectors</b> enforce safety rules that protect people and cargo. They inspect equipment and services and investigate accidents.	WOIS-100476 O*Net-536051	Average 8.7% growth 2007-12 38 openings/year \$4,169-\$5,181/month	CC, TC, COL, PCS	Aviation Maintenance/ Marine Maintenance	CC: 2, 8, 14, 20, 22, 23 TC: 32 U: 36 PCS: 165, 359, 404

# Section II – Education & Training Opportunities

## Choosing an Education or Training Program

Postsecondary education is an excellent investment. However, before enrolling, you should analyze your skills and talents, gather information about present and future job markets, and seriously investigate the school you are thinking about attending.

Training opportunities in Washington are practically unlimited. Specific career training is available through community colleges, technical colleges, or private career schools. Nearly 1,250 technical education programs leading to employment in more than 300 different occupations are provided. Many programs give a variety of instructional options.

There are also over 350 private career schools that offer technical training. Community-based organizations, the military, and apprenticeship programs also have training opportunities. To help you with your search, we have provided some questions to assist you in your decision. The answers should help you recognize a quality school and program.

1. **What is the program's placement record?** The federal government requires schools to reveal placement rates if the school is involved in the Federal Student Loan program. Ask for information specific to the school. Don't use general, regional, or national data as an indication of how well a specific school places its students. Remember, a school cannot guarantee you a job upon graduation; only employers provide jobs.
2. **What are the completion rates of the school's students?** If many students drop out, is it because the program does not meet their expectations, or are they able to find jobs before they complete formal training?
3. **Do you have to obtain a state license or be bonded before practicing your chosen occupation?** Know the state licensing and bonding requirements for an occupation before talking to school officials. If a certain level of education or training is required for licensing, does the school program meet these requirements? See page 142 for the telephone number and address of the licensing agency.
4. **Is the school licensed, registered, and/or accredited?** Schools must meet minimum requirements for facilities, teachers, and programs in order to operate.
5. **Are facilities and equipment up to date?** Ask to sit in on a class and/or take a tour of the school. Schools with good facilities will be happy to show off their programs, facilities, and equipment.
6. **Does the program you are interested in have an advisory committee made up of representatives from business or industry?** Ask for a list of their names and addresses, and check with them to determine how often the advisory committee meets and how much influence they have on the program. When talking to these people, remember, they are prospective employers!
7. **Have you considered all costs, since there may be many expenses in addition to tuition?**
8. **If you must pay in advance, what is the school's refund policy if your program is not, or cannot be, completed?** There can be significant differences among refund policies at public and private institutions.
9. **Are extra services provided by the school such as counseling and job placement assistance?**
10. **Can you start class immediately, or is there a waiting list?** If there is a waiting list, find out how soon you can start your training and what you are required to do while waiting to start a class.
11. **Will the credits you earn be accepted by other institutions if you decide to change schools or continue your education at a later date?**

Use common sense and gather your own information to find out if a school offers you what you need for the time and money you invest.

As you explore career possibilities, be sure to ask employers about their attitudes toward the preparation the school can provide. If you have a particular school in mind, ask employers if they would hire someone trained at that school.

# Section II – Education & Training Opportunities

## Choosing an Education or Training Program (cont.)

### The High School System

There are 296 school districts in Washington; 248 of these are high school districts, and 238 offer career and technical education to more than 225,000 students. This figure includes individuals enrolled in programs in area high schools and skills centers.

The major goal of career and technical education is to provide students with marketable skills for immediate employment upon leaving school and to provide skills upgrading for those currently employed. Technical education is offered in agriculture, business, marketing, technology, family and consumer science, trade, industry, technical, and health occupations education. For more information, contact your local high school.

### Skills Centers

Skills centers are regional training facilities for high school students operated under a cooperative agreement by two or more participating school districts. There are 10 skills centers in the state, serving over 5,000 students from approximately 90 cooperating school districts.

These centers provide specialized training programs that districts or schools may not otherwise be able to offer. Programs are open to students from participating school districts. By combining resources, districts can offer more training opportunities than districts or schools can offer alone. By serving regions, skills centers draw on larger student populations, increasing chances to attract enrollment necessary for selected programs. Shared facilities offer a cost-effective way to increase training opportunities to students beyond their school program while maintaining their identity with their home school.

Students spend half the day at their high school and the other half at a skills center. Programs at the centers are operated on a three-hour block basis. Training is focused on skills and knowledge necessary for employment and is provided in a setting resembling conditions found in industry. Instructors are certified on the basis of their success in industry and ability to teach.

### Community and Technical Colleges

Washington's Community and Technical College Act of 1991 provides for a state system of community and technical colleges separate from public secondary schools and four-year institutions. The act requires colleges to "offer an open door to every citizen, regardless of academic background or experiences, at a cost normally within their economic means."

### For more information on skills centers contact:

#### Clark County Vocational Skills Center

12200 NE 28th St.  
Vancouver, WA 98682  
Telephone (360) 604-1050

#### Sea Tac Occupational Skills Center

18010 - 8th Ave. S  
Burien, WA 98148  
Telephone (206) 433-2524

#### West Sound Technical Skills Center

101 National Ave. N  
Bremerton, WA 98312  
Telephone (360) 478-5083

#### New Market Vocational Skills Center

7299 New Market St. SW  
Tumwater, WA 98501  
Telephone (360) 570-4500

#### North Central Washington Skills Center

327 E Penny Rd., #D  
Wenatchee, WA 98801  
Telephone (509) 662-8827

#### North Olympic Peninsula Skills Center

904 W 9th St.  
Port Angeles, WA 98363  
Telephone (360) 565-1533

#### Sno-Isle Technical Skills Center

9001 Airport Rd.  
Everett, WA 98204  
Telephone (425) 348-2220

#### Spokane Area Professional/Technical Skills Center

4141 N Regal St.  
Spokane, WA 99207  
Telephone (509) 354-7470

#### Tri-Tech Skills Center

5929 W Metaline Ave.  
Kennewick, WA 99336  
Telephone (509) 222-7300

#### Yakima Valley Technical Skills Center

1116 S 15th Ave.  
Yakima, WA 98902  
Telephone (509) 573-5000

# Section II – Education & Training Opportunities

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## Choosing an Education or Training Program (cont.)

### Community Colleges

Washington's community colleges provide a variety of educational opportunities beyond high school. Each campus offers students the ability to mix technical training with many other kinds of education.

Programs offered by community colleges usually fall into three categories.

1. **Liberal Arts and Preprofessional Programs** include introductory courses in such areas as dentistry, education, law, medicine, and sociology. The programs are designed primarily to provide transfer credit to four-year institutions. An associate of arts degree is awarded upon completion of the program.
2. **Vocational-Technical Programs** prepare students for employment in a variety of occupations in health, business, mechanical, and technical fields. A certificate or an associate degree is awarded upon completion of either a one- or two-year program. Some programs may require more than two years to complete.
3. **Apprenticeship Instruction** is offered as requested by local industry. It is available primarily to students already employed in the sponsoring industry and indentured under agreement with the Washington State Apprenticeship Council or the Federal Bureau of Apprenticeship and Training.

The highest degree given by a community college is an associate degree. Community colleges are open to all who have graduated from high school or who are 18 years old or older. For an adult with no high school degree, community colleges offer both high school completion and General Educational Development (GED) programs. If an individual has difficulty with reading or math, help is available.

Training can be limited to job-related subjects, or other courses of interest can be added. Individuals can enroll at any time and leave when they have attained the occupational job skills. In most programs, registration can take place at the beginning of any quarter. Some of the more popular technical programs have waiting lists. Individuals can enroll in the college and take related courses until their name reaches the top of the waiting list. Tuition costs for state residents average \$700 per academic quarter. The average cost for nonresidents is \$2,500 per quarter.

Financial aid offices are available at each community college to help students qualify for scholarships, loans, and grants; particularly students who are in need. Colleges also help students find part-time jobs.

**A listing of community colleges can be found on pages 109-110.**

### Technical Colleges

There are five technical colleges in Washington that provide training and education for those age 16 and older. They prepare students for entry into the workforce, upgrade skills needed to maintain present employment, improve skills to prepare for advancement, and/or satisfy the related training requirements of a registered apprenticeship and training program.

Technical colleges are part of the state's community and technical college system and are governed by a board of trustees whose members are appointed by the Governor and confirmed by the Senate.

Technical colleges offer nearly 130 training programs with curriculum designed and monitored by business/labor advisory committees. Program lengths vary from a few weeks to two years. Many of the programs are "open-entry/open-exit," allowing the student to enroll any time a vacancy exists. Students can exit whenever they are ready for employment. Some technical colleges currently offer associate of applied science (AAS) degrees.

For most programs, entrance requirements are kept to a minimum and are determined by the college and the specific industry advisory committee. Basic skills instruction is provided to aid students who want to improve current skills or need these skills to succeed in the training program.

**A listing of technical colleges can be found on page 110.**

### Colleges and Universities Bachelor's Degrees

A bachelor's degree can be pursued at several public and independent four-year colleges and universities. This degree can prepare graduates for entry-level positions (e.g., computer science, business administration) or a broad range of positions (e.g., liberal arts, social sciences). Most degree programs require two years of general study (may be completed at a community college) and two years of study within a major.



## Section II – Education & Training Opportunities

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### Choosing an Education or Training Program (cont.)

Most four-year colleges and universities require high school completion or community college course work for admission. Financial assistance is also available, and those interested are encouraged to contact the school directly for admissions, financial aid, and program information.

Tuition and fee charges for resident undergraduate students at public institutions range from approximately \$3,800 to \$5,200 per year. Tuition costs at independent institutions vary widely. Tuition charges will likely change each year.

#### Graduate and Professional Degrees

All of Washington's public four-year institutions offer postbaccalaureate educational opportunities in various professional fields leading to a master's degree. Each institution offers different programs, and those interested should contact the institution directly for a list. Of the public institutions, only the University of Washington and Washington State University offer doctoral or professional degrees (e.g., medicine, dentistry, veterinary medicine, and law).

Many postbaccalaureate programs prepare graduates for employment in upper-level management, research, and higher education. The time required to complete a postbaccalaureate degree differs according to the level (master's, doctorate, and professional) of programs and fields of study. Financial assistance is available, but many graduate students support themselves with part- or full-time employment during their education.

Independent institutions also offer many graduate and professional programs, and students should contact the institutions directly for information on admissions, financial assistance, and program availability.

**A listing of public and independent four-year institutions can be found on pages 111-113.**

#### Tech Prep

Tech Prep is a competency-based program that begins the last two years of high school and leads to completion of a postsecondary associate degree, certificate, or apprenticeship. All Tech Prep programs include a solid foundation in technology, mathematics, science, and communications, and are designed to prepare students for mid-level technological occupations.

The programs are based on partnerships among local high schools, community/technical colleges, universities, business, labor, and community organizations. The partnerships, or consortiums, design programs to meet specific workforce needs in a particular community. As a result, actual program offerings may vary from one community to the next.

If you are interested in participating in a Tech Prep program, contact a counselor or career specialist in your high school or community college.

#### Running Start

In 1990, the Washington State Legislature enacted "Choices" and "Running Start" legislation, making it possible for high school students to attend community or technical colleges while in high school and receive credit that can be applied to high school graduation and/or postsecondary study. Any qualified 11th- or 12th-grade student in any school district can apply to the community or technical college to enroll tuition-free in courses or programs. Washington State, Central Washington, and Eastern Washington universities also participate in Running Start, provided approval has been established between the school district and the university. Running Start applies to all community and technical colleges throughout the state.

The school district is required to provide general information regarding the program to all students in grades 10 and 11 and their parents or guardians. A school district is also required to grant credit for any successfully completed course. If no comparable course is offered by the school district, the school district superintendent determines how many credits awarded will apply to specific graduation requirements, and how many credits will apply to electives. Credit for the course will not be noted on the student's high school transcript. The credit will be applied toward high school graduation requirements or electives. Students receive college credit only for college-level courses taken. Students can receive high school and college credit for the same course. Costs for textbooks and transportation to and from colleges are the responsibility of the student.

#### High School Completion

Many occupations listed in this guide require some proof that you have completed a high school program.

If you are an adult and have not completed the traditional high school program, there are two ways that you can get a high school diploma or its equivalent:



## Section II – Education & Training Opportunities

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### Choosing an Education or Training Program (cont.)

1. **The General Education Development (GED)** test is a seven and a quarter-hour test to determine your ability to read, write, and compute at the average high school level. If you are 19 years or older and pass the test, you will receive a high school equivalency certificate, which most employers and schools will accept as comparable to a high school diploma. The test is offered at 46 GED testing centers throughout the state at a cost of \$50. All community and technical colleges offer GED preparation classes free of charge.
2. **The Adult High School Completion Program** provides services to adults through community and technical colleges. You can earn the credit you need for a high school diploma on a part-time basis. The Adult High School diploma provided by the community and technical colleges meets state minimum graduation requirements of the State Board of Education and the Office of Superintendent of Public Instruction.
3. **The Adult Basic Education (ABE) Program** offers instruction in reading, writing, and math at grade levels one through eight for adults who do not have the basic skills needed for the Adult High School Completion program. All community and technical colleges provide Adult Basic Education at their local campuses and at many outreach programs. For more information, contact the adult or continuing education director at your local community or technical college.
4. **The External Diploma Program (EDP)** can be used by adults 21 years of age or older who have not had recent schooling or test-taking experience, but who have acquired high school level academic skills through life experiences. It is an individualized, confidential, applied-performance assessment of 65 adult competencies. Through a series of projects and interviews, the program measures reading, writing, math, oral communication, and critical thinking abilities. Adults will also demonstrate and increase their awareness of occupational, social, consumer, aesthetic, governmental, and scientific issues. This project operates at Renton Technical College, Seattle Goodwill Learning Center, Literacy Source of Seattle, Tacoma Community House, Bellingham Goodwill Learning Center, and Mount Vernon Goodwill Learning Center.

# Section II – Education & Training Opportunities

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## Private Career Schools & Colleges

Private career schools and colleges have a long history, dating back to the early colonies. These independent schools provided job training opportunities for nearly two centuries before public institutions began offering technical programs. The first such local school was chartered by the Territorial Legislature about 1880. In Washington State today, over 32,000 students are served annually in specialized private career schools and colleges.

Many people choose private career schools and colleges because they offer students frequent start dates, flexible and focused programs, and continuous operating schedules, which allow students to complete their education as rapidly as possible. Most private career schools and colleges offer graduates job placement assistance—the opportunity of securing a wage sooner than if you were to go job hunting alone.

Students graduating from private career schools and colleges are awarded either a certificate or diploma or an associate or bachelor's degree upon completion. Students may be required to obtain a state license before entering the job market for such occupations as cosmetologists and some allied health professions. The choice is yours to make. Generally, diploma or certificate programs take less time to complete than programs offering associate or baccalaureate degrees.

Many private career schools and colleges are accredited by nationally recognized agencies. All private career schools are required to be licensed or approved by an appropriate state agency. Diploma and certificate programs must be licensed by the Workforce Training and Education Coordinating Board.

Cosmetology schools are licensed by the Department of Licensing. Degree-granting institutions must be approved by the Higher Education Coordinating Board. Each is required to adhere to the stringent regulations associated with obtaining the appropriate license or accreditation.

Accredited schools may participate in the U.S. Department of Education Student Financial Assistance programs. These allow students to apply for a variety of federal grants and loans. Many students choose to participate in some type of financial assistance to help meet the cost of education. Students should discuss these expenses and available payment options with the school.

Most private career schools and colleges offer some type of financial assistance to help students meet the cost of education.

Students are urged to compare the real cost of education when inquiring about both private and public schools. This doesn't mean just looking at tuition. The cost of books and fees (are they included in the tuition price?), housing, child care, transportation, and normal living expenses during the time it will take to complete your education also need to be taken into consideration.

Always consider how quickly you can expect to complete your education and begin earning a wage. Regardless of the type of school you are considering, public or private, degree or nondegree, inquire about placements in the field. How many people graduate from the program at the school and how many get jobs in the field you are seeking to enter? These are important questions to assist you with evaluating the effectiveness of the program.

If your career goal focuses on a particular technical program offered by a private career school, communicate directly with that school. Arrange for a tour of the facility, and talk to the students.

**A list of private career schools begins on page 114.**

**Direct general questions about private career school education to:**

Executive Director  
Washington Federation of  
Private Career Schools and Colleges  
10426 - 180th Court NE  
Redmond, WA 98052  
Telephone: (425) 376-0369  
website: [www.washingtonschools.org](http://www.washingtonschools.org)

# Section II – Education & Training Opportunities

## On-the-Job Training & Apprenticeship

### On-the-Job Training

Some employers provide their own on-the-job training (OJT) programs, which may involve classroom instruction and close supervision at the workplace. Many publicly funded training programs also include OJT.

The programs, which can last up to six months, can teach the skills necessary for the job or just help you become familiar with the employer's system. During on-the-job training, you are paid regular wages. For more information on training programs, contact individual employers.

### Careers Through Apprenticeship

Apprenticeship is a training system for careers requiring a diversity of skills and knowledge, as well as maturity, independence, and judgment. It involves planned, supervised day-by-day training and on-the-job experience, combined with technical studies in career-related subjects. Apprentices train for careers such as emergency medical technicians, computer numerical control machinists, sound communication and electronic control technicians, water pollution control plant operators, carpenters, electricians, and machinists.

Through instruction and experience, both on and off the job, apprenticeships provide all practical and theoretical aspects of the work required in a skilled occupation.

Most apprenticeships last from one to five years. To master a trade, each skill must be learned, perfected, and brought up to the speed and accuracy required of the job.

Each program is administered by a committee of employee and employer representatives and registered with the Washington State Apprenticeship and Training Council. The committee determines entrance requirements, screens applicants, and monitors training.

### You and the Program

Once you have been selected as an apprentice, an agreement is signed that includes when the program begins and ends, a description of the training, wages, and other general conditions of employment.

As an apprentice, you will work with, learn from, and be supervised by skilled craftspersons who are competent in their particular trades and have earned the title of journey person or master. For further knowledge of your craft, additional training will be required beyond the practical training you receive during your regular work

days as an apprentice. These classes may be in public or private schools or through home study or correspondence courses, if not available locally.

### Earn While You Learn

During apprenticeship, you work as a full-time, paid employee of the company. You are paid a percentage rate of a fully qualified worker's rate and receive regular increases. The employer or sponsor also pays for related classroom training at a vocational school or a community/technical college. Some sponsors conduct their own instruction or use supervised correspondence courses.

Qualifications for apprenticeships vary and may include minimum age requirements, mechanical and mathematical aptitude tests, high school diploma or GED, health requirements, and previous work experience.

### Steps to Journey-Level Through Apprenticeship

1. Contact your local state apprenticeship and training representative (see the next page) or inform your employer of your wishes to become an apprentice. They will discuss the qualifications and demands of the job with you and help you decide if you are genuinely interested in becoming an apprentice. You may be told to take a general aptitude test and pass with a satisfactory score. You may also need to pass a physical examination.
2. If you meet all of the qualifications, you will be interviewed by the Apprenticeship Training Committee to help you further decide if an apprenticeship is really for you. If you are selected, your name will be placed on an apprentice list and appear according to the committee's final evaluation.
3. When work becomes available, you will be called. Before reporting to work, you will be required to sign an Apprenticeship Agreement, which registers you with the state as an apprentice.
4. When you satisfactorily complete your probationary period (if required), finish the classroom training, and meet all other requirements of the terms of your apprenticeship agreed upon when you were first indentured, you will reach **Journey Level**.

## Section II – Education & Training Opportunities

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### On-the-Job Training & Apprenticeship (cont.)

**For more on apprenticeship programs contact:**

**Department of Labor & Industries  
Apprenticeship & Training Section**

**(360) 902-5320**

**[www.lni.wa.gov/scs/apprenticeship](http://www.lni.wa.gov/scs/apprenticeship)**

**or contact your local apprenticeship and training  
representative at the locations listed below:**

**Northwest Washington Region**

**Island, San Juan, Skagit, Snohomish,  
and Whatcom counties**

525 College Way, #H  
Mount Vernon, WA 98273  
Telephone: (360) 416-3026

**King County**

PO Box 69050  
Seattle, WA 98168  
Telephone: (206) 835-1028

**Western Washington - Central Region**

**Clallam, Jefferson, Kitsap, and Pierce  
counties**

950 Broadway, #200  
Tacoma, WA 98402  
Telephone: (253) 596-3930

**Central Washington Region**

**Benton, Chelan, Columbia, Douglas, Franklin,  
Grant, Kittitas, Okanogan, Yakima, and  
Walla Walla counties**

3001 W Broadway  
Moses Lake, WA 98837  
Telephone: (509) 764-6906

**Southwest Washington - Upper Region**

**Grays Harbor, Lewis, Mason, Pacific, and  
Thurston counties**

PO Box 44181  
Olympia, WA 98504  
Telephone: (360) 902-6781

**Southwest Washington - Lower Region**

**Clark, Cowlitz, Klickitat, Skamania, and  
Wahkiakum counties**

900 Ocean Beach Hwy.  
Longview, WA 98632  
Telephone: (360) 575-6927

**Eastern Washington Region**

**Adams, Asotin, Ferry, Garfield, Lincoln,  
Pend Oreille, Stevens, Spokane and  
Whitman counties**

901 N Monroe, #100  
Spokane, WA 99201  
Telephone: (509) 324-2590

**For National Information:**

**U.S. Department of Labor**

**Regional Office of Apprenticeship Training**

1111 Third Ave., #830  
Seattle, WA 98101  
Telephone: (206) 553-5286

For apprenticeships in the Armed Forces,  
contact your local Armed Forces recruiter.

# Section II – Education & Training Opportunities

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## Military Careers

In today's job market and economy, the Armed Services have become a major avenue for young men and women to receive technical skills training to succeed in one of many military occupations and also for use in their chosen civilian careers.

The Armed Services hire people with skills or people who can and want to be trained. Today, nearly six of every seven service members are employed in occupations other than combat arms. Approximately 80 percent of the specialties have a direct civilian occupational counterpart. In addition, service members learn excellent work habits and attitudes, such as teamwork, the ability to complete a task on time, and seeing that the work is done well. Individuals who enter the Armed Services today receive some of the finest and most advanced technological training available. They learn to operate and maintain state of the art communications and navigation equipment, missile systems, and advanced, high-speed computers across a global and international network. Personnel in the Armed Services also work in office settings, performing such tasks as typing, record keeping, and managing government funds and materials. Planning, training, and executing to high standards are the norm; teamwork becomes a crucial element to excellent morale and esprit. Leadership is valued as an important skill and is taught or reinforced at every opportunity.

Armed Services recruiters provide material that describes their specific service. They also interview and assess each applicant with regard to background and interest. This is followed by a series of tests to determine the applicant's mental and physical qualifications. No actual commitment is involved until the applicant signs the Armed Services Enlistment Contract.

Many of the Armed Services, in cooperation with a local school district, offer Junior Reserve Officer Training Corps (JROTC) programs to students who want to participate and learn self-discipline, leadership, and other skills, which may benefit them in school or in the future.

For those considering college, all of the Armed Services offer scholarships each year to graduating high school seniors and college students. The Reserve Officer Training Corps (ROTC) scholarship provides monetary assistance for tuition, books, fees, and supplies. In addition, there is a monthly stipend of \$250 for the first year, \$300 for the 2nd year, \$350 for the 3rd year and \$400 for the 4th year. The scholarship can be used for a period of two, three, or four years. All of the services offer technical, apprenticeship, and on-the-job training in a variety of occupations.

The majority of Armed Services technical schools have been evaluated by the American Council on Education, which has recommended technical, undergraduate, or graduate college credit for military training. In addition, many of the occupations have been evaluated and recommendations made to postsecondary institutions to award higher education credit for this employment experience.

The Department of Defense and the Department of Labor have a joint agreement, providing the opportunity for a service person to complete an apprenticeship program in a specific occupation and obtain a journey-level rating while they are in the service.

Some of the Armed Services provide an opportunity for a young enlisted person to obtain a commission as an officer or a warrant officer. Enlisted personnel often may be selected to attend one of the service academies if they qualify.

All of the Armed Services are interested in continuing education for their personnel. Members are eligible for programs such as the Montgomery GI Bill and tuition assistance. Individual services also may offer other educational incentives such as a loan repayment program and college assistance funds.

Recent studies indicate that many young men and women are not aware of the military as an employment option, and many of them have never talked to an Armed Services recruiter. The recruiter is the occupation specialist for the Armed Services and can provide up-to-date, detailed information on training, work experience, and occupations.

**For more information on ROTC,  
contact your ROTC Advisor at:  
(253) 966-7183**

**or  
visit the U.S. Military website at:  
[www.usmilitary.com](http://www.usmilitary.com)**

**For more information on careers  
in the Armed Services, contact your  
local Armed Forces recruiter.**



## Section II – Education & Training Opportunities

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### Military Careers (cont.)

#### Washington National Guard Training and Benefits

The Washington National Guard is composed of over 9,000 citizen soldiers who serve both the state and the nation. Most of the men and women National Guard members have civilian occupations, as well as Guard careers, although the National Guard has full-time employees that perform a variety of day-to-day jobs, which keep the Washington State militia operating smoothly.

In its state role, the Washington National Guard can be called on by the Governor to respond to emergency situations such as the eruption of Mount St. Helens or to fight forest fires. As part of our nation's total defense force, the Guard can also be mobilized to respond to national emergencies.

Washington National Guard has two distinct organizations, the Air Guard and the Army Guard. Within each, there are numerous career opportunities. All have varying degrees of application to civilian life, and nonmilitary components provide excellent training for which Guard members are paid while learning.

Throughout the military training process, leadership and management skills are emphasized. These skills have direct application in civilian employment.

Guard units offer a variety of specialized skills training from word processing to flight training. As in private industry, the military is highly computerized, and there are opportunities for military training in information management systems.

Because the Guard has a large variety of military equipment, many Guard personnel specialize as vehicle and aircraft mechanics, heavy equipment operators, pilots, and truck drivers. The Washington National Guard is unusual in that it is one of the few military organizations that has its own army and air force.

Along with military training opportunities that help enhance civilian occupations, the Washington National Guard offers opportunities for its members to train outside Washington State and overseas.

After 20 years of service, Guard personnel qualify for retirement, which begins when the man or woman reaches the age of 60. While serving, Guard's men and women are paid and receive many benefits such as insurance, post exchange privileges, and additional training. Many members use Guard pay to buy extras for their families, save for their children's college education, or invest toward their own retirement.

The Washington National Guard also offers new members in selected units an enlistment bonus and the Montgomery GI Bill. For example, a Guard's man or woman working toward a bachelor's degree can receive over \$200 per month to offset college expenses. Men and women wanting to become officers can join the simultaneous membership program. In this program, a college student can participate in an ROTC program and the National Guard at the same time. The advantage is the student can receive leadership experience and pay while in training with the National Guard. Career opportunities for medical residents, doctors, dentists, physicians' assistants, and registered nurses are also offered by the National Guard.

**For more information on the  
Washington National Guard,  
call (253) 512-8000, and you will be  
connected to Washington National Guard  
recruiting personnel in Tacoma.  
You will then be referred to a local recruiter  
for further assistance.**

**Or visit their website at  
[www.washingtonguard.com](http://www.washingtonguard.com)**



# Section II – Education & Training Opportunities

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## Financing Your Education

### Financial Assistance

Whether you are interested in becoming a doctor or an auto mechanic, a teacher or a teacher's aide, financial assistance is available to help those who demonstrate a financial need to pay educational expenses. Federal and state governments, colleges, and a wide variety of private organizations are all potential sources of financial aid.

Because the demand for student aid exceeds the supply of dollars available, you must apply early. If you can demonstrate financial need, meet the various eligibility requirements, and if funds are available, you will qualify for some assistance, regardless of your age or your training interests.

### How to Apply

To apply for federal and state aid, you must complete the Free Application for Federal Student Aid (FAFSA) form. This application form is available at all high schools and colleges, or can be downloaded from [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov). The information you provide on the application is used to determine how much assistance you may be eligible to receive. To obtain more information about financial aid contact:

**Higher Education Coordinating Board  
Student Financial Aid Division  
PO Box 43430  
Olympia, WA 98504  
(360) 753-7800  
[www.hecb.wa.gov/paying/](http://www.hecb.wa.gov/paying/)**

If you need help filling out the forms, contact any local financial aid office. Once the school you are planning to attend receives the necessary forms, they will be able to determine what financial aid you can receive. Check with the school you plan to attend about other forms you need to submit. And, don't forget to apply for admission, as well as financial aid. Schools will generally check your admission status before they begin packaging any financial aid.

### Types of Assistance

There are basically five types of financial aid funds:

1. **Scholarships:** gift aid, usually based on financial need and/or academic performance.
2. **Grants:** gift aid, usually based on financial need alone.
3. **Loans:** money that must be repaid after leaving school.

4. **Work-Study:** part-time work during the school year, and full-time work during school vacations.
5. **Conditional Scholarship/Loan:** a loan that is forgiven, in whole or in part, if the recipient renders a service; for example, by nursing in a designated shortage area.

If you apply and qualify for financial aid, you will likely receive a "package" made up of several of these types of aid.

### WAVE Scholarships for Vocational Students

Each year the Washington Award for Vocational Excellence (WAVE) is presented to up to 147 career and technical students in Washington State. Winners of WAVE receive grants for six quarters, or four semesters, of undergraduate study at any of the community and technical colleges, public four-year regional and research universities, most independent colleges, and all licensed private career schools.

Students are eligible for the award if they graduate from high school and have completed a minimum of 360 hours in a single career and technical program, or have completed the first year of a two year program at a community or technical college. Up to three WAVE recipients are selected in each legislative district based on occupational proficiency, leadership, and community service.

Schools may submit from one to four applications, depending on the number of vocational students graduating or completing programs during the award year. Each application must be accompanied by an evaluation completed by their career and technical instructor.

The WAVE program is administered by the Washington State Workforce Training and Education Coordinating Board. If you are interested in competing for the WAVE Award, talk to your instructor or write to the Workforce Board at:

**The Workforce Training and Education  
Coordinating Board  
128 - 10th Ave. SW  
PO Box 43105  
Olympia, WA 98504  
[www.wtb.wa.gov](http://www.wtb.wa.gov)**

Nominations for awards are due to your school's WAVE Coordinator in early spring. The recipients are announced in April.

# Section II – Education & Training Opportunities

## Financing Your Education (cont.)

### Major Programs

**Federal Pell Grant** provides money to undergraduates to help pay for education after high school, and can provide a foundation to which aid from other federal sources can be added.

**Federal Supplemental Educational Opportunity Grant (FSEOG)** provides money to undergraduates with exceptional financial need to help pay for education after high school.

**Federal Work-Study (FWS) Program** provides jobs for undergraduates and graduates who need financial aid, giving them a chance to earn part of their educational expenses.

**Federal Stafford Loan** is a low-interest loan provided by lenders such as colleges, banks, or credit unions to help pay for education after high school. There are subsidized loans based on financial need, and unsubsidized loans not based on financial need.

**Federal Perkins Loan** is a low-interest (5 percent) loan to help undergraduates and graduates pay for education after high school. Check with your financial aid office to see if your school participates in this program.

**State Need Grant (SNG)** provides cost-variable grants to needy Washington undergraduate residents enrolling at Washington's public or private two- and four-year colleges and selected private career schools. Full- and part-time students are eligible. Students with dependents, other than spouses, may receive a dependent care allowance.

**State Work-Study (SWS)** promotes the employment of needy undergraduates and graduates in jobs related to their career or academic interests. A working student can partially meet their current educational costs instead of deferring payments through loan borrowing.

**Promise Scholarship** is a new scholarship program for low- and middle-income students who graduate in the top 15 percent of their classes and plan to attend a college or university in Washington.

**The Workforce Development Councils administer three grants:** (Contact your local WorkSource for additional details. See page 143.)

**Youth Activities Grant** makes it possible to provide disadvantaged youth (ages 14-21) with services such as counseling, tutoring, paid and unpaid work experience, support services, and instruction leading to high school completion or equivalent.

**Adult Employment and Training Grant** provides eligible unemployed and underemployed adults with job search assistance and other employment and education services such as English-as-a-Second Language and occupational skills training.

**Dislocated Worker Grant** offers eligible dislocated workers individualized retraining and reemployment services.

### Information Resources for Basic Sources of Student Financial Aid (see chart on following page)

**Washington State Financial Aid  
Higher Education Coordinating Board  
Student Financial Aid  
917 Lakeridge Way  
PO Box 43430  
Olympia, WA 98504  
Phone: (360) 753-7800**

**Stafford and PLUS Loans  
Northwest Education Loan Association  
190 Queen Anne Ave. N, #300  
Seattle, WA 98109  
Phone: (206) 461-5300  
or (800) 562-3001**

**Federal Financial Aid  
U.S. Department of Education  
Office of Student Financial Assistance  
Washington, D.C. 20202  
Phone: (800) 433-3243  
or (800) 730-8913 (TTY)**

**Remember** - Applying for financial aid takes time; don't put it off until the last minute.  
Check with the school you want to attend regarding application deadlines.

# Section II – Education & Training Opportunities

## Financing Your Education (cont.)

### BASIC SOURCES OF STUDENT FINANCIAL AID

	Type of Aid	Need Based	Interest Rate	Source of Funds	Maximum Yearly Amounts
GRANTS	Federal Pell Grant	Yes		Federal	\$4,050
	Federal SEOG	Yes		Federal	\$4,000
	Washington State Need Grant	Yes		State & Federal	\$4,650
	Tuition Waiver	Yes		Institutional	Cost of Tuition
SCHOLARSHIPS	National Merit Scholarship	(a)		Federal/Private Sector	
	National Achievement Scholarship	(b)		Federal/Private Sector	
	ROTC Scholarship	(c)		Armed Services	
	Institutional			Institution	Variable
	Washington Award for Vocational Excellence/ Washington Scholars	No		State	Tuition & fees at state two- and four-year colleges and universities, and accredited private colleges, universities and technical schools
	Promise Scholarship	No		State	Variable
	Health Professional Scholarship	No		State	Variable
LOANS	Federal Perkins Loan	Yes	5%	Federal/Institutional	<b>Undergraduate:</b> \$4,000 annually; \$20,000 total <b>Graduate:</b> \$6,000 annually; \$40,000 total, including undergraduate
	Nursing Student Loan	Yes	5%	Federal/Institutional	\$2,500
	Health Professions Loan Repayment Program	Yes		State	Variable
	Federal Stafford Loans	(d)	Up to 8.25%	Banks or U.S. Dept. of Education through the college	<b>Dependent Undergraduate:</b> \$2,625 1st yr.; \$3,500 2nd yr.; \$5,500 other yrs.; \$23,000 in total. <b>Independent Undergraduate:</b> \$6,625 1st yr.; \$7,500 2nd yr.; \$10,500 other yrs.; \$46,000 in total. <b>Graduate/Professional:</b> \$18,500 annually; \$138,500 in total, including undergraduate
	PLUS Loan	No	Up to 9%	Banks or U.S. Dept. of Education through the college	Cost of education less financial aid
WORK	Federal Work-Study	Yes		Federal	Variable
	Cooperative Education	No		Institutional	Variable
	State Work-Study	Yes		State	Variable

(a) Based on achievement, including Preliminary SAT and National Merit Scholarship Qualifying Test (NMSQT) scores.

(b) For outstanding African American students who qualify with PSAT and NMSQT scores.

(c) ROTC scholarships offered by Air Force, Army, and Navy at designated colleges based on student SAT and ACT test scores. Contact nearest military recruiting office for more information.

(d) Loan maximums include options to borrow based on need (subsidized loans) and to borrow without regard to financial need (unsubsidized loans).

## Section II – Education & Training Opportunities

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### Vocational Education Assistance for Persons With Disabilities

In 1973 Congress passed the Education of the Handicapped Act (PL 94-142), which states, “No individual in the United States . . . shall, solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, be subjected to discrimination under any program or activity receiving federal financial assistance.” This statute guarantees students with disabilities the right of consideration for entrance and ensures access into our nation’s technical education programs. “Reasonable accommodation” must also be made in entrance procedures and individual classrooms to ensure nondiscrimination. Most instructors and intake counselors are aware of alternative testing, curricula, and teaching techniques needed to compensate for or circumvent student disabilities.

Technical education programs today are equipped to meet individual needs of students, while at the same time, prepare them for the labor market. The public schools listed in this guide are barrier-free and have specialists to advise and tutor disabled students. Coordinators of disabled student services in each of the schools are trained to deal with a wide range of student problems. In most cases, they will know how to accommodate student needs by using interpreters, readers, braille, tapes, tutors, etc. They also provide an important link with faculty members who may be asked to modify teaching styles to accommodate students with disabilities.

For accommodation information, contact the service coordinator for disabled students at the school you plan to attend.

For more information on  
vocational rehabilitation,  
contact the Division of  
Vocational Rehabilitation  
at:  
(360) 438-8000  
or  
1-800-637-5627

#### VOCATIONAL REHABILITATION

Vocational rehabilitation is a process of helping people help themselves, offering services to persons with disabilities who want to work. It presents an opportunity to become independent.

Employment and preparation services are available to persons with disabilities who meet the following requirements:

1. A physical or mental disability that makes it hard to obtain or hold a job.
2. A reasonable expectation that the individual will be able to work after receiving vocational rehabilitation services.

Services are provided regardless of race or color, sex, religion, nationality, type of disability (as long as it has kept an individual from working), and age (as long as the individual is of working age).

Evaluation, including diagnostic and related services, and counseling and guidance are provided without cost. Other services may be available without cost, depending on the individual’s ability to pay.

The rewards of vocational rehabilitation are many and varied. The average rehabilitated person repays the full costs of rehabilitation in state and federal taxes within five years, not to mention savings to public and private welfare agencies, families, and friends. Most important, rehabilitation helps individuals and their families live an effective, independent, and dignified life.

Employers are finding it good business to hire vocationally rehabilitated people. Working together in partnership benefits us all.

See pages 148-149 for a listing of state and local agencies that provide services for persons with disabilities.

## Section II – Education & Training Opportunities

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### **Vocational Education Assistance for Persons With Disabilities (cont.)**

#### **Vocational rehabilitation services may include:**

- An evaluation pinpointing strengths and weaknesses through expert medical, psychiatric, social, and psychological evaluations.
- Counseling and guidance to help choose and prepare for work. Factors such as aptitudes, likes and dislikes, and future job openings are taken into consideration.
- Restoration, including surgery, dental care, artificial limbs, medication, psychotherapy, and other services essential to getting suitable employment.
- Training for many occupations at technical schools, colleges, on the job, or rehabilitation facilities.
- Tuition, books, and equipment costs necessary for training or starting a new job.
- Transportation expenses, during a rehabilitation program in support of other planned services.
- Living allowances, including food, rent, utilities, child care, etc., during the program in cooperation with other agencies.
- Job placement in a suitable job in cooperation with WorkSource, training facilities, private employment agencies, etc.
- Follow-up study of an individual's progress on the job to ensure employment is satisfactory.

# Section II – Education & Training Opportunities

## Job Corps Program

Job Corps is a national training and employment program administered by the U.S. Department of Labor. Job Corps is designed to assist young people who both need and can benefit from the wide range of services provided in the residential settings of Job Corps Center campuses. These services include academic programs, technical training, social and employability skills development, health care, counseling, and related support services. Youth entering the program must be at least 16 and not yet 25 years of age; a U.S. citizen or legal resident; meet income guideline; and be in need of additional education and training.

The unique combination of education, training, and support services provided in Job Corps is intended to better prepare these youth to obtain and hold gainful employment, pursue further education or training, or satisfy entrance requirements for careers in the military.

For information on the Job Corps Program, or to enroll, call 1-800-733-JOBS, or contact one of the Job Corps Outreach and Admissions Offices in Washington State.

### Job Corps Outreach and Admissions Offices in Washington State

**Seattle Offices:**

2024 Third Ave., Second Floor  
Seattle, WA 98121  
Telephone: (206) 436-8603

157 Yesler Way, #400  
Seattle, WA 98104  
Telephone: (206) 622-6593

**Bellingham Office:**

1303 Commercial St., #1  
Bellingham, WA 98225  
Telephone: (360) 738-9592  
Toll Free: (800) 555-1647

**Bremerton Office:**

1300 Sylvan Way  
Bremerton, WA 98310  
Telephone: (360) 337-4730

**Everett Office:**

3331 Broadway, #1001  
Everett, WA 98201  
Telephone: (425) 388-0166

**Kennewick Office:**

815 N Kellogg St., #D  
Kennewick, WA 99336  
Telephone: (509) 734-5978

**Olympia Office:**

203 - 4th Ave. E, #209  
Olympia, WA 98501  
Telephone: (360) 754-7409

**Moses Lake Office:**

1616 S Pioneer Way  
Moses Lake, WA 98837  
Telephone: (509) 765-0330

**Renton Office:**

919 SW Grady Way, #125  
Renton, WA 98055-2942  
Telephone: (206) 205-3634

**Spokane Office:**

140 S Arthur St., #408  
Spokane, WA 99202  
Telephone: (509) 534-2269

**Tacoma Office:**

917 Pacific, #205  
Tacoma, WA 98402  
Telephone: (253) 572-7140

**Vancouver Office:**

5411 E Mill Plain Blvd., #8  
Vancouver, WA 98661  
Telephone: (360) 906-1613

**Yakima Office:**

306 Division St.  
Yakima, WA 98902  
Telephone: (509) 574-0154



# Section II – Education & Training Opportunities

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## Community Colleges

These colleges often have programs available at other locations. Contact the schools to learn about possible programs in your area.

1. **Bellevue Community College**  
3000 Landerholm Circle SE  
Bellevue, WA 98007  
Telephone: (425) 564-1000  
website: [www.bcc.ctc.edu](http://www.bcc.ctc.edu)
2. **Big Bend Community College**  
7662 Chanute St.  
Moses Lake, WA 98837  
Telephone: (509) 762-5351  
website: [www.bigbend.edu](http://www.bigbend.edu)
3. **Cascadia Community College**  
18345 Campus Way NE  
Bothell, WA 98011  
Telephone: (425) 352-8000  
website: [www.cascadia.ctc.edu](http://www.cascadia.ctc.edu)
4. **Centralia College**  
600 W Locust St.  
Centralia, WA 98531  
Telephone: (360) 736-9391  
website: [www.centralia.ctc.edu](http://www.centralia.ctc.edu)
5. **Clark College**  
1800 E McLoughlin Blvd.  
Vancouver, WA 98663  
Telephone: (360) 992-2000  
website: [www.clark.edu](http://www.clark.edu)
6. **Columbia Basin College**  
2600 N 20th Ave.  
Pasco, WA 99301  
Telephone: (509) 547-0511  
website: [www.cbc2.org](http://www.cbc2.org)
7. **Edmonds Community College**  
20000 - 68th Ave. W  
Lynnwood, WA 98036  
Telephone: (425) 640-1459  
website: [www.edcc.edu](http://www.edcc.edu)
8. **Everett Community College**  
2000 Tower St.  
Everett, WA 98201  
Telephone: (425) 388-9100  
website: [www.evcc.ctc.edu](http://www.evcc.ctc.edu)
9. **Grays Harbor College**  
1620 Edward P. Smith Dr.  
Aberdeen, WA 98520  
Telephone: (360) 532-9020  
website: [www.ghc.ctc.edu](http://www.ghc.ctc.edu)
10. **Green River Community College**  
12401 SE 320th St.  
Auburn, WA 98092  
Telephone: (253) 833-9111  
website: [www.greenriver.edu](http://www.greenriver.edu)
11. **Highline Community College**  
2400 S 240th St.  
Des Moines, WA 98198  
Telephone: (206) 878-3710  
website: [www.highline.edu](http://www.highline.edu)
12. **Lower Columbia College**  
1600 Maple St.  
Longview, WA 98632  
Telephone: (360) 442-2370  
website: [www.lcc.ctc.edu](http://www.lcc.ctc.edu)
13. **North Seattle Community College**  
9600 College Way N  
Seattle, WA 98103  
Telephone: (206) 527-3600  
website: [www.northseattle.edu](http://www.northseattle.edu)
14. **Olympic College**  
1600 Chester Ave.  
Bremerton, WA 98337  
Telephone: (360) 792-6050  
website: [www.oc.ctc.edu](http://www.oc.ctc.edu)
15. **Peninsula College**  
1502 E Lauridsen Blvd.  
Port Angeles, WA 98362  
Telephone: (360) 452-9277  
website: [www.pc.ctc.edu](http://www.pc.ctc.edu)
16. **Pierce College at Fort Steilacoom**  
9401 Farwest Dr. SW  
Lakewood, WA 98498  
Telephone: (253) 964-6500  
website: [www.pierce.ctc.edu](http://www.pierce.ctc.edu)
17. **Pierce College at Puyallup**  
1601 - 39th Ave. SE  
Puyallup, WA 98374  
Telephone: (253) 840-8400  
website: [www.pierce.ctc.edu](http://www.pierce.ctc.edu)
18. **Seattle Central Community College**  
1701 Broadway  
Seattle, WA 98122  
Telephone: (206) 587-3800  
website: [www.seattlecentral.org](http://www.seattlecentral.org)

## Section II – Education & Training Opportunities

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### Community Colleges (cont.)

These colleges often have programs available at other locations. Contact the schools to learn about possible programs in your area.

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|---|--|--|
| <p>19. <b>Shoreline Community College</b><br/>16101 Greenwood Ave. N<br/>Shoreline, WA 98133<br/>Telephone: (206) 546-4101<br/>website: <a href="http://www.shoreline.edu">www.shoreline.edu</a></p>      | <p>23. <b>Spokane Community College</b><br/>1810 N Greene St.<br/>Spokane, WA 99217<br/>Telephone: (509) 533-7000<br/>website: <a href="http://www.scc.spokane.edu">www.scc.spokane.edu</a></p>                    | <p>27. <b>Wenatchee Valley College</b><br/>1300 Fifth St.<br/>Wenatchee, WA 98801<br/>Telephone: (509) 682-6800<br/>website: <a href="http://www.wvc.edu">www.wvc.edu</a></p>                      |
| <p>20. <b>Skagit Valley College</b><br/>2405 E College Way<br/>Mount Vernon, WA 98273<br/>Telephone: (360) 416-7600<br/>website: <a href="http://www.skagit.edu">www.skagit.edu</a></p>                   | <p>24. <b>Spokane Falls Community College</b><br/>3410 W Ft. George Wright Dr.<br/>Spokane, WA 99224<br/>Telephone: (509) 533-3500<br/>website: <a href="http://www.spokanefalls.edu">www.spokanefalls.edu</a></p> | <p>28. <b>Whatcom Community College</b><br/>237 W Kellogg Rd.<br/>Bellingham, WA 98226<br/>Telephone: (360) 676-2170<br/>website: <a href="http://www.whatcom.ctc.edu">www.whatcom.ctc.edu</a></p> |
| <p>21. <b>South Puget Sound Community College</b><br/>2011 Mottman Rd. SW<br/>Olympia, WA 98512<br/>Telephone: (360) 754-7711<br/>website: <a href="http://www.spscc.ctc.edu">www.spscc.ctc.edu</a></p>   | <p>25. <b>Tacoma Community College</b><br/>6501 S 19th St.<br/>Tacoma, WA 98466<br/>Telephone: (253) 566-5000<br/>website: <a href="http://www.tacoma.ctc.edu">www.tacoma.ctc.edu</a></p>                          | <p>29. <b>Yakima Valley Community College</b><br/>16th &amp; Nob Hill Blvd.<br/>Yakima, WA 98907<br/>Telephone: (509) 574-4600<br/>website: <a href="http://www.yvcc.edu">www.yvcc.edu</a></p>     |
| <p>22. <b>South Seattle Community College</b><br/>6000 - 16th Ave. SW<br/>Seattle, WA 98106<br/>Telephone: (206) 764-5300<br/>website: <a href="http://www.southseattle.edu">www.southseattle.edu</a></p> | <p>26. <b>Walla Walla Community College</b><br/>500 Tausick Way<br/>Walla Walla, WA 99362<br/>Telephone: (509) 522-2500<br/>website: <a href="http://www.wwcc.edu">www.wwcc.edu</a></p>                            |  |

### Technical Colleges

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- |   |  |   |
|---|--|---|
| <p>30. <b>Bates Technical College</b><br/>1101 S Yakima Ave.<br/>Tacoma, WA 98405<br/>Telephone: (253) 680-7000<br/>website: <a href="http://www.bates.ctc.edu">www.bates.ctc.edu</a></p>           | <p>32. <b>Clover Park Technical College</b><br/>4500 Steilacoom Blvd. SW<br/>Lakewood, WA 98499<br/>Telephone: (253) 589-5678<br/>website: <a href="http://www.cptc.edu">www.cptc.edu</a></p>          | <p>34. <b>Renton Technical College</b><br/>3000 NE Fourth St.<br/>Renton, WA 98056<br/>Telephone: (425) 235-2352<br/>website: <a href="http://www.rtc.edu">www.rtc.edu</a></p>                      |
| <p>31. <b>Bellingham Technical College</b><br/>3028 Lindbergh Ave.<br/>Bellingham, WA 98225<br/>Telephone: (360) 738-0221<br/>website: <a href="http://www.beltc.ctc.edu">www.beltc.ctc.edu</a></p> | <p>33. <b>Lake Washington Technical College</b><br/>11605 - 132nd Ave. NE<br/>Kirkland, WA 98034<br/>Telephone: (425) 739-8100<br/>website: <a href="http://www.lwtc.ctc.edu">www.lwtc.ctc.edu</a></p> | <p>35. <b>Seattle Vocational Institute</b><br/>2120 S Jackson St.<br/>Seattle, WA 98144<br/>Telephone: (206) 587-4950<br/>website: <a href="http://sviweb.sccd.ctc.edu">sviweb.sccd.ctc.edu</a></p> |
- (Seattle Vocational Institute is an affiliate of Seattle Central Community College)*

# Section II – Education & Training Opportunities

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## Public Colleges & Universities

These colleges often have programs available at other locations. Contact the schools to learn about possible programs in your area.

36. **Central Washington University**  
400 E University Way  
Ellensburg, WA 98926  
Telephone: (509) 963-1111  
website: [www.cwu.edu](http://www.cwu.edu)
37. **Central Washington University/Lynnwood**  
20000 - 68th Ave. W  
Snoqualmie Hall  
Lynnwood, WA 98036  
Telephone: (425) 640-1574  
website: [www.cwu.edu/lynnwood](http://www.cwu.edu/lynnwood)
38. **Central Washington University/Moses Lake**  
Big Bend Community College  
7662 Chanute St. NE, Rm. 1204  
Moses Lake, WA 98837  
Telephone: (509) 762-3603  
website: [www.cwu.edu/moseslake](http://www.cwu.edu/moseslake)
39. **Central Washington University/Pierce County**  
9401 Farwest Dr. SW, Bldg. P10B  
Lakewood, WA 98498  
Telephone: (253) 964-6636  
website: [www.cwu.edu/piercecounty](http://www.cwu.edu/piercecounty)
40. **Central Washington University/SeaTac**  
2450 S 142nd Ave.  
SeaTac, WA 98168  
Telephone: (206) 439-3800  
website: [www.cwu.edu/seatac](http://www.cwu.edu/seatac)
41. **Central Washington University/Wenatchee**  
604 Ringold  
Wenatchee, WA 98801  
Telephone: (509) 665-2600  
website: [www.cwu.edu/wenatchee](http://www.cwu.edu/wenatchee)
42. **Central Washington University/Yakima**  
Deccio Higher Education Center  
1000 S 12th Ave., Rm. 107  
Yakima, WA 98907  
Telephone: (509) 574-6894  
website: [www.cwu.edu/yakima](http://www.cwu.edu/yakima)
43. **Eastern Washington University**  
101 Sutton Hall  
Cheney, WA 99004  
Telephone: (509) 359-2397  
website: [www.ewu.edu](http://www.ewu.edu)
44. **The Evergreen State College**  
2700 Evergreen Pkwy. NW  
Olympia, WA 98505  
Telephone: (360) 867-6000  
website: [www.evergreen.edu](http://www.evergreen.edu)
45. **University of Washington**  
Schmitz Hall-Admissions  
Seattle, WA 98195  
Telephone: (206) 543-9686  
website: [www.washington.edu](http://www.washington.edu)
46. **University of Washington/Bothell**  
18115 Campus Way NE  
Bothell, WA 98011  
Telephone: (425) 352-5000  
website: [www.uwb.edu](http://www.uwb.edu)
47. **University of Washington/Tacoma**  
1900 Commerce St.  
Tacoma, WA 98402  
Telephone: (253) 692-4000  
website: [www.tacoma.washington.edu](http://www.tacoma.washington.edu)
48. **Washington State University**  
PO Box 641067  
Pullman, WA 99164  
Telephone: (888) 468-6978  
website: [www.wsu.edu](http://www.wsu.edu)
49. **Washington State University/Spokane**  
310 Riverpoint Blvd.  
Spokane, WA 99210  
Telephone: (509) 358-7500  
website: [www.spokane.wsu.edu](http://www.spokane.wsu.edu)
50. **Washington State University/Tri-Cities**  
2710 University Dr.  
Richland, WA 99352  
Telephone: (509) 372-7000  
website: [www.tricity.wsu.edu](http://www.tricity.wsu.edu)
51. **Washington State University/Vancouver**  
14204 NE Salmon Creek Ave.  
Vancouver, WA 98686  
Telephone: (360) 546-9779  
website: [www.vancouver.wsu.edu](http://www.vancouver.wsu.edu)
52. **Western Washington University**  
516 High St.  
Bellingham, WA 98225  
Telephone: (360) 650-3000  
website: [www.wvu.edu](http://www.wvu.edu)

# Section II – Education & Training Opportunities

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## Independent Colleges & Universities

*Schools not included in this section may be approved through the Higher Education Coordinating Board. Contact: Degree Authorization Staff at 360-753-7869 or go to [www.hecb.wa.gov/links/colleges/collegesindex.asp](http://www.hecb.wa.gov/links/colleges/collegesindex.asp) for their list of degree-granting colleges and universities legally operating in Washington State.*

53. **Antioch University**  
2326 - 6th Ave.  
Seattle, WA 98121  
Telephone: (206) 441-5352  
website: [www.antiochsea.edu](http://www.antiochsea.edu)
54. **Bastyr University**  
14500 Juanita Dr. NE  
Kenmore, WA 98028  
Telephone: (425) 823-1300  
website: [www.bastyr.edu](http://www.bastyr.edu)
55. **Chapman College/Bangor**  
c/o Navy College Program  
2000 Thresher Ave., Rm. G211  
Silverdale, WA 98315  
Telephone: (360) 779-2040  
website:  
[www.washington.chapman.edu](http://www.washington.chapman.edu)
56. **Chapman College/Oak Harbor**  
3615 Langley Blvd., Bldg. 126  
Oak Harbor, WA 98278  
Telephone: (360) 679-2515  
website:  
[www.washington.chapman.edu](http://www.washington.chapman.edu)
57. **City University/Bellevue**  
11900 NE 1st St.  
Bellevue, WA 98005  
Telephone: (800) 426-5596  
website: [www.cityu.edu](http://www.cityu.edu)
58. **City University/Everett**  
1000 SE Everett Mall Way, #101  
Everett, WA 98208  
Telephone: (800) 474-6849  
website: [www.cityu.edu](http://www.cityu.edu)
59. **City University/North Seattle**  
2150 N 107th St., #300  
Seattle, WA 98133  
Telephone: (800) 859-0620  
website: [www.cityu.edu](http://www.cityu.edu)
60. **City University/Renton**  
555 S Renton Village Pl., #300  
Renton, WA 98055  
Telephone: (888) 426-5596  
website: [www.cityu.edu](http://www.cityu.edu)
61. **City University/Tacoma**  
2111 S 90th St., #200  
Tacoma, WA 98444  
Telephone: (800) 345-9056  
website: [www.cityu.edu](http://www.cityu.edu)
62. **City University/Tri-Cities**  
303 Bradley Blvd., #202  
Richland, WA 99352  
Telephone: (800) 775-3959  
website: [www.cityu.edu](http://www.cityu.edu)
63. **City University/Vancouver**  
12500 SE 2nd Circle  
Vancouver, WA 98684  
Telephone: (800) 474-6850  
website: [www.cityu.edu](http://www.cityu.edu)
64. **City University/Yakima**  
2011 W Washington Ave.  
Yakima, WA 98909  
Telephone: (800) 350-7871  
website: [www.cityu.edu](http://www.cityu.edu)
65. **Columbia College**  
13910 - 45th Ave. NE, #802  
Marysville, WA 98271  
Telephone: (425) 304-4481  
website: [www.ccis.edu](http://www.ccis.edu)
66. **Crown College**  
8739 S Hosmer  
Tacoma, WA 98444  
Telephone: (253) 531-3123  
website: [www.crowncollege.edu](http://www.crowncollege.edu)
67. **DigiPen Institute of Technology**  
5001 - 150th Ave. NE  
Redmond, WA 98052  
Telephone: (425) 558-0299  
website: [www.digipen.edu](http://www.digipen.edu)
68. **Embry-Riddle Aeronautical University/Everett**  
Applied Technology  
Training Center  
2333 Seaway Blvd., #219  
Everett, WA 98203  
Telephone: (425) 514-0220  
website: [www.embryriddle.edu](http://www.embryriddle.edu)
69. **Embry-Riddle Aeronautical University/Seattle**  
1300 SW 7th St., #108  
Renton, WA 98055  
Telephone: (425) 226-2484  
website: [www.embryriddle.edu](http://www.embryriddle.edu)
70. **Gonzaga University**  
502 E Boone Ave.  
Spokane, WA 99258  
Telephone: (509) 328-4220  
website: [www.gonzaga.edu](http://www.gonzaga.edu)
71. **Henry Cogswell College**  
3002 Colby Ave.  
Everett, WA 98201  
Telephone: (425) 258-3351  
website: [www.henrycogswell.edu](http://www.henrycogswell.edu)
72. **Heritage University**  
3240 Fort Rd.  
Toppenish, WA 98948  
Telephone: (509) 865-8500  
website: [www.heritage.edu](http://www.heritage.edu)
73. **Intercollegiate College of Nursing**  
2917 W Fort George Wright Dr.  
Spokane, WA 98224  
Telephone: (509) 324-7360  
website: [www.icne.wsu.edu](http://www.icne.wsu.edu)
74. **Northwest College**  
5520 - 108th Ave. NE  
Kirkland, WA 98033  
Telephone: (425) 822-8266  
website: [www.nwcollege.edu](http://www.nwcollege.edu)

## Section II – Education & Training Opportunities

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### Independent Colleges & Universities (cont.)

75. **Northwest College of Art**  
16464 State Hwy. 305  
Poulsbo, WA 98370  
Telephone: (360) 779-9993  
website: [www.nca.edu](http://www.nca.edu)
76. **Old Dominion University**  
1600 Chester Ave.  
Bremerton, WA 98337  
Telephone: (360) 475-7280  
website: [www.odu.edu](http://www.odu.edu)
77. **Pacific Lutheran University**  
12180 Park St. S  
Tacoma, WA 98447  
Telephone: (253) 535-7457  
website: [www.plu.edu](http://www.plu.edu)
78. **Saint Martin's College**  
5300 Pacific Ave.  
Lacey, WA 98503  
Telephone: (360) 491-4700  
website: [www.stmartin.edu](http://www.stmartin.edu)
79. **Seattle Pacific University**  
3307 Third Ave. W  
Seattle, WA 98110  
Telephone: (206) 281-2000  
website: [www.spu.edu](http://www.spu.edu)
80. **Seattle University**  
901 - 12th Ave.  
Seattle, WA 98122  
Telephone: (206) 296-6000  
website: [www.seattleu.edu](http://www.seattleu.edu)
81. **Southern Illinois University/Carbondale**  
Navy College  
2000 Thresher Ave., Rm. 221G  
Silverdale, WA 98315  
Telephone: (360) 779-4691  
website: [www.wed.siu.edu/Public/OCDP](http://www.wed.siu.edu/Public/OCDP)
82. **Southern Illinois University/McChord AFB**  
851 Lincoln Blvd., #301  
McChord AFB, WA 98438  
Telephone: (253) 582-6561  
website: [www.wed.siu.edu/Public/OCDP](http://www.wed.siu.edu/Public/OCDP)
83. **University of Puget Sound**  
1500 N Warner St.  
Tacoma, WA 98416  
Telephone: (253) 879-3211  
website: [www.ups.edu](http://www.ups.edu)
84. **Walla Walla College**  
204 S College Ave.  
Walla Walla, WA 99324  
Telephone: (509) 527-2615  
website: [www.wwc.edu](http://www.wwc.edu)
85. **Whitman College**  
345 Boyer Ave.  
Walla Walla, WA 99362  
Telephone: (509) 527-5111  
website: [www.whitman.edu](http://www.whitman.edu)
86. **Whitworth College**  
300 W Hawthorne Rd.  
Spokane, WA 99251  
Telephone: (509) 777-1000  
website: [www.whitworth.edu](http://www.whitworth.edu)



# Section II – Education & Training Opportunities

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## Private Career Schools

This list is valid as of June 2004. For the most current listing of private career schools, see the Workforce Training and Education Coordinating Board website at [www.wtb.wa.gov](http://www.wtb.wa.gov).

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|---|---|---|
| 87. <b>A Driving School</b><br>7116 Stinson Ave., #314<br>Gig Harbor, WA 98335<br>Telephone: (253) 851-4164<br>e-mail:<br><a href="mailto:adrivingschool@centurytel.net">adrivingschool@centurytel.net</a>                                  | 94. <b>ActNow Personnel &amp; Training Services</b><br>303 W B St.<br>Yakima, WA 98902<br>Telephone: (509) 454-7989<br>e-mail: <a href="mailto:ACTNOW@nwinfo.net">ACTNOW@nwinfo.net</a>                                     | 101. <b>American Sign Language and Interpreting School of Seattle</b><br>2366 Eastlake Ave. E, #218<br>Seattle, WA 98102<br>Telephone: (206) 860-3503<br>website: <a href="http://www.aslis.org">www.aslis.org</a>            |
| 88. <b>A Professional Gaming Institute</b><br>221C S 4th Pl.<br>Renton, WA 98055<br>Telephone: (425) 235-5565<br>e-mail: <a href="mailto:crapsdlr@comcast.net">crapsdlr@comcast.net</a>   | 95. <b>Alexandar School of Natural Therapeutics, Inc.</b><br>4026 Pacific Ave.<br>Tacoma, WA 98408<br>Telephone: (253) 473-1142<br>website:<br><a href="http://www.alexandarmassagesch.com">www.alexandarmassagesch.com</a> | 102. <b>Ancient Arts Massage School and Clinic</b><br>1319 Lee Blvd.<br>Richland, WA 99352<br>Telephone: (509) 943-9589<br>website:<br><a href="http://www.ancientartsmassageschool.com">www.ancientartsmassageschool.com</a> |
| 89. <b>A to Z Computer Office Training</b><br>1700 SE Mile Hill Dr., #209C<br>Port Orchard, WA 98366<br>Telephone: (360) 876-5540<br>website:<br><a href="http://www.atozcomputerofficetraining.com">www.atozcomputerofficetraining.com</a> | 96. <b>Alteon</b><br>1301 SW 16th St.<br>Renton, WA 98055<br>Telephone: (206) 662-8236<br>website: <a href="http://www.alteontraining.com">www.alteontraining.com</a>   | 103. <b>Apollo College-Portland</b><br>2004 Lloyd Center, 3rd Floor<br>Portland, OR 97232<br>Telephone: (503) 761-6100<br>website: <a href="http://www.apollocollege.edu">www.apollocollege.edu</a>                           |
| 90. <b>Academy for Coach Training</b><br>1630 NE 8th St., #200<br>Bellevue, WA 98008<br>Telephone: (425) 401-0309<br>website: <a href="http://www.coachtraining.com">www.coachtraining.com</a>  | 97. <b>AMASIA College</b><br>519 Sixth Ave. S, #210<br>Seattle, WA 98104<br>Telephone: (206) 682-2423<br>e-mail:<br><a href="mailto:tony_chu55@hotmail.com">tony_chu55@hotmail.com</a>                                      | 104. <b>Apollo College-Spokane</b><br>10102 E Knox, #200<br>Spokane, WA 99206<br>Telephone: (509) 532-8888<br>website: <a href="http://www.apollocollege.edu">www.apollocollege.edu</a>                                       |
| 91. <b>Academy of Orthodontic Assisting</b><br>805 - 164th St. SE, #200<br>Mill Creek, WA 98012<br>Telephone: (425) 742-7717<br>website: <a href="http://www.orthoassist.com">www.orthoassist.com</a>                                       | 98. <b>American Academy of Oriental Medicine</b><br>5343 Tallman Ave. NW, #206<br>Seattle, WA 98107<br>Telephone: (206) 783-1468  | 105. <b>Argosy University/Seattle (Washington School of Professional Psychology)</b><br>1019 Eighth Ave. N<br>Seattle, WA 98109<br>Telephone: (206) 283-4500<br>website: <a href="http://www.argosyu.edu">www.argosyu.edu</a> |
| 92. <b>Aces Wild Dealers Academy</b><br>12322 Hwy. 99, #219, Bldg. #E<br>Everett, WA 98204<br>Telephone: (425) 280-5126   | 99. <b>American Institute of Clinical Massage</b><br>1600 E Seltice Way, #E<br>Post Falls, ID 83854<br>Telephone: (203) 773-5890<br>website: <a href="http://www.aicmtouch.com">www.aicmtouch.com</a>                       | 106. <b>Art Institute of Seattle</b><br>2323 Elliott Ave.<br>Seattle, WA 98121<br>Telephone: (206) 448-0900<br>website: <a href="http://www.ais.edu">www.ais.edu</a>  |
| 93. <b>ACN Technical Institute</b><br>20007 - 44th Ave. W, #A<br>Lynnwood, WA 98036<br>Telephone: (425) 775-4926<br>website: <a href="http://www.acnti.com">www.acnti.com</a>   | 100. <b>American School of Broadcast</b><br>915 W 2nd Ave., #5<br>Spokane, WA 99201<br>Telephone: (509) 535-1010<br>website:<br><a href="http://www.americanradioschool.com">www.americanradioschool.com</a>                | 107. <b>Art Instruction Schools</b><br>3400 Technology Dr.<br>Minneapolis, MN 55418<br>Telephone: (612) 362-5075<br>website: <a href="http://www.artists-ais.com">www.artists-ais.com</a>                                     |



# Section II – Education & Training Opportunities

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## Private Career Schools (cont.)

108. **Ashmead College/ Everett**  
3019 Colby Ave.  
Everett, WA 98201  
Telephone: (425) 339-2678  
website:  
www.ashmeadcollege.com
109. **Ashmead College/Fife**  
5005 Pacific Hwy. E, #20  
Fife, WA 98424  
Telephone: (253) 926-1435  
website:  
www.ashmeadcollege.com
110. **Ashmead College/Seattle**  
2111 N Northgate Way, #218  
Seattle, WA 98133  
Telephone: (206) 440-3090  
website:  
www.ashmeadcollege.com
111. **Ashmead College/ Vancouver**  
120 NE 136th Ave., #220  
Vancouver, WA 98684  
Telephone: (360) 885-3152  
website:  
www.ashmeadcollege.com
112. **Aster Technology Institute**  
6430 Tacoma Mall Blvd.  
Tacoma, WA 98409  
Telephone: (253) 471-0900  
website: www.astertech.com
113. **At-Home Professions aka AHP**  
2001 Lowe St.  
Fort Collins, CO 80525  
Telephone: (970) 225-6300
114. **Avalon Academy**  
8821 - 51st Ave. NE  
Marysville, WA 98270  
Telephone: (360) 653-3140  
e-mail: avalonwellness@cs.com
115. **B R Engelking HVAC Training School**  
23024 Brier Rd.  
Lynnwood, WA 98036  
Telephone: (425) 778-2510  
website: www.hvacschool.com
116. **Barbizon School/Seattle**  
1501 - 4th Ave., #305  
Seattle, WA 98101  
Telephone: (206) 223-1500  
website:  
www.barbizonmodeling.com
117. **Bartending Academy/ Everett**  
12811 - 8th Ave. W, #C205  
Everett, WA 98204  
Telephone: (425) 355-2866  
website:  
www.bartendingacademy.com
118. **Bartending Academy/ Spokane**  
12510 E Sprague Ave., #6  
Spokane, WA 99216  
Telephone: (509) 228-9393  
website:  
www.bartendingacademy.com
119. **Bartending Academy/ Tacoma**  
15 S Oregon Ave., #103  
Tacoma, WA 98409  
Telephone: (253) 474-0330  
website:  
www.bartendingacademy.com
120. **Becker Professional Review**  
2521 - 4th Ave.  
Seattle, WA 98121  
Telephone: (800) 868-3900  
website: www.beckercpa.com
121. **Becker Professional Review**  
WSCPA Bldg.  
902 - 140th Ave.  
Bellevue, WA 98007  
Telephone: (800) 868-3900  
website: www.beckercpa.com
122. **Becker Professional Review/EWU**  
688 N Riverpoint Blvd., Rm. 316  
Spokane, WA 99202  
Telephone: (800) 868-3900  
website: www.beckercpa.com
123. **Becker Professional Review/WSU**  
Todd Hall  
Pullman, WA 99163  
Telephone: (800) 868-3900  
website: www.beckercpa.com
124. **Bellevue Massage School Center for Healing Arts**  
15921 NE 8th, #C-106  
Bellevue, WA 98008  
Telephone: (425) 641-3409  
website:  
www.bellevuemassageschool.com
125. **Bennett/Stellar University of NLP, Hypnosis & Reiki**  
4838 Delridge Way SW, #A  
Seattle, WA 98106  
Telephone: (206) 444-4075  
website: www.imagineit.org
126. **Big Apple Dealer School**  
1611 Everett Ave.  
Everett, WA 98201  
Telephone: (425) 259-3551  
website: www.clubbroadway.com
127. **Blackjack Academy of Gaming**  
15505 - 1st Ave. S  
Burien, WA 98148  
Telephone: (206) 988-5018  
website:  
www.blackjackacademy.netfirms.com
128. **Bob Larson and Associates Computer Training**  
3108 W Washington Ave.  
Yakima, WA 98903  
Telephone: (509) 248-2261

## Section II – Education & Training Opportunities

### Private Career Schools (cont.)

147.

129. **Bodymechanics School of Myotherapy & Massage**  
3920 Capital Mall Dr. SW, #404  
Olympia, WA 98502  
Telephone: (360) 786-8582  
website:  
www.bodymechanics.net
130. **BodyMind Academy**  
1247 - 120th Ave. NE, #K  
Bellevue, WA 98005  
Telephone: (425) 635-0145  
website:  
www.bodymind-academy.com
131. **BodyMind Energetics Institute**  
15832 - 34th Ave. NE  
Seattle, WA 98155  
Telephone: (206) 361-4700  
e-mail: bmenergetics@aol.com
132. **Brenneke School of Massage**  
425 Pontius Ave. N, #100  
Seattle, WA 98109  
Telephone: (206) 282-1233  
website:  
www.brennekeschool.com
133. **Brian Utting School of Massage**  
900 Thomas St., #200  
Seattle, WA 98109  
Telephone: (206) 292-8055  
website: www.busm.edu
134. **Bridges Learning Center**  
10828 Gravelly Lake Dr. SW  
#110  
Lakewood, WA 98499  
Telephone: (253) 588-7599  
website: www.bridgeslc.com
135. **Brudvik School of Refrigeration**  
20926 - 63rd Ave. W, #B  
Lynnwood, WA 98036  
Telephone: (425) 771-6024  
e-mail: dbrudvik@netscape.net
136. **Bryman College/Everett**  
906 Everett Mall Way, #600  
Everett, WA 98208  
Telephone: (425) 789-7960  
website:  
www.bryman-college.com
137. **Bryman College/Federal Way**  
31919 - 6th Ave. S  
Federal Way, WA 98003  
Telephone: (253) 941-5800  
website:  
www.bryman-college.com
138. **Bryman College/Lynnwood**  
19020 - 33rd Ave. W, #250  
Lynnwood, WA 98036  
Telephone: (425) 778-9894  
website:  
www.bryman-college.com
139. **Bryman College/Port Orchard**  
3649 Frontage Rd.  
Port Orchard, WA 98367  
Telephone: (360) 473-1120  
website:  
www.bryman-college.com
140. **Bryman College/Renton**  
981 Powell Ave. SW, #200  
Renton, WA 98055  
Telephone: (425) 255-3281  
website:  
www.bryman-college.com
141. **Bryman College/Tacoma**  
2156 Pacific Ave.  
Tacoma, WA 98402  
Telephone: (253) 207-4000  
website:  
www.bryman-college.com
142. **Bryman School/Phoenix**  
2250 W Peoria Ave.  
Phoenix, AZ 85029  
Telephone: (800) 987-0110  
website:  
www.hightechschoools.com
143. **Bubbles Below, The Scuba Professionals, LLC**  
17315 - 140th Ave. NE  
Woodinville, WA 98072  
Telephone: (425) 424-3483  
website:  
www.bubblesbelow.com
144. **Business Career Training Institute/Everett**  
500 SE Everett Mall Way  
#B200  
Everett, WA 98208  
Telephone: (425) 438-9700  
website: www.bcti.org
145. **Business Career Training Institute/Fife**  
5580 Pacific Hwy. E, #B  
Fife, WA 98424  
Telephone: (253) 922-7607  
website: www.bcti.org
146. **Business Career Training Institute/Lacey**  
606 Sleater-Kinney Rd. SE  
Lacey, WA 98503  
Telephone: (360) 459-7900  
website: www.bcti.org
147. **Business Career Training Institute/Tacoma**  
5825 Tacoma Mall Blvd., #103  
Tacoma, WA 98409  
Telephone: (253) 475-1980  
website: www.bcti.org
148. **Business Career Training Institute/Tukwila**  
15445 - 53rd Ave. S  
Tukwila, WA 98188  
Telephone: (206) 431-8644  
website: www.bcti.org

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

149. **Business Career Training Institute/ Vancouver**  
204 SE Stonemill Dr., #200  
Vancouver, WA 98684  
Telephone: (360) 253-2007  
website: www.bcti.org
150. **Cadapult Software Solutions, Inc.**  
19621 International Blvd.  
SeaTac, WA 98188  
Telephone: (503) 829-8929  
website:  
www.cadapult-software.com
151. **CAE Denver Aviation Training Centre/Seattle**  
2651 S 192nd St.  
Seattle, WA 98188  
Telephone: (303) 373-3210  
website: www.cae.com/  
aviationtraining/trainingCentres/  
Seattle
152. **CAE Northwest Inc.**  
18939 - 120th Ave. NE, #112  
Bothell, WA 98011  
Telephone: (425) 489-9662  
website: www.caenw.com
153. **Cambridge College**  
12500 E Iliff Ave.  
Aurora, CO 80014  
Telephone: (800) 987-0110  
website:  
www.hightechschoools.com
154. **Cambridge College**  
14432 SE Eastgate Way  
Bellevue, WA 98007  
Telephone: (425) 747-3433  
website:  
www.hightechschoools.com
155. **Capital Business Machines Learning Center**  
3660 Pacific Ave. SE  
Olympia, WA 98503  
Telephone: (360) 491-6000  
website: www.cbm-wa.com
156. **Careers Northwest Academy**  
13555 SE 36th St., #130  
Bellevue, WA 98006  
Telephone: (425) 401-1212  
e-mail: wlta@juno.com
157. **Cascade Summit School of Massage**  
2501 Racquet Lane  
Yakima, WA 98902  
Telephone: (509) 248-6113
158. **Casino Dealer School**  
707 Grand Blvd.  
Vancouver, WA 98661  
Telephone: (360) 906-1579  
e-mail: resque420@aol.com
159. **Casino Dealer School North**  
9697 Firdale Ave.  
Edmonds, WA 98020  
Telephone: (877) 353-9790  
website: www.jobcasino.com
160. **Cat Tales Zoological Training Center**  
N 17020 Newport Hwy.  
Mead, WA 99021  
Telephone: (509) 238-4126  
website: www.zooschool.org
161. **Check Ride Driver Training Services**  
13632 NE 177th Pl.  
Woodinville, WA 98072  
Telephone: (425) 402-8200  
website: www.check-ride.com
162. **Child Care Action Council**  
108 State Ave.  
Olympia, WA 98501  
Telephone: (360) 786-8907  
website:  
www.familysupportctr.org/CCAC
163. **Child Care Resources**  
841 N Central Ave., #126  
Kent, WA 98032  
Telephone: (253) 852-1908  
website: www.childcare.org
164. **Clinton Technical Institute/ Motorcycle Mechanics Institute**  
2844 W Deer Valley Rd.  
Phoenix, AZ 85027  
Telephone: (623) 869-9644  
website: www.uticorp.com
165. **Clinton Technical Institute/ Motorcycle & Marine Mechanics Institute**  
9751 Delegates Dr.  
Orlando, FL 32837  
Telephone: (407) 240-2422  
website: www.uticorp.com
166. **CNA Training School of Nursing**  
903 NE 88 Circle  
Vancouver, WA 98665  
Telephone: (360) 546-0098
167. **Cole & Associates, Training & Consulting, Inc.**  
451 SW 10th St., #100  
Renton, WA 98055  
Telephone: (425) 793-5505  
website: www.ctcbear.com
168. **College of Emergency Services**  
100 Davidson Ave.  
Woodland, WA 98674  
Telephone: (360) 225-3644  
website: www.ces-ems.org
169. **Columbia Massage Institute**  
PO Box 344  
McKenna, WA 98558  
Telephone: Not available  
e-mail: lctunnell@owt.com

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

170. **Commercial Driver Services, Inc.**  
2510 S 84th St., #20  
Lakewood, WA 98499  
Telephone: (253) 983-0200  
website:  
www.commercialdriversvcs.com
171. **Compass Courses**  
120 W Dayton St., #C-3  
Edmonds, WA 98020  
Telephone: (425) 778-1923  
website:  
www.compasscourses.com
172. **CompUSA Training Center**  
808 N Ruby  
Spokane, WA 99202  
Telephone: (509) 323-3350  
website: www.compusa.com
173. **CompUSA Training Center**  
17400 Southcenter Pkwy.  
Tukwila, WA 98188  
Telephone: (206) 394-4450  
website: www.compusa.com
174. **Computer Training Center**  
408 S Chelan Ave.  
Wenatchee, WA 98801  
Telephone: (509) 663-3272  
website: www.deancca.com
175. **Concorde Career Institute**  
1827 NE 44th Ave.  
Portland, OR 97213  
Telephone: (503) 281-4181  
website: www.concorde.edu
176. **Construction and Industrial Workforce Development Center**  
4935 E Trent Ave.  
Spokane, WA 99212  
Telephone: (509) 535-0391  
website: www.northwestagc.net
177. **Construction Equipment Training**  
8425 Barnes Dr.  
Castle Rock, WA 98611  
Telephone: (866) 340-4454  
website:  
www.constructionequipmenttraining.com
178. **Construction Industry Training Council of Washington**  
1930 - 116th Ave. NE, #201  
Bellevue, WA 98004  
Telephone: (425) 454-2482  
website: www.citcwa.org
179. **COR Northwest Family Development Center**  
1711 - 12th Ave.  
Seattle, WA 98122  
Telephone: (206) 443-9045  
website: www.nwfdc.org
180. **Crawford Nautical School**  
353 Alaskan Way S  
Seattle, WA 98104  
Telephone: (206) 667-9377  
e-mail:  
crawfordnautical@aol.com
181. **CreteIt Software Inc.**  
1727 E Francis, #2  
Spokane, WA 99208  
Telephone: (509) 487-4540
182. **CRI Career Training**  
929 N 130th St., #2  
Seattle, WA 98133  
Telephone: (206) 363-8300  
website: www.cri.org
183. **Dara Casino School**  
9421 - 16th Ave. SW  
Seattle, WA 98106  
Telephone: (206) 854-4639  
e-mail: dara.casino@yahoo.com
184. **Dave Shoemaker School of Real Estate Appraisal**  
12910 E 24th Ave.  
Spokane, WA 99216  
Telephone: (509) 924-3885  
website: www.davesschool.com
185. **Dental Assistant Training Center**  
3216 NE 45th Pl., #213  
Seattle, WA 98105  
Telephone: (206) 522-7320  
website: www.dentalassist.com
186. **Denton Massage Program**  
426 N Olympic Ave.  
Arlington, WA 98223  
Telephone: (360) 435-8490  
e-mail: mrdenton@earthlink.net
187. **Design Education**  
40908 Meridian E  
Eatonville, WA 98328  
Telephone: (360) 832-3506  
e-mail: bmartin@mashell.com
188. **Divers Institute of Technology**  
4315 - 11th Ave. NW  
Seattle, WA 98107  
Telephone: (800) 634-8377  
website: www.diversinstitute.com
189. **Driver Training and Solutions, LLC**  
3707 S Godfrey Blvd., #104  
Spokane, WA 99224  
Telephone: (509) 777-0073  
website: www.trans-system.com/dts.html
190. **Earthwalk School of Energy Healing**  
26531 NE Stella St.  
Duvall, WA 98019  
Telephone: (425) 788-9523  
website:  
www.earthwalkschool.com



## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

191. **Emil Fries School of Piano Tuning and Technology**  
2510 E Evergreen Blvd.  
Vancouver, WA 98661  
Telephone: (360) 693-1511  
website:  
www.pianotuningschool.org
192. **EMT Environmental Maintenance Technology**  
505 Broadway, #206  
Tacoma, WA 98402  
Telephone: (253) 267-2443
193. **EnergX, LLC**  
1802 Terminal Dr.  
Richland, WA 99352  
Telephone: (509) 946-9654  
website:  
www.energxfanford.com
194. **Engineering Services International/Computer Training**  
1600 - 121st St. SE, #D103  
Everett, WA 98208  
Telephone: (425) 379-7031  
e-mail: borsky@comcast.net
195. **Evergreen Center for The Healing Arts**  
1815 D St.  
Vancouver, WA 98663  
Telephone: (360) 750-7272
196. **Experience I.T!**  
5009 Pacific Hwy. E, #21-W  
Fife, WA 98424  
Telephone: (253) 922-0185  
website: www.experience-it.org
197. **Farmers Insurance**  
10929 Evergreen Way, #A  
Everett, WA 98204  
Telephone: (425) 355-0960  
Ext.110  
website:  
www.farmersinsurance.com
198. **Farmers/Zurich Insurance and Financial Services**  
3400 - 188th St. SW, #310  
Lynnwood WA 98037  
Telephone: (425) 670-8979  
website:  
www.farmersinsurance.com
199. **Floral Design Institute**  
2701 NW Vaughn, #429  
Portland, OR 97210  
Telephone: (503) 223-8089  
website:  
www.floraldesigninstitute.com
200. **Floral Design Institute**  
911 Western Ave., #575  
Seattle, WA 98104  
Telephone: (206) 749-9464  
website:  
www.floraldesigninstitute.com
201. **Fourth R/Seattle and Mercer Island**  
2820 Thorndyke Ave. W  
Seattle, WA 98199  
Telephone: (206) 283-8861  
website: www.fourthr.com
202. **Fourth R/Whatcom County**  
301 Telegraph Rd.  
Bellingham, WA 98226  
Telephone: (360) 752-0501  
website: www.fourthr.com
203. **Franklin Institute of Sales**  
3312 NE 202nd  
Seattle, WA 98155  
Telephone: (877) 361-9778  
e-mail: jpsfis@comcast.net
204. **Fryar's Maritime Services**  
6108 NE Hwy. 99, #104  
Vancouver, WA 98665  
Telephone: (360) 737-8022
205. **GB&C Computer & Business Skills Training Center**  
302 W Yakima Ave.  
Yakima, WA 98902  
Telephone: (509) 453-7766  
e-mail: betsdouglas@juno.com
206. **Glacier Aviation, Inc./Olympia**  
7645 Hwy. 99 SE  
Olympia, WA 98501  
Telephone: (360) 753-0943  
website:  
www.helicopterflightschool.com
207. **Glacier Aviation, Inc./Puyallup**  
16709 Meridian St. SE  
Puyallup, WA 98375  
Telephone: (360) 753-0943  
website:  
www.ghelicopterflightschool.com
208. **GMC Training Institute**  
109 W Second St.  
Grandview, WA 98930  
Telephone: (509) 882-2523  
e-mail: gmc@quicktel.com
209. **Goodwill Industries of the Inland Northwest**  
E 130 Third Ave.  
Spokane, WA 99202  
Telephone: (509) 838-4246  
website: www.giin.org
210. **go2cert.com**  
1010 Everett Mall Way SE, #206  
Everett, WA 98208  
Telephone: (888) 670-4747  
website: www.go2cert.com
211. **go2cert.com**  
2505 S 320th St., #620  
Federal Way, WA 98003  
Telephone: (888) 463-2233  
website: www.go2cert.com

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

212. **H & R Block Basic Income Tax Course**  
211 W Wishkah  
Aberdeen, WA 98520  
Telephone: (360) 532-0575  
website: [www.hrblock.com](http://www.hrblock.com)
213. **H & R Block Basic Income Tax Course**  
15015 Main St.  
Bellevue, WA 98007  
Telephone: (425) 643-1730  
website: [www.hrblock.com](http://www.hrblock.com)
214. **H & R Block Basic Income Tax Course**  
2700-B Meridian St.  
Bellingham, WA 98225  
Telephone: (360) 733-2327  
website: [www.hrblock.com](http://www.hrblock.com)
215. **H & R Block Basic Income Tax Course**  
2817 Wheaton Way, #101  
Bremerton, WA 98310  
Telephone: (360) 405-1040  
website: [www.hrblock.com](http://www.hrblock.com)
216. **H & R Block Basic Income Tax Course**  
218 SW 152nd St.  
Burien, WA 98166  
Telephone: (206) 246-4592  
website: [www.hrblock.com](http://www.hrblock.com)
217. **H & R Block Basic Income Tax Course**  
1849 N National Ave.  
Chehalis, WA 98532  
Telephone: (360) 748-6088  
website: [www.hrblock.com](http://www.hrblock.com)
218. **H & R Block Basic Income Tax Course**  
22021 Seventh Ave. S, #4  
Des Moines, WA 98198  
Telephone: (206) 824-8000  
website: [www.hrblock.com](http://www.hrblock.com)
219. **H & R Block Basic Income Tax Course**  
7010 Evergreen Way  
Everett, WA 98203  
Telephone: (425) 355-6810  
website: [www.hrblock.com](http://www.hrblock.com)
220. **H & R Block Basic Income Tax Course**  
4018-A W Clearwater Ave.  
Kennewick, WA 99336  
Telephone: (509) 783-5402  
website: [www.hrblock.com](http://www.hrblock.com)
221. **H & R Block Basic Income Tax Course**  
9842 Gravelly Lake Dr. SW  
Lakewood, WA 98499  
Telephone: (253) 584-6434  
website: [www.hrblock.com](http://www.hrblock.com)
222. **H & R Block Basic Income Tax Course**  
350 Triangle Mall  
Longview, WA 98632  
Telephone: (360) 423-2290  
website: [www.hrblock.com](http://www.hrblock.com)
223. **H & R Block Basic Income Tax Course**  
1289 State Ave., #C  
Marysville, WA 98270  
Telephone: (360) 653-3591  
website: [www.hrblock.com](http://www.hrblock.com)
224. **H & R Block Basic Income Tax Course**  
19618 State Route 2  
Monroe, WA 98272  
Telephone: (360) 794-4402  
website: [www.hrblock.com](http://www.hrblock.com)
225. **H & R Block Basic Income Tax Course**  
1331 SW Barlow St.  
Oak Harbor, WA 98277  
Telephone: (360) 675-9588  
website: [www.hrblock.com](http://www.hrblock.com)
226. **H & R Block Basic Income Tax Course**  
1200 Cooper Point Rd., #312  
Olympia, WA 98502  
Telephone: (360) 786-1635  
website: [www.hrblock.com](http://www.hrblock.com)
227. **H & R Block Basic Income Tax Course**  
622 E Front St.  
Port Angeles, WA 98362  
Telephone: (360) 452-8485  
website: [www.hrblock.com](http://www.hrblock.com)
228. **H & R Block Basic Income Tax Course**  
10312 - 120th St. E, #14  
Puyallup, WA 98374  
Telephone: (253) 848-9133  
website: [www.hrblock.com](http://www.hrblock.com)
229. **H & R Block Basic Income Tax Course**  
301 S Third St.  
Renton, WA 98055  
Telephone: (253) 852-0820  
website: [www.hrblock.com](http://www.hrblock.com)
230. **H & R Block Basic Income Tax Course**  
9606 - 16th Ave. SW  
Seattle, WA 98126  
Telephone: (206) 935-2163  
website: [www.hrblock.com](http://www.hrblock.com)
231. **H & R Block Basic Income Tax Course**  
174 Denny Way  
Seattle, WA 98109  
Telephone: (206) 441-1040  
website: [www.hrblock.com](http://www.hrblock.com)
232. **H & R Block Basic Income Tax Course**  
835 NE Northgate Way  
Seattle, WA 98125  
Telephone: (206) 783-9488  
website: [www.hrblock.com](http://www.hrblock.com)



## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

233. **H & R Block Basic Income Tax Course**  
1231 N 205th St.  
Shoreline, WA 98133  
Telephone: (206) 542-6310  
website: [www.hrblock.com](http://www.hrblock.com)
234. **H & R Block Basic Income Tax Course**  
17318 Pacific Ave.  
Spanaway, WA 98387  
Telephone: (253) 537-2880  
website: [www.hrblock.com](http://www.hrblock.com)
235. **H & R Block Basic Income Tax Course**  
1701 N Division  
Spokane, WA 99207  
Telephone: (509) 325-9270  
website: [www.hrblock.com](http://www.hrblock.com)
236. **H & R Block Basic Income Tax Course**  
7626 S Tacoma Way  
Tacoma, WA 98409  
Telephone: (253) 475-9500  
website: [www.hrblock.com](http://www.hrblock.com)
237. **H & R Block Basic Income Tax Course**  
2010 Main St.  
Vancouver, WA 98660  
Telephone: (360) 695-8530  
website: [www.hrblock.com](http://www.hrblock.com)
238. **H & R Block Basic Income Tax Course**  
108 Third St. SE  
Yelm, WA 98597  
Telephone: (360) 458-3499  
website: [www.hrblock.com](http://www.hrblock.com)
239. **Hawk Ridge Systems**  
6100 - 219th St. SW, #535  
Mountlake Terrace, WA 98043  
Telephone: (425) 744-2722  
website: [www.hawkridgesys.com](http://www.hawkridgesys.com)
240. **Healthcare Training Center**  
12308 E Broadway  
Spokane, WA 99216  
Telephone: (509) 893-1776  
e-mail: [health\\_care\\_cntr@aol.com](mailto:health_care_cntr@aol.com)
241. **Health Professional's Institute**  
19435 W Valley Hwy.  
Bldg. 5, #104  
Kent, WA 98032  
Telephone: (425) 251-0350
242. **Heuristic Institute**  
9411 - 56th Ave. SW  
Lakewood, WA 98499  
Telephone: (253) 588-1952  
e-mail: [sjcox3@comcast.net](mailto:sjcox3@comcast.net)
243. **High-Tech Institute**  
1515 E Indian School Rd.  
Phoenix, AZ 85015  
website: [www.hightechschoools.com](http://www.hightechschoools.com)
244. **Horizon Medical Institute**  
1711 E Trent, #B  
Spokane, WA 99202  
Telephone: (509) 534-1551  
e-mail: [horizonphlebs@yahoo.com](mailto:horizonphlebs@yahoo.com)
245. **Humanix Technology Centers**  
7307 N Division, #200  
Spokane, WA 99218  
Telephone: (509) 467-0062  
website: [www.humanixtech.com](http://www.humanixtech.com)
246. **Hypnotherapy Institute of Spokane**  
2732 N Nelson St.  
Spokane, WA 99207  
Telephone: (509) 327-4465  
website: [www.hynotherapyinstitute.org](http://www.hynotherapyinstitute.org)
247. **Independent Technical Training Institute**  
5709 Lacey Blvd., #201  
Lacey, WA 98503  
Telephone: (360) 570-0663  
website: [www.ittidbs.com](http://www.ittidbs.com)
248. **Inland Massage Institute**  
111 E Magnesium Rd., #F  
Spokane, WA 99208  
Telephone: (509) 465-3033  
website: [www.inlandmassage.com](http://www.inlandmassage.com)
249. **Inland Northwest HVAC Training**  
811 E Sprague, #6  
Spokane, WA 99202  
Telephone: (509) 747-8810  
website: [www.inwhvac.org](http://www.inwhvac.org)
250. **Inland Pacific Chapter Associated Builders & Contractors**  
1404 N Thor Court  
Spokane, WA 99220  
Telephone: (509) 534-0826  
e-mail: [ipcabc@thefuture.net](mailto:ipcabc@thefuture.net)
251. **Inspection Training Northwest**  
PO Box 7  
Bow, WA 98232  
Telephone: (360) 766-4374  
website: [www.inspectiontrainingnw.com](http://www.inspectiontrainingnw.com)
252. **Institute for Therapeutic Learning**  
7057 26th Ave. NW  
Seattle, WA 98117  
Telephone: (206) 783-1838  
website: [home.sprynet.com/~jelias/](http://home.sprynet.com/~jelias/)
253. **Institute of Structural Medicine™**  
103 Ross Rd.  
Twisp, WA 98856  
Telephone: (509) 997-9392  
website: [www.structuralmedicine.com](http://www.structuralmedicine.com)

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

254. **Integrated Project Solutions**  
40 Lake Bellevue Dr., #100  
Bellevue, WA 98005  
Telephone: (425) 688-1204  
website: www.iproj.com
255. **Interface Computer School/Nevada St.**  
9921 N Nevada St.  
Spokane, WA 98218  
Telephone: (509) 467-1727  
website: www.interface-net.com
256. **Interface Computer School/Washington St.**  
1118 N Washington St.  
Spokane, WA 99201  
Telephone: (509) 467-3241  
website: www.interface-net.com
257. **International Air Academy**  
2901 E Mill Plain Blvd.  
Vancouver, WA 98661  
Telephone: (360) 695-2500  
website: www.airacademy.com
258. **International Institute of Transportation Resources, Inc.**  
15828 SE 114th St.  
Clackamas, OR 97015  
Telephone: (888) 438-2235  
website: www.iitr.net
259. **International Sommelier Guild**  
c/o South Seattle Community College  
6000 - 16th Ave. SW  
Seattle, WA 98106  
Telephone: (866) 412-0464  
website:  
www.internationalsommelier.com
260. **International Stunt School**  
c/o University of Washington  
3900 - 15th Ave. NW  
Seattle, WA 98195  
Telephone: (425) 290-9957  
website: www.stuntschool.com
261. **ITT Technical Institute/Bothell**  
2525 - 223rd St. NE  
Bothell, WA 98021  
Telephone: (425) 485-0303  
website: www.itt-tech.edu
262. **ITT Technical Institute/Seattle**  
12720 Gateway Dr., #100  
Seattle, WA 98168  
Telephone: (206) 244-3300  
website: www.itt-tech.edu
263. **ITT Technical Institute/Spokane**  
N 1050 Argonne Rd.  
Spokane, WA 99212  
Telephone: (509) 926-2900  
website: www.itt-tech.edu
264. **John Casablancas Modeling**  
50 - 116th Ave. SE, #100  
Bellevue, WA 98004  
Telephone: (425) 646-3585
265. **Kamanga CNA Training, Inc.**  
27013 Pacific Hwy., #200  
Des Moines, WA 98198  
Telephone: (206) 403-1676  
e-mail: gatanun@hotmail.com
266. **Kaplan Education Center**  
888 Seventh Ave., 22nd Floor  
New York, NY 10106  
Telephone: (212) 492-5800
267. **Keltia Design, Inc.**  
PO Box 27308  
Seattle, WA 98165  
Telephone: (206) 368-9812  
website: www.keltia-design.com
268. **Kenmore Air Harbor Flight Training**  
6321 NE 175th St.  
Kenmore, WA 98028  
Telephone: (425) 486-1257  
website: www.kenmoreair.com
269. **Kim Brooke Group Model Marketing**  
2044 Eastlake Ave. E  
Seattle, WA 98102  
Telephone: (206) 329-1111  
website: www.kimbroke.com
270. **L & T Training**  
N 17912 Michael Rd.  
Colbert, WA 99205  
Telephone: (509) 464-2199  
e-mail: emchlyle@aol.com
271. **Leadership Institute of Seattle**  
14506 Juanita Dr. NE  
Kenmore, WA 98028  
Telephone: (425) 939-8100  
website: www.lios.org
272. **Leonardo Taxidermy Studio & School**  
3215 River Rd.  
Yakima, WA 98908  
Telephone: (509) 248-4876
273. **Liberty Tax Services**  
4202 Wheaton Way  
Bremerton, WA 98310  
Telephone: (360) 692-4043  
e-mail: kwilkinson@rjfs.com
274. **London Florist School**  
Overlake Business Park  
2553 152nd Ave. NE  
Bldg. 15, #K-1  
Redmond, WA 98052  
Telephone: (425) 451-1135  
website:  
www.londonfloristschool.com

# Section II – Education & Training Opportunities

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## Private Career Schools (cont.)

275. **Maser's Academy of Fine Grooming**  
6516 NE 181st St.  
Kenmore, WA 98028  
Telephone: (425) 486-1500  
website: [www.masers.com](http://www.masers.com)
276. **Master Technician Training**  
811 E Sprague, #6  
Spokane, WA 99202  
Telephone: (509) 747-8810  
website: [www.inwhvac.org](http://www.inwhvac.org)
277. **Medical Training Consultant Institute**  
9100 Bridgeport Way SW  
Lakewood, WA 98499  
Telephone: (253) 566-8282  
website: [www.mtci-wa.com](http://www.mtci-wa.com)
278. **MEDPREP Vocational Training Center**  
1830 Broadway  
Everett, WA 98201  
Telephone: (425) 257-9888  
website: [www.nactraining.com](http://www.nactraining.com)
279. **Mesmer, Inc.**  
1116 NW 54th St., #A  
Seattle, WA 98107  
Telephone: (206) 782-8004  
website: [www.mesmer.com](http://www.mesmer.com)
280. **Micro Solutions**  
3660 Pacific Ave.  
Olympia, WA 98501  
Telephone: (360) 943-3810  
website: [www.microsolutionstraining.com](http://www.microsolutionstraining.com)
281. **Minnesota Institute of Hypnosis and Hypnotherapy**  
3432 Denmark Ave., #108  
Eagan, MN 55123  
Telephone: (612) 616-0732  
website: [www.kevinhogan.com](http://www.kevinhogan.com)
282. **Mission Farrier School**  
17028 Trombley Rd.  
Snohomish, WA 98290  
Telephone: (360) 863-0304  
website: [www.missionfarrierschool.com](http://www.missionfarrierschool.com)
283. **Montessori College for Early Education**  
2411 - 112th Ave. NE  
Bellevue, WA 98004  
Telephone: (425) 454-7439  
website: [www.bellmontessori.org](http://www.bellmontessori.org)
284. **Montessori Education Center of the Rockies/ Pacific Northwest**  
13209 - 35th Ave. NE, #B  
Seattle, WA 98125  
Telephone: (206) 522-7349  
e-mail: [masuek@cs.com](mailto:masuek@cs.com)
285. **Montessori Education Institute of the Pacific Northwest**  
13965 NE 166th St.  
Woodinville, WA 98072  
Telephone: (425) 486-5092  
website: [www.meipn.org](http://www.meipn.org)
286. **Montessori Schools of Washington Teacher Preparation Program**  
1804 Puget Dr.  
Everett, WA 98203  
Telephone: (425) 355-1311
287. **Montessori Teacher Preparation of Washington**  
3330 S 271st St.  
Kent, WA 98032  
Telephone: (253) 859-2262  
website: [www.montessoriplus.org](http://www.montessoriplus.org)
288. **Montessori Teacher Preparation of Spokane**  
9009 N Wall St.  
Spokane, WA 99218  
Telephone: (509) 466-6959  
e-mail: [mdcaprye@qwest.net](mailto:mdcaprye@qwest.net)
289. **Mortgage Learning**  
15403 - 202nd Ave. SE  
Renton, WA 98059  
Telephone: (425) 271-9799  
website: [www.mortgagelearning.net](http://www.mortgagelearning.net)
290. **Moscow School of Massage**  
600 S Main St.  
Moscow, ID 83843  
Telephone: (208) 882-7867  
website: [www.moscowschoolofmassage.com](http://www.moscowschoolofmassage.com)
291. **MTC License Training**  
4455 Shilshole Ave. NW  
Seattle, WA 98107  
Telephone: (206) 788-0491  
website: <http://mtclt.com>
292. **Multinational Workforce Institute**  
1516 Birch Ave.  
Richland, WA 99352  
Telephone: (509) 946-5084
293. **Mykut Real Estate School**  
3717 - 196th Ave. SW, #205  
Lynnwood, WA 98036  
Telephone: (425) 775-6645  
website: [www.mykut.com](http://www.mykut.com)
294. **NASCAR Technical Institute**  
220 Byers Creek Rd.  
Mooresville, NC 28117  
Telephone: (704) 658-1950  
website: [www.uticorp.com](http://www.uticorp.com)
295. **National Transportation Driver Training Center/ Pasco**  
2900 N Commercial Ave.  
Pasco, WA 99301  
Telephone: (509) 547-4550  
website: [www.truckertraining.com](http://www.truckertraining.com)

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

296. **National Transportation Driver Training Center/Spokane**  
White Flag Bldg.  
104 S Freya, #121  
Spokane, WA 99202  
Telephone: (509) 534-3380  
website:  
www.truckertraining.com
297. **National Transportation Driver Training Center/Yakima**  
815 Fruitvale Blvd.  
Yakima, WA 98902  
Telephone: (509) 575-3606  
website:  
www.truckertraining.com
298. **Netdesk Corporation**  
601 Union St., #2700  
Seattle, WA 98101  
Telephone: (206) 224-7690  
website: www.netdesk.com
299. **Network and Computer Support Group**  
10020 - 125th Ave. NE  
Kirkland, WA 98033  
Telephone: (425) 828-7511  
e-mail: vladislav3@comcast.net
300. **New Horizons Computer Learning Center/Spokane**  
920 N Argonne Rd., #305  
Spokane, WA 99212  
Telephone: (509) 328-8077  
website: www.nhspokane.com
301. **New Horizons Computer Learning Center/Western Washington**  
12822 SE 32nd St.  
Bellevue, WA 98005  
Telephone: (425) 460-2200  
website: www.nhbellevue.com
302. **New York Fashion Academy**  
2626 - 15th Ave. W  
Seattle, WA 98119  
Telephone: (206) 352-2636  
website:  
www.newyorkfashionacademy.com
303. **North American Institute of NEURO-THERAPY**  
117 E Louisa, #188  
Seattle, WA 98102  
Telephone: (206) 322-0633  
website:  
www.therapyofthefuture.com
304. **Northwest Institute of Dental Technology**  
1525 N Fourth St.  
Renton, WA 98055  
Telephone: (425) 430-0301  
e-mail: nidt@comcast.net
305. **Northwest Interactive Training Center**  
1307 S Ziegler  
Airway Heights, WA 99001  
Telephone: (509) 244-4076  
e-mail: nwitc@qwest.net
306. **Northwest Merchant Marine Training Services**  
2450 - 6th Ave. S, #302  
Seattle, WA 98134  
Telephone: (206) 467-1465  
website: www.mmts.com
307. **Northwest Regional Training Center**  
11606 NE 66th St., #103  
Vancouver, WA 98662  
Telephone: (360) 759-4404  
website: www.nwrwc.org
308. **Northwest School of Massage**  
720 S 333rd St., #101  
Federal Way, WA 98003  
Telephone: (800) 929-9441  
website: www.nwsm.net
309. **Northwest School of Massage/Eastside**  
12618 NE 85th St.  
Kirkland, WA 98033  
Telephone: (206) 730-0155  
e-mail: anissipour@comcast.net
310. **Northwest School of Wooden Boatbuilding**  
251 Otto St.  
Port Townsend, WA 98368  
Telephone: (360) 385-4948  
website: www.nwboatschool.org
311. **Northwest Technical College**  
18631 Alderwood Mall Pkwy.  
#206  
Lynnwood, WA 98037  
Telephone: (425) 776-1414  
website:  
www.nwtechcollege.com
312. **Northwest Truck Training, Inc.**  
150 Coal St.  
Toledo, WA 98591  
Telephone: (888) 714-8385  
e-mail: nwtruck@earthlink.net
313. **Nursing Assistant Training Institute**  
15019 Aurora Ave. N  
Shoreline, WA 98133  
Telephone: (206) 417-2600  
website: www.natraining.net
314. **Nursing Assistant Training School**  
687 Ostrander Blvd.  
Tukwila, WA 98188  
Telephone: (206) 799-4988  
e-mail: hadrahassen@qwest.net
315. **Office Advantage: Computer and Office Skills Training Center**  
2802 W Nob Hill, #C  
Yakima, WA 98902  
Telephone: (509) 248-0656



## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

316. **Office Careers**  
919 SW Grady Way, #245  
Renton, WA 98055  
Telephone: (425) 255-3317  
website: [www.officereers.org](http://www.officereers.org)
317. **PacifiCAD Incorporated**  
621 W Mallon Ave., #700  
Spokane, WA 99201  
Telephone: (509) 326-7789  
website: [www.pacificad.com](http://www.pacificad.com)
318. **Pacific Maritime Institute**  
2333 Third Ave.  
Seattle, WA 98121  
Telephone: (206) 441-2880  
website: [www.mates.org](http://www.mates.org)
319. **Pacific Northwest Oil Heat Council**  
18850 - 103rd Ave. SW  
Vashon, WA 98070  
Telephone: (206) 463-2314  
website: [www.pnwoilheat.com](http://www.pnwoilheat.com)
320. **Pacific Northwest Tattoo Seminars**  
8611 E Sprague Ave.  
Spokane, WA 99212  
Telephone: (509) 922-8120  
website: [www.ladylucktattoo.com](http://www.ladylucktattoo.com)
321. **Paladin Data Systems Corporation**  
19472 Powder Hill Pl. NE, #100  
Poulsbo, WA 98370  
Telephone: (360) 779-2400  
website: [www.paladindata.com](http://www.paladindata.com)
322. **Pathways Training Services**  
1st & Spokane Streets  
Newport, WA 99126  
Telephone: (509) 445-1721  
e-mail: [pathways@surf1.ws](mailto:pathways@surf1.ws)
323. **Perry Technical Institute**  
2011 W Washington Ave.  
Yakima, WA 98903  
Telephone: (509) 453-0374  
website: [www.perrytech.edu](http://www.perrytech.edu)
324. **Photographic Center Northwest**  
900 - 12th Ave.  
Seattle, WA 98122  
Telephone: (206) 720-7222  
website: [www.pcnw.org](http://www.pcnw.org)
325. **Pima Medical Institute**  
1627 Eastlake Ave. E  
Seattle, WA 98102  
Telephone: (800) 477-7462  
website: [www.pimamedical.com](http://www.pimamedical.com)
326. **Pinewood Terrace Nursing Center**  
1000 E Elep Ave.  
Colville, WA 99114  
Telephone: (509) 684-2573
327. **Port Townsend School of Massage**  
1071 Landes Court  
Port Townsend, WA 98368  
Telephone: (360) 379-4066  
website: [www.massageeducation.com](http://www.massageeducation.com)
328. **Power Tech Training, LLC**  
10310 S Tacoma Way, #K  
Tacoma, WA 98499  
Telephone: (253) 582-7388  
website: [www.powertt.com](http://www.powertt.com)
329. **Priority Instructional Center/Lakewood**  
11300 Bridgeport Way, #B  
Lakewood, WA 98499  
Telephone: (253) 512-0313  
website: [www.priorityinstruct.itgo.com](http://www.priorityinstruct.itgo.com)
330. **Priority Instructional Center/Port Angeles**  
108 N Liberty St.  
Port Angeles, WA 98362  
Telephone: (360) 452-8962  
website: [www.priorityinstruct.itgo.com](http://www.priorityinstruct.itgo.com)
331. **Productivity Point International**  
10102 E Knox, #100  
Spokane, WA 99206  
Telephone: (509) 455-5054  
website: [www.propoint.com](http://www.propoint.com)
332. **Professional Training Center**  
513 N Edison St.  
Kennewick, WA 99336  
Telephone: (509) 374-3111  
website: [www.protrainingcenter.com](http://www.protrainingcenter.com)
333. **Progressive Health Care Education Center**  
609 Highline Dr.  
East Wenatchee, WA 98802  
Telephone: (509) 886-4187  
e-mail: [diana1triplec@hotmail.com](mailto:diana1triplec@hotmail.com)
334. **Puget Sound Center for Teaching, Learning and Technology**  
21540 - 30th Dr. SE, #310  
Bothell, WA 98021  
Telephone: (425) 368-1020  
website: [www.pugetsoundcenter.org](http://www.pugetsoundcenter.org)
335. **Puget Sound Opportunities**  
268 - 270 SW 43rd St., Bldg. 3  
Renton, WA 98055  
Telephone: (425) 656-5950
336. **Radcliffe School of Hypnosis**  
7503 - 196th St. SW  
Lynnwood, WA 98036  
Telephone: (425) 774-6442
337. **Regal Air**  
10217 - 31st Ave. W, Bldg. C-51  
Everett, WA 98204  
Telephone: (800) 337-0345  
website: [www.regalair.com](http://www.regalair.com)

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

338. **Rillos Engineering Inc.**  
19550 International Blvd. #350  
SeaTac, WA 98188  
Telephone: (206) 592-9924  
website: [www.v5train.com](http://www.v5train.com)
339. **Rise Language School**  
6628 - 212th St. SW, #111  
Lynnwood, WA 98036  
Telephone: (206) 778-2183  
website: [www.risels.com](http://www.risels.com)
340. **Rite Bros. Aviation, Inc.**  
1406 Fairchild Int'l Airport  
Port Angeles, WA 98363  
Telephone: (360) 452-6226  
website: [www.ritebros.com](http://www.ritebros.com)
341. **Rockwell Institute**  
13218 NE 20th St.  
Bellevue, WA 98005  
Telephone: (425) 747-7272  
website: [rockwellinstitute.com](http://rockwellinstitute.com)
342. **Royal College of Medical Training**  
20712 First Ave. S  
Des Moines, WA 98198  
Telephone: (206) 870-3266
343. **Sacred Heart Medical Center School of Radiologic Technology**  
101 W Eighth Ave.  
Spokane, WA 99220  
Telephone: (509) 474-3021  
website: [www.radiologyshmc.org](http://www.radiologyshmc.org)
344. **Sage Technical Services**  
2845 W Seltice Way  
Coeur d Alene, ID 83814  
Telephone: (208) 765-6346  
website: [www.sageschools.com](http://www.sageschools.com)
345. **School of Teaching ESL**  
2601 NW 56th St.  
Seattle, WA 98107  
Telephone: (206) 781-8607  
website: [www.seattleu.edu/coe/stes/](http://www.seattleu.edu/coe/stes/)
346. **School of Therapeutic Touch and Bodywork**  
607 S Mission, #A  
Wenatchee, WA 98801  
Telephone: (509) 260-0011  
website: [www.dayoftherapy.com](http://www.dayoftherapy.com)
347. **School of Visual Concepts**  
500 Aurora Ave. N  
Seattle, WA 98109  
Telephone: (206) 623-1560  
website: [www.svcseattle.com](http://www.svcseattle.com)
348. **Seattle Eastside Feldenkrais Teacher Training**  
308 Fourth Ave.  
Kirkland, WA 98033  
Telephone: (425) 820-0399  
website: [feldenkraisinseattle.com](http://feldenkraisinseattle.com)
349. **Seattle Film Institute**  
1709 – 23rd Ave.  
Seattle, WA 98122  
Telephone: (206) 568-4387  
website: [www.seattlefilm institute.com](http://www.seattlefilm institute.com)
350. **Seattle Gaming Academy**  
115 NW 85th St., #208  
Seattle, WA 98117  
Telephone: (206) 276-3519  
website: [www.seattlegamingacademy.com](http://www.seattlegamingacademy.com)
351. **Seattle Jobs Initiative/ Office Occupations Program**  
330 - 6th Ave. N, #301  
Seattle, WA 98109  
Telephone: (206) 628-6975  
website: [www.seattlejobsinitiative.com](http://www.seattlejobsinitiative.com)
352. **Seattle Midwifery School**  
2524 - 16th Ave. S, Rm. 300  
Seattle, WA 98144  
Telephone: (206) 322-8834  
website: [www.seattlemidwifery.org](http://www.seattlemidwifery.org)
353. **Seree Casino Gaming School**  
934 Broadway, Lower Level 1  
Tacoma, WA 98402  
Telephone: (253) 222-8017
354. **Sierra Diving Center**  
104 E Grove St.  
Reno, NV 89502  
Telephone: (775) 825-2147  
website: [www.sierradive.com](http://www.sierradive.com)
355. **SkillSource Office & Technology Center**  
233 N Chelan St.  
Wenatchee, WA 98801  
Telephone: (509) 665-0313  
website: [www.skillsource.org/sotc](http://www.skillsource.org/sotc)
356. **Snohomish Flying Service**  
9900 Airport Way  
Snohomish, WA 98296  
Telephone: (360) 568-1541  
website: [www.snohomishflying.com](http://www.snohomishflying.com)
357. **Soma Institute**  
730 Klink St.  
Buckley, WA 98321  
Telephone: (360) 829-1025  
website: [www.soma-institute.org](http://www.soma-institute.org)
358. **Sound Works Job Center**  
19131 - 8th Ave. NE  
Poulsbo, WA 98370  
Telephone: (360) 779-1160  
e-mail: [soundworks@silverlink.net](mailto:soundworks@silverlink.net)
359. **Spartan School of Aeronautics**  
8820 E Pine St.  
Tulsa, OK 74115  
Telephone: (800) 331-1204  
website: [www.spartan.edu](http://www.spartan.edu)



## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

360. **Spectrum Center School of Massage**  
12506 - 18th St. NE, #1  
Lake Stevens, WA 98258  
Telephone: (425) 334-5409  
website:  
www.spectrumschool.com
361. **Spokane Dental Assisting School, Inc.**  
1005 N Pines Rd., #300  
Spokane, WA 99206  
Telephone: (509) 926-1161  
e-mail:  
4kellerfemales@mindspring.com
362. **Spring Valley Montessori Teacher Education Program**  
36605 Pacific Hwy. S  
Federal Way, WA 98003  
Telephone: (253) 927-2557  
website: www.springvalley.org
363. **SQL Soft, Inc.**  
Hidden Valley Office Park  
1750 - 112th Ave. NE, #B-101  
Bellevue, WA 98004  
website: www.sqlsoft.com
364. **Strategy Computers Technical Training Center**  
2475 - 140th Ave. NE, #C100  
Bellevue, WA 98005  
Telephone: (425) 643-4849  
website:  
www.strategycomputers.com
365. **Superior Health Care Services**  
4218 - S Steele St., #300  
Tacoma, WA 98409  
Telephone: (253) 476-3735
366. **Susan L. Vlasuk, DC, DACBB**  
925 - 116th Ave. NE, #203  
Bellevue, WA 98004  
Telephone: (425) 451-1199  
e-mail: slvlasuk@msn.com
367. **T Enterprises, Inc.**  
210 E Lewis Pl.  
Pasco, WA 99301  
Telephone: (509) 547-2441  
website: www.te-inc.com
368. **Tacoma Goodwill Industries Rehabilitation**  
714 S 27th St.  
Tacoma, WA 98409  
Telephone: (253) 272-5166  
website:  
www.tacomagoodwill.org
369. **Technical Training Services**  
291 Klahhane Rd.  
Sequim, WA 98382  
Telephone: (360) 582-1447  
e-mail: smacklow@yahoo.com
370. **Test You, Inc.**  
116 Y St.  
Vancouver, WA 98661  
Telephone: (360) 750-9338  
website: www.testyoucdl.com
371. **The Reiki Training Program**  
7812 Lake City Way NE  
Seattle, WA 98115  
Telephone: (206) 523-8999  
website:  
www.reikitrainingprogram.com
372. **Thunder Reef Divers**  
12104 NE Hwy. 99  
Vancouver, WA 98686  
Telephone: (360) 573-8507  
website: www.thunderreef.com
373. **TL Sea Diving, LLC**  
23405 Pacific Hwy. S  
Des Moines, WA 98198  
Telephone: (206) 824-4100  
website: www.tlsea.com
374. **TNI Workshop**  
1715 Vernon Rd.  
Lake Stevens, WA 98258  
Telephone: (425) 334-0201  
e-mail: TNlApril@aol.com
375. **Transcription Network, Inc.**  
2912 Hewitt Ave.  
Everett, WA 98201  
Telephone: (425) 252-8660  
e-mail: april@tnicentral.com
376. **Trans Union Training Services, Inc.**  
4624 River Rd. E  
Tacoma, WA 98443  
Telephone: (253) 922-0870  
website:  
www.transuniontruck.com
377. **Tri City School of Massage**  
26 E Third Ave.  
Kennewick, WA 99336  
Telephone: (509) 586-6434  
website: www.tricityschoolofmassage.com
378. **Underwater Sports, Inc.**  
10545 Aurora Ave. N  
Seattle, WA 98133  
Telephone: (206) 362-3310  
website:  
www.underwatersports.com
379. **United Montessori Association**  
15050 Washington Ave.  
Bainbridge Island, WA 98110  
Telephone: (206) 842-0952  
website:  
www.unitedmontessori.com
380. **United States Truck Driving School**  
1960 NW Marine Dr.  
Troutdale, OR 97060  
Telephone: (888) 524-7364  
website: www.ustruck.com
381. **Universal Technical Institute of Texas**  
721 Lockhaven Dr.  
Houston, TX 77073  
Telephone: (800) 325-0354  
website: www.uticorp.com

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

382. **University of Phoenix/ Bangor**  
6401 Skipjack Circle  
Silverdale, WA 98466  
Telephone: (206) 268-5800  
website: [www.phoenix.edu](http://www.phoenix.edu)
383. **University of Phoenix/ Bellevue**  
3380 - 146th Pl. SE  
Bellevue, WA 98007  
Telephone: (206) 268-5830  
website: [www.phoenix.edu](http://www.phoenix.edu)
384. **University of Phoenix/ Mountlake Terrace**  
6100 - 219th St. SW  
Mountlake Terrace, WA 98043  
Telephone: (877) 877-4867  
website: [www.phoenix.edu](http://www.phoenix.edu)
385. **University of Phoenix/ Renton**  
900 SW 16th St.  
Renton, WA 980005  
Telephone: (206) 268-5800  
website: [www.phoenix.edu](http://www.phoenix.edu)
386. **University of Phoenix/ Seattle**  
7100 Fort Dent Way, #100  
Seattle, WA 98188  
Telephone: (877) 877-4867  
website: [www.phoenix.edu](http://www.phoenix.edu)
387. **University of Phoenix/ Tacoma**  
1145 Broadway Plaza, #500  
Tacoma, WA 98402  
Telephone: (877) 877-4867  
website: [www.phoenix.edu](http://www.phoenix.edu)
388. **Valley Counseling Training Center**  
9806 S Carr Rd.  
Renton, WA 98055  
Telephone: (425) 271-0986  
website:  
[www.valleycounseling.net](http://www.valleycounseling.net)
389. **Vegas Gaming School**  
7140 Beacon Ave. S  
Seattle, WA 98108  
Telephone: (206) 779-3838  
e-mail: [raytsang1@hotmail.com](mailto:raytsang1@hotmail.com)
390. **Washington College of Acupuncture and Oriental Medicine**  
27124 - 20th Pl. S  
Kent, WA 98032  
Telephone: (253) 941-5672
391. **Washington Manufacturing Services**  
8227 - 44th Ave., #D  
Mukilteo, WA 98275  
Telephone: (425) 438-1146  
website: [www.wamfg.org](http://www.wamfg.org)
392. **Washington Women's Employment and Education**  
1209 Central Ave. S, #105  
Kent, WA 98032  
Telephone: (253) 859-3718  
website: [www.wwee.org](http://www.wwee.org)
393. **Weeks Planning, LLC**  
13215 C-8 #372 SE Mill Plain Blvd.  
Vancouver, WA 98648  
Telephone: (360) 608-8015  
website: [www.soldering.biz](http://www.soldering.biz)
394. **Wellness Education Center**  
20 W Main  
Spokane, WA 99201  
Telephone: (509) 280-0839  
website:  
[www.wellnesseducationcenter.com](http://www.wellnesseducationcenter.com)
395. **Wellness Institute**  
3716 - 274th Ave. SE  
Issaquah, WA 98029  
Telephone: (425) 391-9716  
website: [www.wellness-institute.org](http://www.wellness-institute.org)
396. **West Coast Training**  
3805 Dike Rd.  
Woodland, WA 98674  
Telephone: (360) 225-6787  
website:  
[www.heavyequipmenttraining.com](http://www.heavyequipmenttraining.com)
397. **Western Business College**  
425 SW Washington St.  
Portland, OR 97204  
Telephone: (503) 222-3225  
website:  
[www.western-college.com](http://www.western-college.com)
398. **Western Business College**  
120 NE 136th Ave., #130  
Vancouver, WA 98684  
Telephone: (360) 254-3282  
website:  
[www.western-college.com](http://www.western-college.com)
399. **Western Culinary Institute**  
921 SW Morrison St., #400  
Portland, OR 97205  
Telephone: (503) 848-3202  
website:  
[www.westernculinary.com](http://www.westernculinary.com)
400. **Western Pacific Truck School/Everett**  
9901 Evergreen Way  
Everett, WA 98204  
Telephone: (800) 333-1233  
website:  
[www.wptruckschool.com](http://www.wptruckschool.com)
401. **Western Pacific Truck School/Lakewood**  
11020 S Tacoma Way  
Lakewood, WA 98499  
Telephone: (800) 333-1233  
website:  
[www.wptruckschool.com](http://www.wptruckschool.com)

## Section II – Education & Training Opportunities

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### Private Career Schools (cont.)

402. **Western Pacific Truck School of Oregon/ Longview**  
1839 First Ave., #2D  
Longview, WA 98632  
Telephone: (888) 565-0203  
website: [www.wptruckschoolforegon.com](http://www.wptruckschoolforegon.com)
403. **Western States Engineers Training Institute**  
23500 S Operating Engineers Lane  
Spangle, WA 99031  
Telephone: (509) 235-9393  
website: [www.wsopen.org](http://www.wsopen.org)
404. **Westwood College of Aviation Technology**  
10851 West 120th Ave.  
Broomfield, CO 80021  
Telephone: (303) 466-1714  
website: [www.westwood.edu](http://www.westwood.edu)
405. **Wu Hsing Tao School**  
2915 E Madison, #304  
Seattle, WA 98112  
Telephone: (206) 324-4097  
website: [www.wuhsing.org](http://www.wuhsing.org)
406. **Wyoming Tech**  
135 W Market St.  
Blairsville, PA 15717  
Telephone: (800) 822-8253  
website: [www.wyotech.com](http://www.wyotech.com)
407. **Wyoming Tech**  
4373 N 3rd St.  
Laramie, WY 82072  
Telephone: (800) 521-7158  
website: [www.wyotech.com](http://www.wyotech.com)
408. **Yoga Centers College of Yoga**  
2255 - 140th Ave. NE, #F  
Bellevue, WA 98005  
Telephone: (425) 746-7476

### Apprenticeship Training

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409. **Bremerton Area Plumbers and Steamfitters Apprenticeship Committee**  
1309 Highland Ave.  
Bremerton, WA 98337  
Telephone: (360) 377-1118  
e-mail: [ualocal631jatc@worldnet.att.net](mailto:ualocal631jatc@worldnet.att.net)
410. **Columbia Basin Carpenters Apprenticeship Committee**  
2410 E St. Helens  
Pasco, WA 99301  
Telephone: (509) 545-1781
411. **Eastern Washington-Northern Idaho Carpenters Apprenticeship Committee**  
5309 E Third  
Spokane, WA 99212  
Telephone: (509) 532-8833  
e-mail: [wicat@netzero.net](mailto:wicat@netzero.net)
412. **Independent Electrical Contractors of Washington**  
7207 Evergreen Way, #S  
Everett, WA 98204  
Telephone: (800) 595-0900  
website: [www.iec-etf.org](http://www.iec-etf.org)
413. **Inland Empire Plumbing and Pipefitting Industry Apprenticeship Training Committee**  
10 W 2nd Ave.  
Spokane, WA 99201  
Telephone: (509) 624-5258
414. **LU 112-NECA Electrical Apprenticeship Committee**  
8340 W Gage Blvd.  
Kennewick, WA 99336  
Telephone: (509) 783-0589
415. **Northeastern Washington-Northern Idaho Sheet Metal Apprenticeship Committee**  
7209 E Trent Ave., #1  
Spokane, WA 99212  
Telephone: (509) 928-5009  
e-mail: [smith66@qwest.net](mailto:smith66@qwest.net)
416. **North Puget Sound Carpenters JATC**  
401 E Hickox Rd.  
Mount Vernon, WA 98273  
Telephone: (360) 428-2933  
website: [www.ncia.com/~npsctc](http://www.ncia.com/~npsctc)
417. **Northwest Laborers-Employers Apprenticeship Committee**  
27055 Ohio Ave.  
Kingston, WA 98346  
Telephone: (360) 297-3035  
website: [www.nwlaborerstraining.com](http://www.nwlaborerstraining.com)

## Section II – Education & Training Opportunities

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### Apprenticeship Training (cont.)

418. **Northwest Washington Plumbers and Steamfitters Apprenticeship Committee**  
5205 S 2nd Ave.  
Everett, WA 98203  
Telephone: (425) 317-8345  
e-mail: bruce@ua265.org
419. **Pacific Northwest Ironworkers and Employers Local #86 Apprenticeship Committee**  
4550 S 135th Pl., #101  
Tukwila, WA 98168  
Telephone: (206) 244-2993  
e-mail: jatc86@nwiw.com
420. **Pasco Millwrights Apprenticeship Committee**  
PO Box 2423  
Pasco, WA 99302  
Telephone: (509) 545-9339
421. **Puget Sound Electrical Joint Apprenticeship and Training Committee**  
550 SW 7th St.  
Renton, WA 98055  
Telephone: (425) 228-1777  
website: www.psejatc.org
422. **Seattle Area Pipe Trades Education Center**  
595 Monster Rd., #100  
Renton, WA 98055  
Telephone: (425) 271-5900  
website:  
www.seattlepipetrades.org
423. **Seattle Heat and Frost Insulators and Asbestos Workers Apprenticeship Committee**  
3000 NE 4th St.  
Renton, WA 98056  
Telephone: (425) 235-7827
424. **South Puget Sound Carpenters Joint Apprenticeship and Training Committee**  
2201 S 78th St., #B-512  
Tacoma, WA 98409  
Telephone: (253) 472-2629
425. **Southwest Washington Pipe Trades Joint Apprenticeship and Training Committee**  
2725 Pacific Ave.  
Tacoma, WA 98402  
Telephone: Not available
426. **Teamster/AGC Training Center**  
2410 E St. Helens  
Pasco, WA 99301  
Telephone: (509) 547-7513  
e-mail: teams839@msn.com
427. **Western Washington Cement Masons Apprenticeship Committee**  
2700 First Ave.  
Seattle, WA 98121  
Telephone: (206) 762-9286  
e-mail:  
concretetraining@msn.com
428. **Western Washington LADS and Thermal Insulation Installers Apprentices**  
3000 NE 4th St., Bldg. A, Rm. 17  
Renton, WA 98056  
Telephone: (425) 235-5835
429. **Western Washington Masonry Trades Apprenticeship Committee**  
6314 - 7th Ave. S  
Seattle, WA 98108  
Telephone: (206) 624-5481
430. **Western Washington Millwrights JATC**  
20424 - 72nd Ave. S  
Kent, WA 98032  
Telephone: (253) 437-5235
431. **Western Washington Operating Engineers Apprenticeship Committee**  
18701 - 120th Ave. NE, #101  
Bothell, WA 98011  
Telephone: (425) 486-2273
432. **Western Washington Piledrivers, Bridge, Deck & Wharf Builders Apprenticeship**  
20424 - 72nd Ave. S  
Kent, WA 98032  
Telephone: (253) 437-5235
433. **Western Washington Sheet Metal JATC**  
13513 NE 126th Pl.  
Kirkland, WA 98034  
Telephone: (425) 823-5737



## Section II – Education & Training Opportunities

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### Barbering, Cosmetology & Manicure Schools

434. **1st International Cosmetology School**  
4510 - 168th St. SW  
Lynnwood, WA 98037  
Telephone: (425) 742-7893
435. **ABC Nail and Skin College**  
1750 - 124th Ave. NE, #C  
Bellevue, WA 98005  
Telephone: (425) 635-7400
436. **Academy of Hair Design**  
208 S Wenatchee Ave.  
Wenatchee, WA 98801  
Telephone: (509) 662-6452
437. **American Beauty and Barber College**  
4508 S Pine St.  
Tacoma, WA 98498  
Telephone: (253) 475-7352
438. **Anthony's Beauty School**  
7101 Martin Luther King Way S, #207  
Seattle, WA 98118  
Telephone: (206) 723-5223  
e-mail: lecorp3000@yahoo.com
439. **Anthony's Beauty School**  
1237 S Jackson St., #B-C  
Seattle, WA 98144  
Telephone: (206) 568-3037  
e-mail: lecorp3000@yahoo.com
440. **Bates Technical College Barbering**  
1101 S Yakima Ave.  
Tacoma, WA 98405  
Telephone: (253) 680-7248  
website: [www.bates.ctc.edu](http://www.bates.ctc.edu)
441. **Bates Technical College Cosmetology**  
1101 S Yakima Ave.  
Tacoma, WA 98405  
Telephone: (253) 680-7250  
website: [www.bates.ctc.edu](http://www.bates.ctc.edu)
442. **Bellevue Beauty School**  
14045 NE 20th St.  
Bellevue, WA 98007  
Telephone: (425) 643-0270  
website: [www.bellevuebeautyschool.com](http://www.bellevuebeautyschool.com)
443. **Bellingham Beauty School**  
4192 Meridian St.  
Bellingham, WA 98226  
Telephone: (360) 734-1090  
website: [www.bellinghambeautyschool.com](http://www.bellinghambeautyschool.com)
444. **BJ's Beauty and Barber College**  
12020 Meridian E, #K  
Puyallup, WA 98373  
Telephone: (253) 848-1595
445. **BJ's Beauty and Barber College**  
5237 S Tacoma Way  
Tacoma, WA 98409  
Telephone: (253) 473-4320
446. **Blades on Broadway**  
113 E Broadway  
Moses Lake, WA 98837  
Telephone: (509) 764-0114  
e-mail: [bladesonbroadway@mail2beauty.com](mailto:bladesonbroadway@mail2beauty.com)
447. **Bluestone Academy**  
201 N Pine St.  
Ellensburg, WA 98926  
Telephone: (509) 962-3184
448. **Cascade Beauty College LLC**  
17160 - 116th Ave. SE  
Renton, WA 98058  
Telephone: (425) 226-2457
449. **Centralia Beauty College**  
217 S Tower  
Centralia, WA 98531  
Telephone: (360) 736-2866
450. **Cesar Tugade Beauty Academy**  
1265 S Main St., #107  
Seattle, WA 98144  
Telephone: (206) 860-9881
451. **Char Glo School of Beauty**  
1418 Pioneer Way  
Moses Lake, WA 98837  
Telephone: (509) 765-5309
452. **Chetta's Academy of Hair and Nails**  
221 S Peabody St.  
Port Angeles, WA 98362  
Telephone: (360) 417-0388
453. **Clare's Beauty College**  
104 N 4th Ave.  
Pasco, WA 99301  
Telephone: (509) 547-8871
454. **Clover Park Technical College**  
4500 Steilacoom Blvd. SW  
Lakewood, WA 98499  
Telephone: (253) 589-5623  
website: [www.cptc.edu/cptc/pages/cosmo](http://www.cptc.edu/cptc/pages/cosmo)
455. **Clover Park Technical College**  
9601 Bujacich Rd. NW  
Gig Harbor, WA 98335  
Telephone: (253) 858-4212
456. **Daniel Delon Beauty Academy**  
1400 S Jackson St., #1  
Seattle, WA 98144  
Telephone: (206) 322-3529
457. **DeCharlene Beauty and Barber College**  
9431 - 50th Ave. S  
Seattle, WA 98118  
Telephone: (206) 322-8296

## Section II – Education & Training Opportunities

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### Barbering, Cosmetology & Manicure Schools (cont.)

458. **Eastside Beauty and Barber College, Inc.**  
South Sound Center  
719 Sleater-Kinney Rd. SE,  
#128  
Lacey, WA 98503  
Telephone: (360) 491-1020
459. **European Hair Designers Academy**  
2132 Northwest Blvd.  
Spokane, WA 99205  
Telephone: (509) 328-6175
460. **Everett Beauty Academy**  
607 SE Everett Mall Way, #5  
Everett, WA 98208  
Telephone: (425) 353-8193
461. **Everett Community College**  
9315 A State Ave., #G  
Marysville, WA 98270  
Telephone: (425) 388-9342  
website: [www.evcc.ctc.edu](http://www.evcc.ctc.edu)
462. **Evergreen Beauty and Barber College**  
802 SE Everett Mall Way, #A  
Everett, WA 98208  
Telephone: (425) 423-9186  
e-mail: [ebbc@comcast.net](mailto:ebbc@comcast.net)
463. **Expo Beauty Institute**  
2523 - 15th Ave. S  
Seattle, WA 98144  
Telephone: (206) 726-9731
464. **Gene Juarez Academy of Beauty**  
2222 S 314th St.  
Federal Way, WA 98003  
Telephone: (253) 839-4338  
website:  
[www.genejuarezacademy.com](http://www.genejuarezacademy.com)
465. **Gene Juarez Academy of Beauty**  
10715 - 8th Ave. NE  
Seattle, WA 98125  
Telephone: (206) 368-0210  
website:  
[www.genejuarezacademy.com](http://www.genejuarezacademy.com)
466. **Gene Juarez Advanced Training Salon**  
1901 Fourth Ave.  
Seattle, WA 98101  
Telephone: (206) 622-6611  
website: [www.genejuarez.com](http://www.genejuarez.com)
467. **Glen Dow Academy of Hair Design, Inc.**  
309 W Riverside Ave.  
Spokane, WA 99201  
Telephone: (509) 624-3244  
website:  
[glen-dow.uswestdex.com](http://glen-dow.uswestdex.com)
468. **Grays Harbor Beauty College**  
204 E Wishkah St.  
Aberdeen, WA 98520  
Telephone: (360) 532-6666
469. **Greenwood Academy of Hair Design**  
8501 Greenwood Ave. N  
Seattle, WA 98103  
Telephone: (206) 782-0220  
e-mail: [greenwood@vircom.net](mailto:greenwood@vircom.net)
470. **HOA's Beauty School**  
1222A S Jackson St.  
Seattle, WA 98144  
Telephone: (206) 328-9120
471. **Hong Kong Academy of Hair**  
900 S Jackson St., #206  
Seattle, WA 98104  
Telephone: (206) 328-1399
472. **International Beauty College III**  
4001 - 198th St. SW  
Lynnwood, WA 98036  
Telephone: (425) 673-1755
473. **International Beauty College**  
9433 Rainier Ave. S  
Seattle, WA 98118  
Telephone: (206) 723-6337
474. **Kirkland Beauty School**  
17311 - 140th Ave. NE  
Woodinville, WA 98072  
Telephone: (425) 487-0437
475. **La Nouvelle Beauty School**  
900 S Jackson St., #217  
Seattle, WA 98104  
Telephone: (206) 342-9017
476. **Le Tam Beauty School**  
10424 - 16th Ave. SW  
Seattle, WA 98146  
Telephone: (206) 244-9870
477. **Lincoln Beauty School**  
702 S 38th St.  
Tacoma, WA 98418  
Telephone: (253) 473-0501
478. **Lorinda's Hair Care**  
769 S 38th St.  
Tacoma, WA 98418  
Telephone: (253) 472-1320
479. **Maria Bonita College of Beauty**  
15217 - 6th Ave. SW  
Burien, WA 98166  
Telephone: Not available
480. **Magee Bros. Beauty School**  
8078 E Mill Plain Blvd.  
Vancouver, WA 98664  
Telephone: (360) 694-8483



## Section II – Education & Training Opportunities

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### Barbering, Cosmetology & Manicure Schools (cont.)

481. **Nails Beauty College**  
818 Alvord Ave. N  
Kent, WA 98031  
Telephone: (206) 725-6245
482. **New Beginnings Beauty College**  
435 E Main  
Auburn, WA 98002  
Telephone: (253) 939-2480
483. **Nini's Beauty School**  
4032 Martin Luther King Way S  
Seattle, WA 98104  
Telephone: (206) 328-3119
484. **Northwest Hair Academy**  
520 - 128th St. SW, #A8  
Everett, WA 98204  
Telephone: (425) 710-0888  
website:  
[www.northwesthairacademy.com](http://www.northwesthairacademy.com)
485. **Northwest Hair Academy**  
615 S 1st St.  
Mount Vernon, WA 98273  
Telephone: (360) 336-6553  
website:  
[www.northwesthairacademy.com](http://www.northwesthairacademy.com)
486. **Phagan's Orchards Beauty School**  
10411 NE Fourth Plain Blvd., #109  
Vancouver, WA 98662  
Telephone: (360) 254-9517  
website: [www.phagansnw.com](http://www.phagansnw.com)
487. **Professional Beauty School Inc.**  
PO Box 9243  
Yakima, WA 98909  
Telephone: (509) 457-4011  
e-mail: [probeautys@nwinfo.net](mailto:probeautys@nwinfo.net)
488. **Quality Beauty College**  
2703 Capital Mall Dr.  
Olympia, WA 98502  
Telephone: (360) 570-8475
489. **Sakie International College of Cosmetology**  
2106 W Nob Hill Blvd., #104  
Yakima, WA 98901  
Telephone: (509) 457-2773
490. **Seattle Vocational Institute**  
2120 S Jackson St.  
Seattle, WA 98144  
Telephone: (206) 587-5477  
website: [sviweb.sccd.ctc.edu](http://sviweb.sccd.ctc.edu)
491. **Shelton Beauty and Barber College**  
Olympic Gateway Center  
2505 Olympic Hwy. N, #160  
Shelton, WA 98584  
Telephone: (360) 426-2100
492. **Shoreline Community College**  
16101 Greenwood Ave. N  
Seattle, WA 98133  
Telephone: (206) 546-4631  
website: [www.shoreline.ctc.edu](http://www.shoreline.ctc.edu)
493. **South Seattle Community College**  
6000 - 16th Ave. SW  
Seattle, WA 98106  
Telephone: (206) 764-5846  
website: [www.southseattle.edu](http://www.southseattle.edu)
494. **Spokane Community College**  
N 1810 Greene St.  
Spokane, WA 99207  
Telephone: (509) 533-7288  
website: [www.scc.spokane.edu](http://www.scc.spokane.edu)
495. **Stylemasters College of Hair Design**  
1224 Commerce Ave.  
Longview, WA 98632  
Telephone: (360) 636-2720
496. **Sunnyside Beauty Academy**  
440 Barnard Blvd., #2  
Sunnyside, WA 98944  
Telephone: (509) 839-3700
497. **The Hair Academy**  
2105 W Main  
Moses Lake, WA 98837  
Telephone: (509) 766-8125
498. **The Hair School**  
2941 E Hwy. 101  
Port Angeles, WA 98362  
Telephone: (360) 452-3048
499. **Thuy's Academy of Beauty**  
1212 S Jackson St., #2  
Seattle, WA 98144  
Telephone: (206) 323-9198
500. **Total Cosmetology Training**  
5303 N Market St.  
Spokane, WA 99207  
Telephone: (509) 487-5500
501. **Vancouver School of Beauty**  
114 W 6th St.  
Vancouver, WA 98660  
Telephone: (360) 694-5601  
website:  
[vancschoolofbeauty.uswestdex.com](http://vancschoolofbeauty.uswestdex.com)
502. **Victoria's Academy of Cosmetology**  
314 W Kennewick Ave.  
Kennewick, WA 99336  
Telephone: (509) 586-9979
503. **Vuu's Beauty School**  
807 S King St.  
Seattle, WA 98104  
Telephone: (206) 340-2655

## Section II – Education & Training Opportunities

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### Barbering, Cosmetology & Manicure Schools

504. **Walla Walla Community College**

500 Tausick Way  
Walla Walla, WA 99362  
Telephone: (509) 527-4228  
website: [www.wwcc.edu](http://www.wwcc.edu)

505. **Washington Beauty School**

4811 California Ave. SW  
Seattle, WA 98116  
Telephone: (206) 938-3738

506. **West Sound Technical Skills Center**

101 National Ave. N  
Bremerton, WA 98312  
Telephone: (360) 478-5168

507. **Yakima Beauty School**

602 N 1st St.  
Yakima, WA 98901  
Telephone: (509) 248-2288

# Section III – Preparing for Employment

## Know the Employer

Use this page to record information about each organization or business in which you are interested. This information will be helpful in your job interviews. It will also help you match your skills and interests with specific jobs or tasks of that employer.

It may also be possible to talk to someone who works for the company in order to find out more about a specific occupation. This is called an “informational interview.” Guidance counselors, local civic organizations, and professional organizations can probably suggest people who might offer you such an interview opportunity.

Here are some questions you may want to ask:

- What type of training and education did you need to get your job?
- What do you like and dislike about your job?
- What is your job routine? What do you do each day?
- What opportunities are there in your job to meet other people?
- What opportunities are there in your job to learn new skills?
- What is the typical salary range for your job, and what benefits do you receive?
- What advice would you give to others wanting to go into your career field?

If you have friends or relatives who own a business, you might ask them if you could spend some time helping out. In this way, you could learn more about that particular business.

### RESEARCHING THE EMPLOYER

What is the company's name?

What does the company do?

How long has the company been in business?

Where are the company's plants, stores, and/or offices?

What are the company's products or services?

What has been the company's growth?

What are its prospects for the future?

Does the company's product or service have a long-term market?

Who is in charge of the company?

Who is in charge of the department I would be working in?

Who are the company's competitors?

How many other companies are there in the same field?

How large is the company?

What are its financial prospects?

What kinds of jobs does the company have that I could fill?

# Section III – Preparing for Employment

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## Develop a Resumé

The purpose of a resumé is to provide written evidence of your qualifications and is used to get you a job interview. Your resumé provides a perspective employer with an indication of what you can do, and what benefits you will be able to provide, based on your experience, education, skills, and abilities. It is an important document, so you will want to take time make it professional and to include all of the relevant information.

Resumés can be arranged in many different formats. Select a style that will emphasize your strengths and qualifications. Assemble information about yourself and the job you are seeking. Standard resumés include:

### Heading

This will provide an employer with your contact information.

### Objective

This is a statement to indicate the type of job you are looking for, the strengths you can bring to the job, and what you think you can accomplish for the employer's benefit.

### Experience

This is your job history, beginning with your most current experience. Include the dates of employment, the job title, employer's name and location, and the specific achievements of the job. *Remember: be specific, identify your accomplishments, and describe your experience in terms of the duties of the job you are seeking, if possible.*

### Education

List your education in order of your highest level of attainment. Provide information about your high school only if that is the highest level attained so far. If you are currently enrolled in a degree program, include this information along with an estimated date of completion. You will also want to include job-related courses or training, or professional certifications you have completed.

### Special Skills

Use this section to highlight the skills you have that would make you an asset to the employer, for example: mastery of software programs, experience with certain equipment or machinery, second language skills, public relations, or shorthand.

### Optional Sections

If relevant, you can include other sections such as Community Service, Military Service, Professional Affiliations, or Special Interests.

### References

It is not necessary to include your references' contact information on your resumé, but be prepared to supply the information upon request.

### GENERAL GUIDELINES

- Be specific.
- Be honest – do not overstate your achievements or accomplishments.
- Do not include personal information such as social security number, height, weight, marital status, or past salary information.
- Use a standard type font.
- Keep the length to two pages at most.
- Proofread the final copy carefully.
- Use a high-quality paper to create a professional document.

# Section III – Preparing for Employment

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## Letters That Spark an Employer's Interest

- **A cover letter** explains why a company should devote time and money interviewing you. The cover letter differs from a resumé in that it targets a specific company and position. It allows you to stress the abilities, skills, and experience that make you suitable for the position. This letter can explain questionable areas of your application or resumé such as unsteady work history, law violations, health problems, etc. A cover letter is a sales pitch to an employer and is successful in many cases where an application and resumé alone are not.
- **Letters of application** are often used to answer want ads or other job announcements. It is a good idea to attach the ad to the letter, so the employer will know quickly why you are writing. Refer to the ad in the letter.  
  
Example: "I am writing in response to your advertisement in The Seattle Times last week for a machinist."  
  
Then, briefly outline your training and work experience, especially as it **relates to the job**.
- **"Shotgun" letters** are addressed to employers for whom you would like to work without knowing if there are any job openings. The sales pitch should be stronger in this letter with a request for information about any current or upcoming job openings. Mail your letter so it doesn't arrive on a Monday morning when the employer is swamped with other work.
- Mention how you heard about the job.
- Know your skills, abilities, and experience, and state how you fit into the company. Don't expect the reader to read between the lines—explain what makes you different from other applicants.
- Give an example of personal aptitudes, such as dependability, hard worker, etc. What in your work history proves your dependability? How was your attendance?
- Remember that the employer wants to know what you can do for them, not what they can do for you.
- Keep the letter upbeat and positive. Don't ask for sympathy or complain about previous employers.
- In closing, express a desire to provide additional information by letter or in person. Do not put employers on the spot by setting up an appointment.

### SOME TIPS TO KEEP IN MIND

- Find out all you can about the company and reflect this in your letter. Answer the question, "Why do you want to work for this company?"
- If possible, find out who is in charge of hiring and address your letter to that person.
- Type the letter, if possible, and use a good grade of paper.
- Use simple, direct language. Check spelling, punctuation, grammar, and sentence structure.
- Identify the position you are writing about in the first paragraph.

# Section III – Preparing for Employment

## The Application Form

Most employers see your application before they see you. If you want an interview, your application must make an impression. Messy, illegible, or incomplete forms are often tossed out. Follow directions carefully—how you fill out the application has a lot to do with whether you get an interview and the job. Employers often make assumptions about the quality of work you do by how you fill out an application. Attitude, stability, and motivation can be communicated on the form, and a sharp and orderly presentation of your skills is the best way to get an interview.

Most application forms are divided into four parts:

**Part 1:** Usually includes information, such as your name, address, telephone number, etc.

**Part 2:** Generally refers to education and training. List all schooling and whether or not you graduated. Most applications ask about military service. If you served, supply all information requested.

**Part 3:** Identifies work experience and starts with your most recent job. If you have held more than six jobs, you

may wish to list only those most closely related to the job you are seeking. Describing previous (or current) duties is a chance to make the form really impressive. Employers are interested in what you do—use action words to describe your skills. Concentrate on skills that will interest the employer. Most of all, be clear and concise.

**Part 4:** List people willing to speak with prospective employers about your character and skills. Clergy, former employers, teachers, counselors, or friends in business make excellent references. Be sure to ask their permission first, and, most importantly, be sure they have something positive to say about you. Avoid listing family members as references if possible.

### STICKY QUESTIONS

Employers are looking for the best person to hire, so don't get too excited about their questions until you understand why the question was asked. Never falsify information on an application — it could backfire later.

1. **Do you own a car?** Perhaps they only want to know if you have transportation to work!
2. **What is the reason for leaving your former job or jobs?** Avoid such terms as fired, terminated, dissatisfied, failed, or couldn't get along. Present a positive picture, for example: company reorganization; better opportunity; career change; returned to school; or relocated. If you state that you resigned, you may want to explain your resignation in the interview, remembering to keep comments positive.
3. **Why are there gaps in your work history?** Gaps may prevent you from getting an interview unless they are made positive. Justify not working by showing you have been involved in a meaningful activity such as travel or education. Put considerable thought into your answers, and present a positive image of your earnest desire to do a good job.

A common mistake on an application is forgetting to sign your name. Other mistakes include a wrong telephone number, incorrect dates, etc. Double check your application to ensure the employer gets a positive picture of you.

Before submitting your application, look it over and be sure it is neat, clean, and free of smudges; that words and abbreviations are spelled correctly; all information is accurate; and all directions were followed.

### *Don't Forget*

- A social security number will be needed. If you do not have one, call or write the nearest Social Security office and request an application for a social security number. Using the correct number on applications can make a difference in eligibility for benefits later.
- Letters of reference or introduction may be helpful to your job hunt. They can be written by teachers, professors, employers, or work associates.  
  
These letters are addressed "To Whom It May Concern," and copies can be attached to your resumé or taken to a job interview. This is especially important when seeking work in a new community.
- Documents verifying education or training may also be necessary. High school or college diplomas, transcripts, verification of apprenticeship or military training, or other certificates of training can also be helpful.
- Copies of special awards or honors or memberships in professional organizations can also be included. Documents that prove your accomplishments can often make the difference when competing for a job.



# Section III – Preparing for Employment

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## The Job Interview

The interview is the most important part of your job search. Those 20 or 30 minutes may determine your future, yet employers are constantly amazed at the number of applicants who drift into interviews unprepared, with only a vague idea of their future plans.

Job interviews are opportunities to showcase your talents. During the interview, an employer judges your qualifications, appearance, and general fitness for the job. It is your opportunity to convince the employer that you can make a real contribution.

Equally important, the interview gives you an opportunity to appraise the job, the employer, and the company, enabling you to decide if the job meets your career needs and interests and whether you want to work for the employer.

To present your qualifications most advantageously, prepare in advance. Have necessary papers ready and information about yourself firmly in mind, and know how to act at the interview to effectively sell your skills.

### BE PREPARED

Write down information such as your education, job experience, and career goals. Bring these along with your resumé and Social Security card to the interview—you may have to fill out a company application. Learn about the company before the interview: What products or services do they provide? How do they stand in the industry? How many and what kinds of jobs are available in the company? What are their hiring policies? How will your education and experience benefit the company?

Find out the exact time and place of the interview. This may seem too obvious to mention, but it's an unfortunate applicant who assumes the interview will be held in one place, and two minutes before the interview discovers it's someplace else. Write down the time of the interview and the full name and address of the company. Know the interviewer's name and correct pronunciation.

Dress appropriately for the interview. Most employers are becoming more liberal in their standards of dress and appearance, but it's best to use common sense. Appearance may be a deciding factor in hiring.

Above all, be on time—there is no excuse for being late. During the interview conduct yourself in a confident and positive manner, use good posture, and smile. Greet the

interviewer by name as you enter and take your cues from that person. Shake hands firmly, but only if the interviewer makes the first gesture. Wait until a chair is offered before you sit. Don't smoke, even if invited to, and never chew gum.

It is natural to be a little nervous—most interviewers understand. Look at the interviewer when speaking and keep your hands still. Body language says a lot. Practice with a friend to see what your posture and movements are saying. Squared shoulders show high energy, an unbuttoned coat indicates openness, and hands apart show relaxation. Know what message your body is sending.

Employers may ask about information on your application or resumé, but more importantly, they are interested in what is not on the application. Be prepared to talk about your strengths and weaknesses, background, aspirations, and values. Before the interview, formulate what you would like to do and what you feel you are best prepared to do.

Always stress the positive. While failures and shortcomings need not be volunteered, they shouldn't be covered up or sidestepped.

Interviewers often pause after a question is answered. This is mainly a technique to see if you change your answer, so relax and wait for the next question.

# Section III – Preparing for Employment

## The Job Interview (cont.)

### *Do's & Don'ts for the Job Interview*

#### **DO**

- Be prepared to state your purpose upon your arrival.
- Shake hands firmly.
- Learn the interviewer's name, and use it.
- Be pleasant and friendly, but businesslike.
- Ask questions—make sure the job is right for you.
- Be positive and stress your strong points.
- Be prepared to state the salary you want, but not until the subject has been brought up.
- State your interest in the job and the qualifications you have to offer the company.
- Remember to thank the employer for the interview.
- Ask when you can call to learn of the decision if you are not told when you will hear about the job.

#### **DON'T**

- Chew gum.
- Smoke, even if the interviewer does.
- Take anyone with you to an interview.
- Sit down until offered a chair.
- Plead for a job or a chance.
- Say "I'll take anything."
- Criticize former employers or coworkers.
- Discuss personal, home, or money problems unless specifically asked.
- Tell about other jobs you applied for but were turned down.
- Apologize for lack of experience or training.
- Hang around after the interview.

### *Questions on the Job Interview*

#### **Questions You May Be Asked at the Interview**

- Where did you hear about us?
- What is your background?
- What does your current job include?
- What is or was your best subject in school? Worst? Favorite?
- If you had a choice of any job, what would it be? Why?
- Why do you want to work for our company?
- What are your short-term and long-term goals?
- What kind of contribution can you make to our company?
- Where do you see yourself in this company in the next five years? Ten years?

#### **Questions You May Want to Ask at the Interview**

- Will you describe a typical day for me? What are the daily duties of the job?
- Does the company have a policy of promoting from within, or do you look outside the company for the top jobs?
- What kind of person do you hope to hire for this job?
- What is the turnover rate (how often people leave) for this job?
- How does this work area of the company fit into the company as a whole?
- What problems have to be solved by the person you hire?
- What are the opportunities for moving up in the company?

# Section III – Preparing for Employment

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## Sources for Finding Job Openings

You will need to know where to look for jobs before starting the actual job search. Here is a list of job sources:

### **Friends and Acquaintances**

About 80 percent of jobs are filled through word-of-mouth from friends, relatives, and informal contacts. Ask former employers, local business people, and working friends if they know of any current job openings.

### **WorkSource Centers of Washington**

Many employers list openings with WorkSource. WorkSource provides listings in more job categories than any other source. WorkSource counselors may know about additional openings from employers who have not listed them with the service. For a list of WorkSource centers, see page 143.

### **Newspaper Ads**

Classified sections of daily newspapers are a good source of job announcements in the community. If you are thinking of moving, check want ads in out-of-town newspapers at the library.

### **Walk-Ins**

You may want to go directly to an employer. Some announce job openings by placing signs in their windows.

### **School Placement Offices**

High schools, business schools, and colleges often have career services. Also, talk with teachers, staff, and fellow students for information in finding the right job.

### **Telephone Directory Yellow Pages**

Telephone books list companies by what they manufacture or the service they provide. You can match your skills with those of the company by looking under your particular skill area (such as plumbing, electricity, etc.).

### **Private Employment Agencies**

Some private employment agencies charge you a fee, while others charge the employer the fee. You should first learn what types of jobs the agency handles and know if you will be required to pay.

### **Civil Service Bulletins**

Federal Civil Service Bulletins are available at WorkSource centers, public libraries, and post offices. Write to your local WorkSource for state government job announcements and examination dates.

### **Professional Associations**

Listings of associations for various job categories (such as plumber's unions) can be found at the local library. These are useful for specialized occupations. Many associations print publications or magazines that list job openings in certain fields.

### **Temporary Employment**

Consider temporary employment and watch for notices of full-time employment.

### **Chambers of Commerce or Union Hiring Halls**

### **Mailing Your Resumé Directly to Companies**

# Section III – Preparing for Employment

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## Licensing -Another Consideration

Certain jobs in Washington require licensing by a local, state, and/or federal agency. By requiring licenses, the agency can make sure you have the proper education and experience to provide certain services and/or products to the public. Licenses also provide ways for the agency to make sure workers in certain fields perform work in an ethical and professional manner. Licensing is a means of protecting the public.

Licensing requirements differ from one occupation to another but may include certain levels of education, on-the-job experience, passing an examination, or a combination of all three. Workers in some occupations are only required to register with the specified agency. A surety bond may be required for some occupations.

A bond is an insurance contract by which a bonding agency guarantees payment of a specified sum to an employer in the event of financial loss caused by an employee. Generally speaking, anyone handling other people's property or money must be bondable. The bonding agency reviews applicants' backgrounds to determine if they qualify.

If you are interested in an occupation that requires licensing or bonding, you should check requirements before entering any educational or training program. Licensing is regulated by a number of local, state, and federal boards and agencies. Licensed occupations are noted in the Education and Training column of the Occupational Information Table.

For more information on licensing of specific occupations, contact:

**Department of Licensing**  
**PO Box 9020**  
**Olympia, WA 98507-9020**  
**(360) 902-3600**  
**[www.dol.wa.gov/professions.htm](http://www.dol.wa.gov/professions.htm)**

**State, city, and federal business license requirements are available by contacting the Master License Service or by visiting the Washington Licensing Information on the Internet at the following address:**

**[www.dol.wa.gov/mls/wali.htm](http://www.dol.wa.gov/mls/wali.htm)**

**Finding information on bonding may be more difficult. There is no single state agency that can provide such information. There are, however, three places to start:**

- 1. The instructor of the program in which you plan to enroll.**
- 2. The agency listed above.**
- 3. Any employer hiring individuals with skills you plan to acquire.**

# Section III – Preparing for Employment

## WorkSource Centers and Affiliate Sites

WorkSource Centers provide all the information, technology, and services that businesses need to thrive, and job seekers need to achieve successful careers. They represent a unique concept in the labor market - everything in one place.

WorkSource Affiliates serve special populations and are electronically linked to the system. All affiliates offer self-service resource rooms and job search activities.

WorkSource is a joint venture of organizations dedicated

to addressing Washington State's employment needs, including business, labor, Employment Security Department, Workforce Development Councils, Community and Technical Colleges, Department of Social and Health Services, Workforce Training and Education Coordinating Board, Superintendent of Public Instruction, and the Governor's Office.

Call toll free for the nearest WorkSource location 1-877-872-JOBS (5627), or visit the WorkSource website at [www.wa.gov/esd/1stop/](http://www.wa.gov/esd/1stop/).

<b>Olympic Consortium Workforce Development Area</b>  <b>WorkSource Clallam County</b> 228 W 1st St., # A Port Angeles, WA 98362 Telephone: (360) 457-2117  <b>WorkSource Kitsap County</b> 1300 Sylvan Way Bremerton, WA 98310 Telephone: (360) 337-4810  <b>WorkSource Jefferson County Affiliate</b> 207 W Patison Port Hadlock, WA 98339 Telephone: (360) 379-5036  <b>Pacific Mountain Workforce Development Area</b>  <b>WorkSource Mason County</b> 2505 Olympic Hwy. N, #420 Shelton, WA 98594 Telephone: (360) 427-2242  <b>WorkSource Lewis County</b> 151 NE Hampe Way Chehalis, WA 98532 Telephone: (360) 748-2360  <b>WorkSource Grays Harbor</b> 511 W Heron Aberdeen, WA 98520 Telephone: (360) 538-2340  <b>WorkSource Pacific County</b> 307 E Robert Bush Dr. South Bend, WA 98586 Telephone: (360) 875-4261	<b>Long Beach WorkSource Affiliate</b> 2601 N Pacific Hwy. Long Beach, WA 98631 Telephone: (360) 642-6213  <b>Pacific Mountain Workforce Consortium</b> 719 Sleater-Kinney Rd. SE, #200 Lacey, WA 98503 Telephone: (360) 786-5586  <b>Olympia WorkSource Affiliate</b> 3738 Pacific Ave. SE Olympia, WA 98507 Telephone: (360) 407-5100  <b>Northwest Washington Workforce Development Area</b>  <b>WorkSource Whatcom</b> 101 Prospect St. Bellingham, WA 98225 Telephone: (360) 676-3241  <b>WorkSource Whidbey</b> 31975 SR 20, #3 Oak Harbor, WA 98277 Telephone: (360) 675-5966  <b>WorkSource Skagit</b> 2021 E College Way, #210 Mount Vernon, WA 98273 Telephone: (360) 336-5781  <b>Mount Vernon Job Service Center</b> 301 Valley Mall Way, #110 Mount Vernon, WA 98273 Telephone: (360) 416-3500	<b>Snohomish County Workforce Development Area</b>  <b>WorkSource Everett</b> 3201 Smith Ave., #114 Everett, WA 98201 Telephone: (425) 258-6300  <b>WorkSource Lynnwood</b> 20311 - 52nd Ave. W, #300 Lynnwood, WA 98036 Telephone: (425) 673-3300  <b>WorkSource Affiliate Sky Valley</b> 19705 SR 2 Monroe, WA 98272 Telephone: (360) 794-1398  <b>Seattle-King County Workforce Development Area</b>  <b>WorkSource Redmond</b> 7735 - 178th Pl. NE Redmond, WA 98052 Telephone: (425) 861-3700  <b>WorkSource North Seattle</b> 12550 Aurora Ave. N Seattle, WA 98133 Telephone: (206) 440-2500  <b>WorkSource Renton</b> 919 SW Grady Way, #125 Renton, WA 98055 Telephone: (206) 205-3500  <b>WorkSource Affiliate South Seattle Community College</b> 6000 - 16th Ave. SW Seattle, WA 98106 Telephone: (206) 764-5803
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# Section III – Preparing for Employment

## **WorkSource Affiliate Auburn**

2707 I St. NE  
Auburn, WA 98002  
Telephone: (253) 833-0102

## **WorkSource Affiliate Rainier**

2531 Rainier Ave. S  
Seattle, WA 98144  
Telephone: (206) 721-5987

## **WorkSource Affiliate Bellevue Community College**

3000 Landerholm Circle SE, #B231  
Bellevue, WA 98007  
Telephone: (425) 564-2279

## **WorkSource Affiliate Park Lake**

9800 - 8th Ave. SW  
Seattle, WA 98106  
Telephone: (206) 490-4396

## **WorkSource Affiliate Downtown Seattle**

2024 - 3rd Ave.  
Seattle, WA 98121  
Telephone: (206) 436-8600

## **Pierce County Workforce Development Area**

### **WorkSource Pierce**

1305 Tacoma Ave. S, #201  
Tacoma, WA 98402  
Telephone: (253) 593-7300

## **Tacoma Community College WorkSource Affiliate**

6501 S 19th St.  
Tacoma, WA 98466  
Telephone: (253) 566-5188

## **Clover Park Technical College WorkSource Affiliate**

4500 Steilacoom Blvd. S.W.  
Lakewood, WA 98499  
Telephone: (253) 583-8765

## **Pierce College Ft. Steilacoom WorkSource Affiliate**

9401 Farwest Dr. SW  
Lakewood, WA 98498  
Telephone: (253) 964-6265

## **Bates Technical College WorkSource Affiliate**

1101 S Yakima Ave.  
Tacoma, WA 98405  
Telephone: (253) 680-7238

## **Vadis WorkSource Affiliate**

1701 Elm St.  
Sumner, WA 98390  
Telephone: (253) 863-5173 x228

## **Tacoma Community House WorkSource Affiliate**

1314 S L St.  
Tacoma, WA 98415  
Telephone: (253) 383-3951

## **WorkSource Lakewood Affiliate**

10107 S Tacoma Way, Bldg. A, #2  
Lakewood, WA 98499  
Telephone: (253) 589-6311

## **Department of Corrections WorkSource Affiliate**

1016 S 28th St.  
Tacoma, WA 98409  
Telephone: (253) 680-2600

## **Goodwill Industries Tacoma WorkSource Affiliate**

714 S 27th St.  
Tacoma, WA 98409  
Telephone: (253) 272-5166

## **Workforce Development Council of Southwest Washington**

### **WorkSource Vancouver Town Plaza**

5411 E Mill Plain Blvd., #15  
Vancouver, WA 98661  
Telephone: (360) 735-5000

### **WorkSource West Vancouver**

111 W 39th St.  
Vancouver, WA 98660  
Telephone: (360) 696-8417

## **WorkSource Cowlitz (Wahkiakum East)**

711 Vine St.  
Kelso, WA 98626  
Telephone: (360) 577-2250

## **WorkSource Cowlitz (Wahkiakum West)**

1526 Commerce Ave.  
Longview, WA 98632  
Telephone: (360) 425-3430

## **Lower Columbia Community College**

### **WorkSource Affiliate**

1600 Maple  
Longview, WA 98362  
Telephone: (360) 442-2331

## **Stevenson WorkSource Affiliate**

704 SW Rock Creek Dr.  
Stevenson, WA 98648  
Telephone: (509) 427-4464

## **Clark College WorkSource Affiliate**

1800 E McLoughlin Blvd.  
Vancouver, WA 98663  
Telephone: (360) 992-2239

## **Northcentral Washington/ Columbia Workforce Development Area**

### **WorkSource Okanogan County-Omak**

126 S Main  
Omak, WA 98841  
Telephone: (509) 826-7310

## **Brewster Learning Center WorkSource Affiliate**

520 W Main  
Brewster, WA 98812  
Telephone: (509) 689-8031

## **Moses Lake WorkSource Affiliate**

1616 S Pioneer Way  
Moses Lake, WA 98837  
Telephone: (509) 766-2559

## **Mattawa Opportunities WorkSource Affiliate Outstation**

403 Boundary  
Mattawa, WA 99349  
Telephone: (509) 932-4045



# Section III – Preparing for Employment

## **Wenatchee WorkSource Affiliate**

215 Bridge St.  
Wenatchee, WA 98807  
Telephone: (509) 665-6605

## **Wenatchee Valley College WorkSource Affiliate**

1300 - 5th St.  
Wenatchee, WA 98801  
Telephone: (509) 682-6890

## **SkillSource WorkSource Affiliate**

233 N Chelan  
Wenatchee, WA 98001  
Telephone: (509) 663-3091

## **Tri-County Workforce Development Council**

### **WorkSource Kittitas County**

401 E Mountain View  
Ellensburg, WA 98926  
Telephone: (509) 925-5311

### **WorkSource Yakima**

306 W Division  
Yakima, WA 98909  
Telephone: (509) 574-0105

### **WorkSource Sunnyside**

1925 Morgan Rd.  
Sunnyside, WA 98944  
Telephone: (509) 836-5405

### **WorkSource Columbia Gorge**

107 W Jewett Blvd.  
White Salmon, WA 98672  
Telephone: (509) 493-5020

### **WorkSource Goldendale Affiliate**

116 E Main  
Goldendale, WA 98620  
Telephone: (509) 773-5503

## **Eastern Washington Workforce Development Council**

### **Pullman WorkSource Affiliate**

350 SE Fairmont Rd., #2  
Pullman, WA 99163  
Telephone: (509) 332-6549

## **WorkSource Walla Walla**

1530 Stevens  
Walla Walla, WA 99362  
Telephone: (509) 527-4393

## **Blue Mountain Action Council WorkSource Affiliate**

342 Catherine St.  
Walla Walla, WA 99362  
Telephone: (509) 529-4980

## **Walla Walla Community College WorkSource Affiliate**

500 Tausick Way  
Walla Walla, WA 99362  
Telephone: (509) 527-4215

## **Career Path Services WorkSource Affiliate**

522 S Main  
Colville, WA 99114  
Telephone: (509) 684-8859

## **Community Colleges of Spokane (Colville) WorkSource Affiliate**

985 S Elm  
Colville, WA 99114  
Telephone: (509) 584-3138

## **Colville WorkSource Affiliate**

956 S Main, #B  
Colville, WA 99114  
Telephone: (509) 685-6158

## **DSHS/Community Services Worksource Affiliate**

1100 S Main  
Colville, WA 99114  
Telephone: (509) 685-5600

## **Clarkston CSO WorkSource Affiliate**

1300 - 5th St.  
Clarkston, WA 99403  
Telephone: (509) 758-4518

## **Benton-Franklin Workforce Development Council**

### **WorkSource Columbia Basin**

815 N Kellogg, #D  
Kennewick, WA 99336  
Telephone: (509) 734-5900

## **Spokane Workforce Development Council**

### **WorkSource Spokane**

130 S Arthur St.  
Spokane, WA 99202  
Telephone: (509) 532-3190

### **Career Path Services WorkSource Affiliate**

905 N Washington  
Spokane, WA 99201  
Telephone: (509) 326-7520

### **Spokane Community College WorkSource Affiliate**

1810 N Greene St.  
Spokane, WA 99217  
Telephone: (509) 533-7249

### **Center for School to Work WorkSource Affiliate**

1025 W Indiana Ave.  
Spokane, WA 99205  
Telephone: (509) 456-7660

### **Spokane Falls Community College**

**WorkSource Affiliate**  
3410 W. Ft. George Wright Dr.  
Spokane, WA 99224  
Telephone: (509) 533-3682

### **Goodwill Industries WorkSource Affiliate**

130 E Third Ave.  
Spokane, WA 99202  
Telephone: (509) 838-4246

*WorkSource Washington is an equal opportunity employer and provider of employment and training services. Auxiliary aids and services are available upon request to persons with disabilities.*

# Section III – Preparing for Employment

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## Community-Based Organizations

Community-based organizations are private nonprofit organizations representative of the community or a significant segment of the community, providing employment and training services or activities.

There are many organizations fitting this definition, such as agencies serving women, community action agencies, agencies serving youth, and union-related organizations. A few of the community-based organizations from around the state are listed below in **alphabetical order by city name**.

### **Coastal Community Action Program**

117 E 3rd St.  
Aberdeen, WA 98520  
Telephone: (360) 533-5100

### **Kitsap Community Resources**

1201 Park Ave.  
Bremerton, WA 98337  
Telephone: (360) 377-0053

### **Sound Institute**

1200 Navy Yard Hwy.  
Bremerton, WA 98312  
Telephone: (360) 479-8677

### **Lewis County Work Opportunities**

122 Sears Rd.  
Chehalis, WA 98532  
Telephone: (360) 748-9921

### **Community Action Center**

200 N Main  
Colfax, WA 99111  
Telephone: (509) 397-2205

### **Rural Resources Community Action**

956 S Main St.  
Colville, WA 99114  
Telephone: (509) 684-8421

### **Community Action Council of Lewis, Mason, and Thurston Counties**

6604 Martin Way NE  
Olympia, WA 98516  
Telephone: (360) 438-1100

### **Lower Columbia Community Action Council**

1526 Commerce Ave.  
Longview, WA 98632  
Telephone: (360) 425-3430

### **North Columbia Community Action Council**

903 W 3rd  
Moses Lake, WA 98837  
Telephone: (509) 765-9206

### **Makah Tribe**

PO Box 115  
Neah Bay, WA 98357  
Telephone: (360) 645-2201

### **Community Youth Services**

711 State Ave. NE, 3rd Floor  
Olympia, WA 98506  
Telephone: (360) 943-0780

### **Goodwill Industries**

307 W Columbia St.  
Pasco, WA 99301  
Telephone: (509) 547-7717

### **Northwest Services Council**

228 W 1st St., #N  
Port Angeles, WA 98362  
Telephone: (360) 457-2102

### **Apprenticeship and Non-traditional Employment for Women & Men (ANEW)**

c/o South Seattle Comm. College  
6770 E Marginal Way, Bldg. B  
Seattle, WA 98108  
Telephone: (206) 381-1384

### **Asian Counseling and Referral Service**

720 - 8th Ave. S, #200  
Seattle, WA 98104  
Telephone: (206) 695-7600

### **Atlantic Street Center**

2103 S Atlantic  
Seattle, WA 98144  
Telephone: (206) 329-2050

### **Center for Career Alternatives**

901 Rainier Ave. S  
Seattle, WA 98144  
Telephone: (206) 322-9080

### **Central Area Motivation Program (CAMP)**

722 - 18th Ave.  
Seattle, WA 98122  
Telephone: (206) 328-2356

### **Chinese Information and Service Center**

409 Maynard Ave. S, #203  
Seattle, WA 98104  
Telephone: (206) 624-5633

### **El Centro de la Raza**

2524 - 16th Ave. S  
Seattle, WA 98144  
Telephone: (206) 329-9442

### **Jewish Family Services**

1601 - 16th Ave.  
Seattle, WA 98122  
Telephone: (206) 461-3240

### **Metrocenter YMCA**

909 Fourth Ave., 6<sup>th</sup> Floor  
Seattle, WA 98104  
Telephone: (206) 382-5003

### **Operational Emergency Center**

11410 Renton Ave. S  
Seattle, WA 98178  
Telephone: (206) 772-9232

### **United Indians of All Tribes Foundation**

PO Box 99100  
Seattle, WA 98199  
Telephone: (206) 285-4425

### **Urban League of Metropolitan Seattle**

105 - 14th Ave.  
Seattle, WA 98122  
Telephone: (206) 461-3792

### **Washington Association of Churches**

419 Occidental Ave. S, #201  
Seattle, WA 98104  
Telephone: (206) 625-9790

## Section III – Preparing for Employment

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### Community-Based Organizations (cont.)

**Job Therapy of Snohomish County**

205 Ave. C  
Snohomish, WA 98290  
Telephone: (425) 335-0855

**Willapa Counseling Center**

819 Alder St.  
South Bend, WA 98586  
Telephone: (360) 875-9426

**American Indian Community Center**

905 E 3rd Ave.  
Spokane, WA 99202  
Telephone: (509) 535-0886

**The ARC of Spokane**

127 W Boone Ave.  
Spokane, WA 99201  
Telephone: (509) 328-6326

**Centro Latino**

1208 S 10th St.  
Tacoma, WA 98405  
Telephone: (253) 572-7717

**Metropolitan Development Council**

721 S Fawcett Ave., #201  
Tacoma, WA 98402  
Telephone: (253) 383-3921

**Tacoma Community House**

1314 S L St.  
Tacoma, WA 98415  
Telephone: (253) 383-3951

**Tacoma Urban League**

2550 S Yakima Ave.  
Tacoma, WA 98405  
Telephone: (253) 383-2007

**Washington Womens Employment and Education**

3516 S 47th St., #205  
Tacoma, WA 98409  
Telephone: (253) 474-9933

**YWCA**

405 Broadway  
Tacoma, WA 98402  
Telephone: (253) 272-4181

**Blue Mountain Action Council/Adult Literacy Program**

342 Catherine St.  
Walla Walla, WA 99362  
Telephone: (509) 529-4980

**People for People**

302 West Lincoln Ave.  
Yakima, WA 98902  
Telephone: (509) 248-6726

**Yakima Valley Farm Workers Clinic**

602 Nob Hill Blvd.  
Yakima, WA 98902  
Telephone: (509) 248-3334

**OIC of Washington**

815 Fruitvale Blvd.  
Yakima, WA 98902  
Telephone: (509) 248-6751

# Section III – Preparing for Employment

## State Agencies Providing Disability Services

### STATE AGENCIES

#### **Governor's Committee on Disability Issues and Employment**

PO Box 9046  
Olympia, WA 98507-9046  
Telephone: (360) 438-3168

#### **Department of Services for the Blind**

402 Legion Way SE, #100  
PO Box 40933  
Olympia, WA 98504-0933  
Telephone: (360) 586-1224

#### **Department of Labor and Industries**

PO Box 44400  
Olympia, WA 98504-4400  
Telephone: (360) 902-5800

#### **Department of Veterans Affairs**

1011 Plum St., Bldg. 5, 2nd Floor  
PO Box 41150  
Olympia, WA 98504-1150  
Telephone: (360) 753-5586

#### **Department of Social and Health Services/Division of Vocational Rehabilitation (DSHS/DVR)**

612 Woodland Square Loop SE  
PO Box 45340  
Olympia, WA 98504-5340  
Telephone: (360) 438-8008  
(VOICE/TDD)

#### **State Board for Community and Technical Colleges**

319 - 7th Ave.  
PO Box 42495  
Olympia, WA 98504-2495  
Telephone: (360) 704-4305

#### **DSHS/DVR Headquarters**

612 Woodland Square Loop SE  
Bldg. C, 3rd Floor  
Lacey, WA 98503  
VOICE/TTY: (360) 428-8000

### CLIENT SERVICES

#### **DSHS/DVR**

415 W Wishkah St.  
Aberdeen, WA 98520  
VOICE: (360) 537-2687  
TTY: (360) 533-9223

#### **DSHS/DVR**

14360 SE Eastgate Way  
Bellevue, WA 98007  
VOICE/TTY: (425) 649-4241

#### **Bellevue WorkSource**

13133 Bel-Red Rd.  
Bellevue, WA 98007  
VOICE: (425) 990-3789

#### **DSHS/DVR**

1300 Sylvan Way, 3rd Floor  
Bremerton, WA 98310  
VOICE/TTY: (360) 478-4981

#### **DSHS/DVR**

1000 Kresky Plaza, #R  
Centralia, WA 98531  
VOICE: (360) 807-7000  
TTY: (360) 807-6241

#### **DSHS/DVR**

711 Vine St.  
Kelso, WA 98626  
VOICE: (360) 501-2499  
TTY: (360) 501-2542

#### **DSHS/DVR**

1000 Central Ave. S, N43-7  
Kent, WA 98032  
VOICE: (253) 372-3940  
TTY: (253) 3722-5700

#### **DSHS/DVR**

20311 - 52nd Ave. W, #200  
Lynnwood, WA 98036  
VOICE: (425) 673-3180  
TTY: (425) 673-3190

#### **DSHS/DVR**

720 Sleater-Kinney Rd., #R  
Lacey, WA 98503  
VOICE/TTY: (360) 438-8940

#### **DSHS/DVR**

228 W 1st St., #W  
Port Angeles, WA 98362  
VOICE/TTY: (360) 457-2146

#### **DSHS/DVR**

623 Sheridan St.  
Port Townsend, WA 98368  
VOICE: (360) 379-4328

#### **DSHS/DVR**

510 E Main Ave., #G  
Puyallup, WA 98372  
VOICE: (253) 445-7260  
TTY: (253) 840-4473

#### **Renton WorkSource**

919 SW Grady Way, #125  
Renton, WA 98055  
VOICE: (425) 205-3500  
TTY: (425) 205-3508

#### **DSHS/DVR**

18000 Pacific Hwy. S, #1000  
SeaTac, WA 98188  
VOICE: (206) 439-3703  
TTY: (206) 439-3750

#### **DSHS/DVR**

12063 - 15th Ave. NE  
Seattle, WA 98125  
VOICE/TTY: (206) 368-4502

#### **North WorkSource**

12550 Aurora Ave. N  
Seattle, WA 98133  
VOICE: (206) 440-2500  
TTY: (206) 440-2464

#### **DSHS/DVR**

1700 E Cherry St., 2nd Floor  
Seattle, WA 98122  
VOICE: (206) 341-7431  
TTY: (206) 720-3164

#### **DSHS/DVR**

2531 Rainier Ave. S  
Seattle, WA 98144  
VOICE: (206) 721-7300  
TTY: (206) 721-7304

# Section III – Preparing for Employment

## State Agencies Providing Disability Services (cont.)

### **DSHS/DVR**

2505 Olympic Hwy. N, #420  
Shelton, WA 98584  
VOICE/TTY: (360) 427-2037

### **DSHS/DVR**

12001 Pacific Ave., #103  
Tacoma, WA 98444  
VOICE: (253) 536-6165  
TTY: (253) 536-6166

### **DSHS/DVR**

1949 S State St., 1st Floor  
Tacoma, WA 98405-2850  
VOICE/TTY: (253) 983-6500

### **DSHS/DVR**

5411 E Mill Plain Blvd., #16  
Vancouver, WA 98661  
VOICE/TTY: (360) 619-7060

### **WorkSource West**

111 W 39th St.  
Vancouver, WA 98660  
VOICE: (360) 696-8417

### **DSHS/DVR**

16710 Smokey Point Blvd., #103  
Arlington, WA 98223  
VOICE: (360) 651-6401  
TTY: (360) 651-6525

### **DSHS/DVR**

4101 Meridian  
Bellingham, WA 98226  
VOICE: (360) 714-4136  
TTY: (360) 714-4009

### **Whatcom WorkSource**

101 Prospect St.  
Bellingham, WA 98225  
VOICE: (360) 676-3241

### **DSHS/DVR**

525 Fifth St.  
Clarkston, WA 99403  
VOICE: (509) 751-4668  
TTY: (509) 751-4253

### **DSHS/DVR**

775 S Main St., #B  
Colville, WA 99114

### **Ellensburg WorkSource**

401 E Mountain View  
Ellensburg, WA 98926  
VOICE: (509) 925-5311

### **DSHS/DVR**

840 N Broadway, 2nd Floor  
Bldg. B, #500  
Everett, WA 98201  
VOICE: (425) 339-4880

### **DSHS/DVR**

500 N Morain, #2105  
Kennewick, WA 99336  
VOICE/TTY: (509) 374-2151

### **Kennewick WorkSource**

815 N Kellogg, #D  
Kennewick, WA 99336  
VOICE: (509) 734-5900

### **DSHS/DVR**

301 Valley Mall Way, #110  
Mount Vernon, WA 98273  
VOICE: (360) 416-3515  
TTY: (360) 416-3546

### **DSHS/DVR**

1620 S Pioneer Way  
Moses Lake, WA 98837  
VOICE: (509) 764-5667  
TTY: (509) 766-6543

### **DSHS/DVR**

656 SE Bayshore Dr., #1  
Oak Harbor, WA 98277  
VOICE/TTY: (360) 240-4736

### **DSHS/DVR**

126 S Main St.  
Omak, WA 98841  
VOICE: (509) 826-7568  
TTY: (509) 826-7335

### **DSHS/DVR**

840 SE Bishop Blvd., #101  
Pullman, WA 99163  
VOICE: (509) 334-3763  
TTY: (509) 334-5622

### **DSHS/DVR**

1313 N Atlantic, #1000  
Spokane, WA 99201  
VOICE: (509) 363-4700  
TTY: (509) 329-3719

### **DSHS/DVR**

c/o Spokane Community College  
1810 N Greene  
Spokane, WA 99217  
VOICE/TTY: (509) 533-7345

### **Sunnyside WorkSource**

1925 Morgan Rd.  
Sunnyside, WA 98944  
VOICE: (509) 836-5405

### **DSHS/DVR**

416 E Main St., #L36-6  
Walla Walla, WA 99362  
VOICE: (509) 526-2590  
TTY: (509) 527-4503

### **Walla Walla WorkSource**

1530 Stevens  
Walla Walla, WA 99362  
VOICE: (509) 527-4393

### **DSHS/DVR**

102 N Wapato Ave.  
Wapato, WA 98951  
VOICE/TTY: (509) 877-7841

### **DSHS/DVR**

630 N Chelan, #B6  
Wenatchee, WA 98801  
VOICE/TTY: (509) 662-0439

### **DSHS/DVR**

1002 N 16th  
Yakima, WA 98909  
VOICE/TTY: (509) 225-4455

### **Yakima WorkSource**

306 W Division  
Yakima, WA 98909  
VOICE: (509) 574-0105

# Workforce Training and Education Coordinating Board

*Washington's Workforce Training and Education Coordinating Board  
is an active and effective partnership of labor, business, and government  
leaders guiding the best workforce development system in the world.*



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WASHINGTON STATE  
Workforce Training and  
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